

OTTAWA CITY COMMISSION

Wednesday, May 8, 2024 - 4:00 pm



REGULAR MEETING AGENDA

Ottawa City Hall - 101 S. Hickory

In accordance with Kansas Open Meetings Act (KOMA), the meeting can be viewed live on Channel 23 and via Facebook Live or listened to by dialing: 1-312-626-6799 and entering meeting ID 860 5916 7188#. To view on YouTube: <https://www.youtube.com/@ottawaksgov>

If you need this information in another format or require a reasonable accommodation to attend this meeting, contact the City's ADA Coordinator at 785-229-3621. Please provide advance notice of at least two (2) working days. TTY users please call 711.

Citizens may in person, via Zoom or submit comments (300 words or less) for the City Commission to be read during public comment or during discussion on an agenda item.

To submit your comment or request the meeting Zoom link to give a public comment, email publiccomments@ottawaks.gov no later than **2:00 pm on May 8, 2024**; all emails must include your name and address. Participants who generate unwanted or distracting noises may be muted by the meeting host. If this happens, unmute yourself when you wish to speak.

I. CALL TO ORDER

II. ROLL CALL ___ Skidmore ___ Allen ___ Caylor ___ Clayton ___ Crowley

III. WELCOME

IV. PLEDGE OF ALLEGIANCE

V. INVOCATION - Nathan O'Rourke, Chaplain for Ottawa Fire and Ottawa Police

VI. PUBLIC COMMENTS

Subject to the above restrictions, persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. The Governing Body will take comments under advisement.

VII. APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, NOMINATIONS, AND PUBLIC HEARINGS

A. Proclamation Recognizing May 10, 2024 as Provider Appreciation Day - Michelle Williams, Emerald Learning Center, Will Accept the Proclamation (P. 3)

B. Proclamation Recognizing May 9-18, 2024 as National Police Week - Chief Weingartner Will Accept the Proclamation (P. 4)

C. Proclamation Recognizing May, 2024 as Mental Health Awareness Month - Chief Weingartner Will Accept the Proclamation (P. 5)

D. Proclamation Recognizing May, 2024 as National Bike Month (P. 6)

VIII. CONSENT AGENDA

A. Minutes from the April 24, 2024 City Commission Meeting (Pp. 7 - 9)

B. Minutes from the April 29, 2024 City Commission Retreat (P. 10)

C. Minutes from the May 1, 2024 City Commission Meeting (Pp. 11 - 12)

D. Agenda Approval

Motion: _____

Second: _____

Vote: _____

IX. DECLARATION

At this time, I'd like to give the Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

X. UNFINISHED BUSINESS - No Unfinished Business for this Meeting

XI. NEW BUSINESS

A. Review of 2025 Operating Budget - Finance Director Landis/Public Works Director Haeffele (Pp. 13 - 19)

1. Stormwater

XII. COMMENTS BY CITY MANAGER

XIII. COMMENTS BY GOVERNING BODY

XIV. ANNOUNCEMENTS

A. May 15, 2024 City Commission Meeting - 10:00 am, City Hall

B. May 22, 2024 City Commission Meeting - 4:00 pm, City Hall

XV. ADJOURN



PROCLAMATION



WHEREAS, Child Care Aware of America and other organizations nationwide are recognizing Child Care Providers on this day; and

WHEREAS, child care has provided a safe, nurturing place for the enrichment and development of millions of children nationwide and is a vital force in our economy; and

WHEREAS, the pandemic illuminated how indispensable child care providers are for the well-being and economic security of Ottawa's young children, families, and community; and

WHEREAS, child care programs, which are mostly small businesses, run and staffed predominantly by women, continue to recover from the health and financial hardships stemming from the pandemic to meet the needs of more families; and

WHEREAS, the City of Ottawa recognizes that child care has been and continues to be a lifeline for families, the community, and the economy; and

WHEREAS, the future depends on the quality of the early childhood experiences provided to young children today; support for high-quality child care represents a worthy commitment to our children's future.

THEREFORE, we, the Governing Body of the City of Ottawa, Kansas do hereby proclaim May 10, 2024 to be

PROVIDER APPRECIATION DAY

in the City of Ottawa and urges citizens to recognize Child Care Providers for their important work, and their value to our community.

SIGNED this 8th day of May 2024.

