

OTTAWA CITY COMMISSION

Monday, March 27, 2023 - 4:00 pm



STUDY SESSION AGENDA

Ottawa City Hall - 101 S. Hickory

In accordance with Kansas Open Meetings Act (KOMA), the meeting can be viewed live on Channel 23 and via Facebook Live or listened to by dialing: 1-312-626-6799 and entering meeting ID 919 2144 9005#. To view on YouTube: <https://www.youtube.com/@ottawaksgov>

If you need this information in another format or require a reasonable accommodation to attend this meeting, contact the City's ADA Coordinator at 785-229-3621. Please provide advance notice of at least two (2) working days. TTY users please call 711.

Citizens may attend in person, VIA ZOOM or submit comments (300 words or less) for the City Commission. To submit your public comment or to request the meeting Zoom link to give a public comment, email publiccomments@ottawaks.gov no later than **2:00 pm on March 27, 2023**; all emails must include your name and address.

Participants who generate unwanted or distracting noises may be muted by the meeting host. If this happens, unmute yourself when you wish to speak.

PUBLIC COMMENTS

Subject to the above restrictions, persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission, may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for informational purposes only. The Governing Body will take comments under advisement.

ITEMS TO BE PLACED ON THE REGULAR CITY COMMISSION AGENDA

1. Minutes (Pp. 2 - 7)
 - A. March 6, 2023 Study Session
 - B. March 13, 2023 Study Session
 - C. March 15, 2023 Regular Meeting

ITEMS FOR PRESENTATION AND DISCUSSION *

1. Review of February Monthly Reports (Pp. 8 - 86)
2. Update to Municipal Code 7-105 on Monuments, Stones and Urns - Michael Haeffele / DJ Welsh (Pp. 87 - 88)
3. Comments by City Manager
4. Comments by City Commissioners
5. Comments by Mayor

ANNOUNCEMENTS

1. April 3, 2023 Study Session - 4:00 pm, City Hall
2. April 5, 2023 Regular Meeting - 7:00 pm, City Hall

ITEMS ALREADY PLACED

ADJOURN

**All presentation materials to be reviewed at study session (including PowerPoint) must be emailed to presentations@ottawaks.gov and gmathews@ottawaks.gov by 10:00 am the Thursday prior to the meeting.*

**Study Session Minutes
Ottawa, Kansas
Minutes of March 6, 2023**

The Governing Body met at 4:00 pm this date at City Hall with the following members present and participating to wit: Mayor Crowley, Mayor Pro Tem Skidmore, Commissioner Graves, and Commissioner Caylor. Commissioner Clayton arrived at 4:05 pm. A quorum was present. Mayor Crowley called the meeting to order.

Public Comments

None given.

Minutes to Review

The Governing Body reviewed minutes from the February 27, 2023 Study Session and February 28, 2023 Special Call Meeting. The Governing Body agreed to place these items on the next Regular Meeting agenda on March 15, 2023.

Utility Assistance – American Rescue Plan Act Funding

The Governing Body heard from Finance Director Melanie Landis and Assistant Finance Director Rebecca McCurdy, who reviewed a request to use American Rescue Plan Act funding to assist with past due utility bills and discussed the following:

- The Kansas Emergency Rental Assistance (KERA) program, which was recently closed, was designated to lessen the financial burden on renters and landlords impacted by the COVID-19 pandemic
- The City of Ottawa received \$108,329 on behalf of customers in utility assistance during 2021 and 2022
- Staff recommends the allocation of funds from ARPA to be applied to seven customer accounts that, at the close of KERA, had past due balances totaling \$4,872.75 through December 2022
- Waiving late fees in the amount of \$857.84 is also recommended

After some discussion, the Governing Body agreed by consensus to fund this request.

City Manager's Comments

City Attorney Blaine Finch thanked the community for involvement in the City Manager search. Mr. Finch introduced Brian Silcott, who has been selected and accepted the City Manager position. Mr. Finch discussed Mr. Silcott's accomplishments and achievements. Mayor Pro Tem Skidmore made a motion, seconded by Commissioner Caylor, to approve the City Manager contract. The motion was considered, and upon being put, all present voted aye. The Mayor declared this contract approved.

Commissioner's Comments

Commissioner Caylor thanked the citizens for their participation in the City Manager search.

Mayor's Comments

Mayor Crowley thanked Mr. Silcott and the Governing Body for their time during the candidate search. Mayor Crowley reminded the Governing Body of the budget retreat at the next study session on March 13, 2023.

Announcements

Mayor Crowley made the following announcements:

- March 13, 2023 Study Session, 4:00 pm, City Hall
- March 16, 2023 Retirement Reception for City Manager Richard U. Nienstedt, 2:00 – 4:00 pm

Adjournment

There was no further business before the Governing Body, the Mayor declared the meeting duly adjourned at 4:15 pm.

