



Zone \_\_\_\_\_  
Completed \_\_\_\_\_

**City of Ottawa**  
101 S Hickory St  
P.O. Box 60  
Ottawa, KS 66067

Phone: 785-229-3600 Fax: 785-229-3610

## **Application for Utility Winter Assistance**

### **To apply for winter assistance, you must be able to provide us with the following:**

- Proof of Social Security- We must have a copy of the income letter from September 2022 or later.
  - o This can be obtained from the Social Security office by calling 1-800-772-1213 or by calling their Lawrence office at 1-866-698-2561. You can also visit <http://www.ssa.gov>
- Proof of State Food Assistance
  - o This can be obtained from the DCF office here in town.
- The application completed in full

### **To get approved for Winter Assistance, you must meet the following criteria:**

- Must have turned in all of the above information by December 1, 2023.
- The utilities must be in the name of the person the applicant for assistance.
- You must have good standing history with us and your utility bill must be in current status.

**If approved, assistance will be provided on your account for periods of usage during December, January, February, and March. The winter assistance will be provided for up to 50% of electric charges only, not to exceed \$75.00 per billing cycle.**

### **Please fill out the below information:**

Applicant Name: \_\_\_\_\_

Service Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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For Office Use Only:

Approved: \_\_\_\_\_ Declined: \_\_\_\_\_