Michael Skidmore, Mayor



PROCLAMATION



WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States; about 12 percent are women, including the dedicated members of the Ottawa Police Department; and

WHEREAS, on average 55,000 law enforcement officers are assaulted each year, resulting in 16,200 injuries;

WHEREAS, since the first recorded death in 1786, over 26,000 law enforcement officers in the United States have made the ultimate sacrifice and died in the line of duty, including Captain Robert C. Cowdin of the Ottawa Police Department who died in 1963; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, nearly 200 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 223 officers who died in the line of duty in 2023; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's Candlelight Vigil, on the evening of May 13, 2024, in Washington, D.C. and on the evening of May 2nd, 2024, at the State of Kansas Law Enforcement Memorial in Topeka, Kansas; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 9-18, 2024.

THEREFORE, BE IT RESOLVED that the City Commission formally designates May 9-18, 2024, as:

POLICE WEEK

in the City of Ottawa, Kansas and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Signed this 8th day of May 2024.

Michael Skidmore, Mayor



PROCLAMATION



WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, mental illnesses are real and prevalent in our community, and half of us will have a mental health diagnosis at some point in our lives; and

WHEREAS, all citizens experience times of difficulty and stress in their lives, and should feel comfortable in seeking help and support to manage these times; and

WHEREAS, engaging in prevention, early identification, and early intervention are as effective ways to reduce the burden of mental illnesses as they are to reduce the burden of other chronic conditions; and

WHEREAS, there is a strong body of research that identifies mental health risks and supports specific tools that all citizens can use to protect their health and well-being; and

WHEREAS, recovery is real and possible, and all citizens should know that support and help is available; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen have a responsibility to promote mental health and well-being for all.

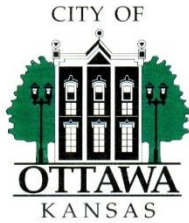
NOW THEREFORE, the Governing Body of the City of Ottawa does hereby proclaim May 2024 as:

MENTAL HEALTH AWARENESS MONTH

BE IT FURTHER RESOLVED, that the Governing Body of the City of Ottawa also calls upon the citizens, government agencies, public and private institutions, businesses and schools in Ottawa, Kansas to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

SIGNED this 8th day of May 2024.

Michael Skidmore, Mayor



PROCLAMATION



WHEREAS, the bicycle is an economical, healthy, convenient, and environmentally sound form of transportation and an excellent form for recreation and enjoyment of Ottawa's scenic beauty; and

WHEREAS, through the month of May, the residents of Ottawa and its visitors will experience the joys of bicycling through educational programs, commuting events, charity events, or by simply getting out and going for a ride; and

WHEREAS, Ottawa's road and trail system attracts bicyclists each year, providing economic health, transportation, tourism, and scenic benefits; and

WHEREAS, creating a bicycling-friendly community has been shown to improve citizens' health, well-being, and quality of life, boost community spirit, improve traffic safety, and reduce pollution, congestion, and wear and tear on our streets and roads; and

WHEREAS, Franklin County Healthy Communities Initiative, the League of American Bicyclists, schools, parks and recreation departments, police department, hospitals, companies, and civic groups throughout Ottawa will be promoting bicycling during the month of May; and

WHEREAS, these groups are also promoting greater public awareness of bicycle operations and safety education in an effort to reduce collisions, injuries, and fatalities and improve health, safety and comfort for all travelers; and

NOW THEREFORE, the Governing Body of the City of Ottawa, Kansas, does hereby proclaim the month of May 2024 as

NATIONAL BIKE MONTH

in Ottawa and urges all residents to participate in this special observance.

SIGNED this 8th day of May 2024.

Michael Skidmore, Mayor

**Regular Meeting Minutes
City Hall
Minutes of April 24, 2024**

The Governing Body met at 4:00 pm on this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Skidmore, Mayor Pro Tem Allen, Commissioner Caylor, Commissioner Clayton and Commissioner Crowley. Mayor Skidmore called the meeting to order.

Mayor Skidmore welcomed the audience and led the Pledge of Allegiance to the American flag. Pastor Drew Reding from Grace Community Fellowship Church gave the invocation.

Public Comments

No public comments were received.

Appointments, Proclamations, Recognitions, Nominations, and Public Hearings

Proclamation Recognizing April 21-27, 2024 as National Volunteer Recognition Week

Mayor Pro Tem Allen read a proclamation recognizing April 21-27, 2024 as Volunteer Week. Volunteers can effect positive change with any volunteer action in our community. Police Chief Adam Weingartner accepted the proclamation and thanked volunteers for their dedication and support.