Melissa Reed, City Clerk

**Study Session Minutes
Ottawa, Kansas
Minutes of March 13, 2023**

The Governing Body met at 4:00 pm this date at City Hall with the following members present and participating to wit: Mayor Crowley, Mayor Pro Tem Skidmore, and Commissioner Clayton. Commissioner Caylor and Commissioner Graves were absent. A quorum was present. Mayor Crowley called the meeting to order.

Public Comments

None given.

Minutes to Review

The Governing Body reviewed minutes from the March 1, 2023 Regular Meeting and March 1, 2023 Special Call Meeting. The Governing Body agreed to place these items on the next Regular Meeting agenda on March 15, 2023.

Ordinance Establishing Golf Course Advisory Board

The Governing Body heard from City Manager Richard U. Nienstedt, who reviewed an ordinance to establish a golf course advisory board and discussed the following:

- This advisory board will communicate with the Governing Body regarding the golf course
- Similar to the Airport Advisory Board

After some discussion, the Governing Body agreed by consensus to place this on the Study Session agenda for March 20, 2023.

City Manager's Comments

City Manager Richard U. Nienstedt reported that we had received seven proposals for the swimming pool RFP. A committee has been formed, and after interviews and review, the committee will bring recommendations to the Governing Body.

Commissioner's Comments

None given.

Mayor's Comments

Mayor Crowley discussed the ordinance regarding allowing chickens in city limits. The Governing Body agreed by consensus to further explore this item at a further study session.

2024 Budget Retreat

The Governing Body heard from Finance Director Melanie Landis, who reviewed the 2024 budget process and calendar. The Governing Body discussed the process and provided feedback.

Announcements

Mayor Crowley made the following announcements:

- March 15, 2023 Regular Meeting, 10:00 am, City Hall
- March 16, 2023 Retirement Reception for City Manager Richard U. Nienstedt, 2:00 – 4:00 pm

- March 20, 2023 Study Session, 4:00 pm, City Hall

Adjournment

There was no further business before the Governing Body, the Mayor declared the meeting duly adjourned at 4:38 pm.

Melissa Reed, City Clerk

Regular Meeting Minutes
City Hall
101 S Hickory, Ottawa, Kansas
Minutes of March 15, 2023

The Governing Body met at 10:00 am this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Crowley, Mayor Pro Tem Skidmore, Commissioner Caylor, Commissioner Graves, and Commissioner Clayton. Mayor Crowley called the meeting to order.

The Mayor welcomed the audience and led the Pledge of Allegiance to the American flag. Mayor Pro Tem Skidmore gave the invocation.

Consent Agenda

Commissioner Caylor made a motion, seconded by Commissioner Clayton, to approve this consent agenda to include minutes from the February 27, 2023 Study Session, February 28, 2023 Special Call Meeting, March 1, 2023 Regular Meeting, March 1, 2023 Special Call Meeting and this Regular Meeting agenda. The motion was considered, and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

Public Comments

None given.

Declaration

None given.

Kansas Department of Transportation Federal Funds Exchange Program for 2023

The Governing Body heard from Public Works Director Michael Haeffele regarding the Kansas Department of Transportation 2023 Federal Funds Exchange program. The amount available to receive is \$153,860.68 through the program. The exchange rate for the 2023 program is \$.90 of state funds for every \$1.00 of local federal obligation authority exchanged. Mayor Pro Tem Skidmore made a motion, seconded by Commissioner Caylor, to participate in the Kansas Department of Transportation 2023 Federal Funds Exchange. The motion was considered and upon being put, all present voted aye. The Mayor declared this program duly approved.

Project Updates

The Governing Body heard from Utilities Director Dennis Tharp, who provided updates on the following projects:

- Cedar and Oak Streets Stormwater Project
- Main and 68 Highway Improvements
- Cottonwood Lift Station
- New Water Tower
- Ultraviolet Disinfection System
- Rockwood Lift Station

- Gas Line Extension to Proximity Park
- Airport Improvements
- Ottawa Memorial Auditorium Improvements
- Splash Pad
- Swimming Pool

City Manager's Comments

City Manager Richard U. Nienstedt thanked the past and current Governing Body, citizens and employees for their support over the last sixteen years. Mr. Nienstedt stated that serving the City had been an honor all these years.

Commissioner's Comments

The Governing Body thanked City Manager Richard U. Nienstedt for his service to the community and reflected on their time with Mr. Nienstedt.

Mayor's Comments

Mayor Crowley thanked City Manager Richard U. Nienstedt for his service.

Announcements

Mayor Crowley made the following announcements:

- March 16, 2023 – Retirement Reception for City Manager Richard U. Nienstedt, 2:00 – 4:00 pm, Commission Chambers
- March 20, 2023 – Study Session, 4:00 pm, City Hall
- March 27, 2023 – Study Session, 4:00 pm, City Hall
- April 3, 2023 – Study Session, 4:00 pm, City Hall
- April 5, 2023 – Regular Meeting, 7:00 pm, City Hall

Adjournment

There being no further business to come before the Governing Body, the Mayor declared the meeting duly adjourned at 10:28 am.