Proclamation Recognizing April 2024 as Child Abuse Prevention and Awareness Month

Commissioner Crowley read a proclamation recognizing April 2024 as Child Abuse Prevention and Awareness Month. This proclamation is intended to raise awareness for those affected by child abuse in our community. Police Chief Adam Weingartner accepted the proclamation and thanked the Governing Body for the recognition.

Consent Agenda

Commissioner Crowley made a motion, seconded by Mayor Pro Tem Allen, to approve this consent agenda to include minutes from the April 17, 2024 Regular Meeting and the Regular Meeting agenda. The motion was considered, and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

Declaration

No declaration was made.

Interviews for Open Seats on City Boards

The Governing Body interviewed Kim Bowers for the Accessibility Advisory Board. Mark Mitchell and Jessica Christopher were interviewed for the Ottawa Memorial Auditorium Advisory Board.

Discussion on Open Seats on City Boards

Commissioner Clayton made a motion, seconded by Commissioner Crowley to appoint Kim Bowers and Eileen Spickler to the Accessibility Advisory Board. The motion was considered and upon being put, all present voted aye. The Mayor declared these appointments duly approved.

Commissioner Crowley made a motion, seconded by Commissioner Clayton to appoint Mark Mitchell and Jessica Christopher to the Ottawa Memorial Auditorium Advisory Board. The motion was considered and upon being put, all present voted aye. The Mayor declared these appointments approved.

After discussion, Commissioner Clayton made a motion, seconded by Mayor Pro Tem Allen to appoint Doug McMullin to the Airport Advisory Board. The motion was considered and upon being put, all present voted aye. The Mayor declared this appointment duly approved.

After discussion, Commissioner Clayton made a motion, seconded by Mayor Pro Tem Allen to appoint Clark Rein to the Airport Advisory Board. The motion was considered and upon being put, all present voted aye. The Mayor declared this appointment duly approved.

Unfinished Business

New Business

Review of Monthly Reports Submitted by Partner Agencies

The Governing Body engaged in a comprehensive review of the March 2024 monthly financial and activity reports submitted by community partner agencies.

City Manager's Comments

City Manager Brian Silcott updated the Governing Body on the upcoming agenda items.

Governing Body Comments

Commissioner Crowley expressed gratitude to Mat Simonson for the social media updates. Commissioner Caylor acknowledged Pastor Reding's insightful comments about neighbors and extended thanks to all the prom volunteers. Commissioner Clayton recognized and thanked the volunteers who contributed to the Downtown Corner Clean-Up, and provided a summary of the Homeless Coalition meeting he recently attended. Mayor Skidmore congratulated Fire Chief Shawn Dillon and Assistant Chief Stuart Wolzen on their recent appointments.

Announcements

- A. April 29, 2024 City Commission Goal Setting – 4:30 pm – 6:30 pm, City Hall
- B. May 1, 2024 City Commission Meeting – 7:00 pm, City Hall
- C. May 8, 2024 City Commission Meeting – 4:00 pm, City Hall

Adjournment

There was no further business before the Governing Body, the Mayor declared the meeting duly adjourned at 5:05 pm.

Melissa Reed, City Clerk

**Commission Retreat
City Hall
Minutes of April 29, 2024**

The Governing Body convened at 4:30 pm for a Commission Retreat. Present were Mayor Skidmore, Mayor Pro Tem Allen, Commissioner Caylor, Commissioner Clayton, and Commissioner Crowley, along with City Staff Brian Silcott, Melanie Landis, and Blaine Finch. Andy Huckaba moderated the session.

The primary focus was on setting goals for the Governing Body over the next 24-36 months, delineating what could, should, and must be accomplished. A follow-up discussion will be scheduled over the coming weeks.

Executive Session

Recess

Commissioner Clayton made a motion, seconded by Commissioner Caylor, to recess into executive session for a period of 15 minutes, resuming at 7:08 pm with City Attorney Blaine Finch and City Manager Brian Silcott present to discuss an individual employee's performance pursuant to the nonelected personnel exception, K.S.A. 75-4319(b)(1). The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Crowley made a motion, seconded by Commissioner Caylor, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 7:08 p.m.

There was no further business before the Governing Body, the Mayor declared the meeting duly adjourned at 7:09 pm.

Melissa Reed, City Clerk

**Regular Meeting Minutes
City Hall
Minutes of May 1, 2024**

The Governing Body met at 7:00 pm on this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Skidmore, Mayor Pro Tem Allen, Commissioner Caylor, Commissioner Clayton and Commissioner Crowley. Mayor Skidmore called the meeting to order.

Mayor Skidmore welcomed the audience and led the Pledge of Allegiance to the American flag. Reverend Kenneth Clem gave the invocation.

Public Comments

No public comments were received.

Appointments, Proclamations, Recognitions, Nominations, and Public Hearings

Consent Agenda

Commissioner Caylor made a motion, seconded by Commissioner Clayton, to approve the consent agenda, with a modification to the Regular Meeting agenda: moving New Business before Unfinished Business. The motion was considered, and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

Declaration

No declarations were made.

New Business

Request for Approval of 2023 Audited Financial Statement

The Governing Body heard from Sean Gordon, Gordon CPA, who reviewed the 2023 financial audit report and stated that the City received an unmodified opinion, the highest opinion that can be received. No significant deficiencies or weaknesses were noted, and no issues with compliance with laws and regulations were noted in this audit.

Unfinished Business

Review of 2025-2029 Capital Improvement Program

The Governing Body heard from Finance Director Melanie Landis, who provided a summary Capital Improvement Plan for 2025-2029 and discussed the following:

- Capital Improvement Program (CIP) is a tool for communicating the anticipated capital projects of the City for five years
- Any one project may be accelerated or delayed based on the need and financial opportunities available
- Citizen request forms were made available, seeking input from the public on projects that would benefit the community; four project requests were received and reviewed
- The Capital Improvement Plan (CIP) for 2025-2029 will next be reviewed by the Planning Commission and a public hearing held.

City Manager's Comments

City Manager Brian Silcott updated the Governing Body on Neighborhood and Community Services current projects.

Governing Body Comments

Commissioner Clayton commended the Finance Department for their outstanding efforts throughout the year that led to a successful audit. Mayor Skidmore expressed gratitude to the High School government class for their presence and participation in the meeting.

Announcements

- A. May 8, 2024 City Commission Meeting – 4:00 pm, City Hall
- B. May 15, 2024 City Commission Meeting – 10:00 am, City Hall

Adjournment

There was no further business before the Governing Body, the Mayor declared the meeting duly adjourned at 7:45 pm.

Melissa Reed, City Clerk

**City of Ottawa
City Commission Meeting
May 8, 2024**

TO: City Commission
SUBJECT: 2025 Proposed Budget: Review Stormwater Utility Fund 029
INITIATED BY: Public Works Director, Finance Director, City Manager
AGENDA: New Business

This memo is being provided as an overview of the proposed 2025 Stormwater Utility budget discussion.

The purpose of the Stormwater Utility is to fund capital projects and enhancements to the stormwater collection system and ensure the City is maintaining compliance with KDHE and EPA regulations. Management of stormwater runoff has become an increasingly important responsibility for local governments, and the City of Ottawa is required to protect the Marais Des Cygnes River from waterborne pollutants.

In 2007, the City developed a Stormwater Master Plan, which identified infrastructure enhancements throughout the community. Projects that have been completed out of the Master Plan include: Project #5 Ash Street System Replacement, 3 properties were purchased on the corner of Logan and Hickory, Project #14 Lakeside Estates detention pond dredging, and Project #12 Ditch improvements along Eisenhower Road North of 23rd St. In addition, the City of Ottawa also falls under the Municipal Separate Storm Sewer System (MS4) permit requirements with KDHE. The permit is good for 5 years and is set to renew October 2024. When the permit is renewed, a new Stormwater Management Plan will be written to comply with the requirements of the new permit.

In 2023 the utility had 4,696 residential customers and 418 commercial customers. The fee structure was adopted by Resolution 1579-12 in 2012 and is set as follows:

- Residential = \$4.00 per Equivalent Residential Unit (ERU) based on a 2600 sq.ft. home.
- Non-residential = total impervious area divided by 2600 sq.ft then multiplied by \$4.00.

As an example, a business building of 50,000 sq.ft. and a parking lot of 10,000 sq.ft. has a total impervious area of 60,000 sq.ft. The total 60,000 sq.ft is divided by 2600 sq.ft. to equal 23.1 ERU's. The 23.1 ERU's are multiplied by \$4.00 to equal \$92.40 per month. The current fee structure does not provide enough funds to cover a street sweeper operator and the ability to fund multiple capital projects.

Budget Highlights:

2024 Revised Budget

- \$145,500 Capital Project - Mulberry & Dundee intersection improvements
- \$25,000 Equipment Reserve Transfer for a 2026 replacement of the street sweeper
- \$25,000 Citywide Clean up offered twice per year

2025 Proposed Budget

- \$100,000 grant match for Planning Assistance to States (PAS Study) to study capacity
- \$50,000 Equipment Reserve Transfer for a 2026 replacement of the street sweeper
- \$25,000 Citywide Clean up offered twice per year

2026 Projected Budget

- \$50,000 Equipment Reserve Transfer for a 2026 replacement of the street sweeper
- \$25,000 Citywide Clean up offered twice per year

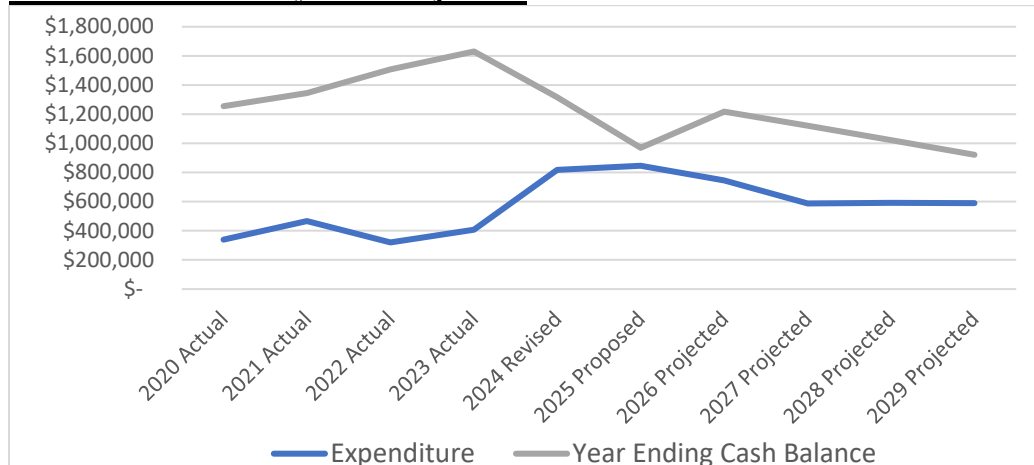
Revenue and Expenditure Summary

The following table outlines the proposed budget for 2025 and projected 2026 in the far-right columns. The Stormwater Utility staff has reviewed each line item in this budget and revised the 2024 column as well as designed the 2025 budget to be able to accomplish the needs of the utility while considering keeping the fund balance to an appropriate level.

REVENUE SUMMARY	2023 Actuals	2024 Adopted	2024 Revised	2025 Proposed	2026 Projected
Beginning Fund Balance	\$ 1,508,516	\$ 1,463,526	\$ 1,630,400	\$ 1,315,945	\$ 1,469,125
Licenses & Permits	\$ 4,810	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Charges for Services	\$ 486,246	\$ 475,000	\$ 480,000	\$ 480,000	\$ 480,000
Investment Income	\$ 37,600	\$ 6,500	\$ 20,000	\$ 15,000	\$ 10,000
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 2,037,173	\$ 1,949,526	\$ 2,134,900	\$ 1,815,445	\$ 1,963,625

EXPENDITURE SUMMARY	2023 Actuals	2024 Adopted	2024 Revised	2025 Proposed	2026 Projected
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 120,651	\$ 163,250	\$ 166,250	\$ 266,250	\$ 166,250
Commodities	\$ 37,890	\$ 62,700	\$ 64,500	\$ 62,000	\$ 62,000
Capital Expenses	\$ 1,150	\$ -	\$ -	\$ -	\$ -
Capital Improvements	\$ 3,888	\$ 500,000	\$ 345,500	\$ 250,000	\$ 250,000
Transfers	\$ 243,193	\$ 242,705	\$ 242,705	\$ 268,070	\$ 268,300
	\$ 406,772	\$ 968,655	\$ 818,955	\$ 846,320	\$ 746,550
Ending Fund Balance	\$ 1,630,401	\$ 980,871	\$ 1,315,945	\$ 969,125	\$ 1,217,075

Fund Balance History And Projection



Planned Capital Projects (CIP)

On April 17th, the City Commission reviewed a draft Capital Improvement Program for 2025 - 2029. While there are several infrastructure projects identified in the Stormwater Master Plan, the aforementioned PAS Study will identify priority improvements that should be addressed first, and the remaining projects have been placed on the Future Project listing within the proposed CIP document.

Debt

The Stormwater Fund makes an annual transfer to the Debt Service Fund in the amount of principal and interest owed for the following debt issuances:

- 2018A - Stormwater infrastructure improvements along Ash Street from 1st Street to 7th Street and along 15th Street from Cedar Street to Mulberry Street.
- 2022A – Stormwater infrastructure improvements along Cedar and Oak Streets from 13th Street to 15th Street.

City staff are available to address any questions or concerns that the City Commission may have regarding the proposed Stormwater Utility 2025 Budget.

Attachments: XI.A.1 Stormwater Utility Narrative and Budget Detail

STORMWATER UTILITY



Description of Services

FUND (029)

The purpose of the Stormwater Utility is to fund capital projects and enhancements to the stormwater collection system and ensure the City is maintaining compliance with KDHE and EPA regulations. Management of stormwater runoff has become an increasingly important responsibility for local governments, and the City of Ottawa is required to protect the Marais Des Cygnes River from waterborne pollutants. In 2007, the City developed a Stormwater Master Plan, which identified infrastructure enhancements throughout the community.

Projects that have been completed out of the Master Plan include: Project #5 Ash Street System Replacement, 3 properties were purchased on the corner of Logan and Hickory, Project #14 Lakeside Estates detention pond dredging, and Project #12 Ditch improvements along Eisenhower Road North of 23rd St. In addition, the City of Ottawa also falls under the Municipal Separate Storm Sewer System (MS4) permit requirements with KDHE. The permit is good for 5 years and is set to renew October 2024. When the permit is renewed, a new Stormwater Management Plan will be written to comply with the requirements of the new permit.

Budget highlights include annual spring and fall citywide clean-up, Mulberry & Dundee intersection improvements, annual transfer to equipment reserve funds for the replacement of the street sweeper and a grant match for the Planning Assistance to States Grant (PAS) through the US Army Corps of Engineers (USACE) to study the capacity of the levee pump stations. It is anticipated this study to provide enough evidence to warrant increasing the size of the pumps and replacing the toe drains. Once completed, the Stormwater Master Plan will be updated and capital improvement projects will be planned accordingly.

In the 2025 budget, the repairs of the street sweeper have been moved to the Stormwater Fund from the general fund, however; the operator is still paid out of the General Fund - Streets Division. In the future, there should be consideration made to budget for the operator's wages from the Stormwater Fund as this activity significantly reduces contaminants from entering the stormwater system and is part of the Stormwater Management Plan.

The current fee structure does not provide enough funds to cover an operator and the ability to fund capital projects. The fee structure currently sits at \$4.00 per Equivalent Residential Unit (ERU) based on a 2600 sq.ft. home. Non-residential properties are calculated off of total impervious area then divided by 2600 sq.ft then multiplied by \$4.00. As an example, a business building of 50,000 sq.ft. and a parking lot of 10,000 sq.ft. has a total impervious area of 60,000 sq.ft. The total 60,000 sq.ft is divided by 2600 sq.ft. to equal 23.1 ERU's. The 23.1 ERU's are multiplied by \$4.00 to equal \$92.40 per month.

Budget Highlights:

2024 Revised Budget

- \$145,500 Capital Project - Mulberry & Dundee intersection improvements
- \$25,000 Equipment Reserve Transfer for a 2026 replacement of the street sweeper
- \$25,000 Citywide Clean up offered twice per year

2025 Proposed Budget

- \$100,000 grant match for Planning Assistance to States (PAS Study) to study the capacity of the levee pump
- \$50,000 Equipment Reserve Transfer for a 2026 replacement of the street sweeper
- \$25,000 Citywide Clean up offered twice per year

2026 Projected Budget

- \$50,000 Equipment Reserve Transfer for a 2026 replacement of the street sweeper
- \$25,000 Citywide Clean up offered twice per year



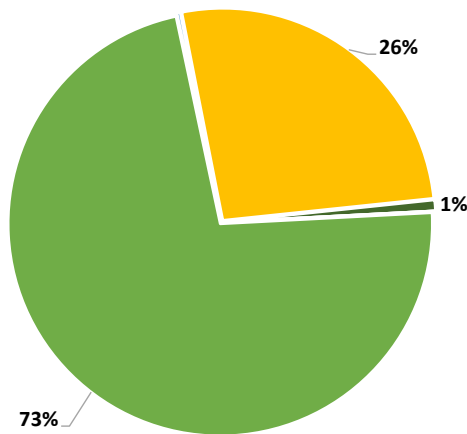
STORMWATER UTILITY

Summary

FUND (029)

REVENUE SUMMARY	2023 Actuals	2024 Adopted	2024 Revised	2025 Proposed	2026 Projected
Beginning Fund Balance	\$ 1,508,516	\$ 1,463,526	\$ 1,630,400	\$ 1,315,945	\$ 1,469,125
Licenses & Permits	\$ 4,810	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Charges for Services	\$ 486,246	\$ 475,000	\$ 480,000	\$ 480,000	\$ 480,000
Investment Income	\$ 37,600	\$ 6,500	\$ 20,000	\$ 15,000	\$ 10,000
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 2,037,173	\$ 1,949,526	\$ 2,134,900	\$ 1,815,445	\$ 1,963,625

EXPENDITURE SUMMARY	2023 Actuals	2024 Adopted	2024 Revised	2025 Proposed	2026 Projected
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 120,651	\$ 163,250	\$ 166,250	\$ 266,250	\$ 166,250
Commodities	\$ 37,890	\$ 62,700	\$ 64,500	\$ 62,000	\$ 62,000
Capital Expenses	\$ 1,150	\$ -	\$ -	\$ -	\$ -
Capital Improvements	\$ 3,888	\$ 500,000	\$ 345,500	\$ 250,000	\$ 250,000
Transfers	\$ 243,193	\$ 242,705	\$ 242,705	\$ 268,070	\$ 268,300
	\$ 406,772	\$ 968,655	\$ 818,955	\$ 846,320	\$ 746,550
Ending Fund Balance	\$ 1,630,401	\$ 980,871	\$ 1,315,945	\$ 969,125	\$ 1,217,075

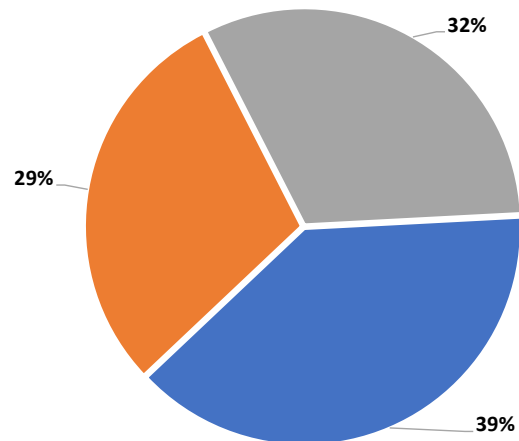


2025 Proposed Budget Revenues

- Beginning Fund Balance
- Licenses & Permits
- Charges for Services
- Investment Income

2025 Proposed Budget Expenditures

- Operating
- Capital
- Debt Repayment



STORMWATER FUND (029)

	2023 Actual	2024 Adopted	2024 Revised	2025 Proposed	2026 Projected
BEGINNING FUND BALANCE	\$ 1,508,516	\$ 1,463,526	\$ 1,630,400	\$ 1,315,945	\$ 1,469,125
REVENUES					
LICENSES & PERMITS					
4-2900-324.00 Fines and Fees	\$ 4,810	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
TOTAL LICENSES & PERMITS	\$ 4,810	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
CHARGES FOR SERVICES					
4-2900-368.00 Service Charge	\$ 486,246	\$ 475,000	\$ 480,000	\$ 480,000	\$ 480,000
4-2900-369.00 Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CHARGES FOR SERVICES	\$ 486,246	\$ 475,000	\$ 480,000	\$ 480,000	\$ 480,000
INVESTMENT INCOME					
4-2900-390.00 Interest Income	\$ 37,600	\$ 6,500	\$ 20,000	\$ 15,000	\$ 10,000
TOTAL INVESTMENT INCOME	\$ 37,600	\$ 6,500	\$ 20,000	\$ 15,000	\$ 10,000
TOTAL REVENUES	\$ 528,657	\$ 486,000	\$ 504,500	\$ 499,500	\$ 494,500

	2023 Actual	2024 Adopted	2024 Revised	2025 Proposed	2026 Projected
EXPENDITURES					
PERSONNEL SERVICES					
TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRACTUAL SERVICES					
5-2900-502.00 Postage	\$ -	\$ 500	\$ 500	\$ 500	\$ 500
5-2900-503.00 Telephone	\$ 2,150	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750
5-2900-503.00 Travel Expense	\$ 197	\$ -	\$ -	\$ -	\$ -
5-2900-505.00 Profess Develop-Staff	\$ 200	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
5-2900-533.00 Machine & Equipment Repair	\$ -	\$ 1,000	\$ 10,000	\$ 10,000	\$ 10,000
5-2900-539.00 Other Repairs	\$ -	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000
5-2900-539.50 Stormwater Testing	\$ 2,578	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
5-2900-543.00 Lease Payments	\$ 150	\$ -	\$ -	\$ -	\$ -
5-2900-553.00 Service Agreements/Compliance	\$ 900	\$ 5,000	\$ 1,000	\$ 1,000	\$ 1,000
5-2900-554.00 Engineering Services	\$ 11,382	\$ 10,000	\$ 12,000	\$ 12,000	\$ 12,000
5-2900-554.05 Engineering Study	\$ -	\$ -	\$ -	\$ 100,000	\$ -
5-2900-558.00 Other Contractual Services	\$ 84,294	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
5-2900-559.00 Environmental Compliance	\$ 18,802	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
TOTAL CONTRACTUAL SERVICES	\$ 120,651	\$ 163,250	\$ 166,250	\$ 266,250	\$ 166,250
COMMODITIES					
5-2900-600.00 Office Supplies	\$ 119	\$ 1,000	\$ 500	\$ 500	\$ 500
5-2900-600.02 Public Education Supplies	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
5-2900-608.00 Gasoline & Diesel Fuel Expense	\$ 248	\$ -	\$ -	\$ -	\$ -
5-2900-611.00 Chemical Supplies	\$ 368	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
5-2900-612.00 Equipment/Repair Supplies	\$ 9	\$ 2,000	\$ 5,000	\$ 2,500	\$ 2,500
5-2900-615.00 Uniforms	\$ -	\$ 700	\$ -	\$ -	\$ -
5-2900-617.00 Seed & Fertilizer Expense	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
5-2900-620.00 General Supplies	\$ 25,487	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
5-2900-622.00 Hand Tools	\$ 6,311	\$ -	\$ -	\$ -	\$ -
5-2900-629.00 Road Rock, Cement & Gravel	\$ 5,349	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL COMMODITIES	\$ 37,890	\$ 62,700	\$ 64,500	\$ 62,000	\$ 62,000
CAPITAL EXPENSES					
5-2900-705.00 Computer Equipment	\$ 1,150	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENSES	\$ 1,150	\$ -	\$ -	\$ -	\$ -
CAPITAL IMPROVEMENTS					
5-2900-742.00 Storm Sewer Improvement	\$ 3,888	\$ 150,000	\$ 145,500	\$ -	\$ -
5-2900-891.00 Undesignated Stability Outlay	\$ -	\$ 350,000	\$ 200,000	\$ 250,000	\$ 250,000
TOTAL CAPITAL IMPROVEMENTS	\$ 3,888	\$ 500,000	\$ 345,500	\$ 250,000	\$ 250,000
OTHER FINANCING USES					
5-2900-900.00 Transfer to Bond & Interest	\$ 218,193	\$ 217,705	\$ 217,705	\$ 218,070	\$ 218,300
5-2900-918.00 Transfer to Reserve	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000	\$ 50,000
TOTAL OTHER FINANCING USES	\$ 243,193	\$ 242,705	\$ 242,705	\$ 268,070	\$ 268,300
TOTAL EXPENDITURES	\$ 406,772	\$ 968,655	\$ 818,955	\$ 846,320	\$ 746,550
ENDING FUND BALANCE - STORMWATER FUND	\$ 1,630,401	\$ 980,871	\$ 1,315,945	\$ 969,125	\$ 1,217,075