Melissa Reed, City Clerk



FEBRUARY 2023 MONTHLY REPORTS

**Presented to the City Commission
March 27, 2023**

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Budget Report as of February 28, 2023

16% of budget year



General Fund

Summary

Beginning Balance, 1/2023	\$ 2,629,668.16
Receipts	\$ 3,303,724.89
Expenditures	\$ 1,577,658.49
Current Balance, 2/2023	\$ 4,355,734.56

Expenditures by Dept

	Budget	Expenditures year-to-date	% of budget spent
Commission - City Manager	\$ 230,750	\$ 36,713.97	16%
Finance / City Clerk	\$ 325,150	\$ 38,419.36	12%
Building Maintenance	\$ 229,250	\$ 23,601.28	10%
Non-Operating	\$ 1,069,655	\$ 78,239.20	7%
Community Development	\$ 611,800	\$ 103,954.35	17%
Cemetery	\$ 234,550	\$ 14,753.12	6%
Streets	\$ 1,203,050	\$ 111,918.40	9%
Fleet Management	\$ 262,350	\$ 28,315.04	11%
Parks	\$ 577,700	\$ 57,116.32	10%
Police Department	\$ 3,473,940	\$ 369,405.94	11%
Municipal Court	\$ 172,050	\$ 18,467.49	11%
Fire Department	\$ 2,052,100	\$ 240,710.45	12%
Information Technology	\$ 373,450	\$ 32,561.25	9%
Human Resources	\$ 166,350	\$ 12,545.04	8%
Employee Benefits	\$ 3,150,850	\$ 405,937.28	13%
Transfers	\$ 361,785	\$ 5,000.00	1%
	\$ 14,494,780.00	\$ 1,577,658.49	11%

Water Fund

Summary

Beginning Balance, 1/2023	\$ 1,184,889.28
Receipts	\$ 455,861.14
Expenditures	\$ 261,240.34
Current Balance, 2/2023	\$ 1,379,510.08

Expenditures by Dept

	Budget	Expenditures year-to-date	% of budget spent
Production	\$ 1,732,170	\$ 150,929.75	9%
Distribution	\$ 995,864	\$ 97,510.59	10%
Special Project	\$ 235,000	\$ 12,800.00	5%
Non-Operating	\$ 26,000	\$ -	0%
Transfers	\$ 1,106,382	\$ -	0%
	\$ 4,095,416.00	\$ 261,240.34	6%

Budget Report as of February 28, 2023

16% of budget year



Wastewater Fund

Summary

Beginning Balance, 1/2023	\$ 2,565,487.78
Receipts	\$ 532,465.63
Expenditures	<u>\$ 219,805.34</u>
Current Balance, 2/2023	\$ 2,878,148.07

Expenditures by Dept

	Budget	Expenditures year-to-date	% of budget spent
Treatment	\$ 1,150,975	\$ 151,548.81	13%
Maintenance	\$ 1,188,365	\$ 68,256.53	6%
Non-Operating	\$ 552,437	\$ -	0%
Transfers	\$ 1,379,961	\$ -	0%
	\$ 4,271,738.00	\$ 219,805.34	5%

Electric Fund

Summary

Beginning Balance, 1/2023	\$ 5,940,674.24
Receipts	\$ 3,094,437.00
Expenditures	<u>\$ 1,895,810.39</u>
Current Balance, 2/2023	\$ 7,139,300.85

Expenditures by Dept

	Budget	Expenditures year-to-date	% of budget spent
Production	\$ 11,409,385	\$ 1,492,162.50	13%
Distribution	\$ 2,627,440	\$ 180,074.71	7%
Warehouse	\$ 511,985	\$ 71,428.75	14%
Special Project	\$ 150,000	\$ 206.12	0%
Administration	\$ 1,254,350	\$ 140,925.66	11%
Non-Operating	\$ 506,000	\$ -	0%
Broadband	\$ 221,325	\$ 11,012.65	5%
Transfers	\$ 2,508,700	\$ -	0%
	\$ 19,189,185.00	\$ 1,895,810.39	10%

Other Funds

Budget Report as of February 28, 2023

16% of budget year



Expenditure Budget Review

	Expenditure Budget	Expenditures year-to-date	% of budget spent
005 Debt Service Fund	\$ 4,282,411	\$ -	0.0%
011 Community Service Fund	\$ 183,530	\$ 27,610.92	15.0%
013 Auditorium Fund	\$ 448,175	\$ 52,573.78	11.7%
014 Airport Fund	\$ 208,700	\$ 23,159.70	11.1%
016 Special Parks & Rec Fund	\$ 199,000	\$ 30,000.00	15.1%
017 Special Drug & Alcohol Fund	\$ 35,500	\$ -	0.0%
018 Library Fund (City)	\$ 1,148,739	\$ 556,182.75	48.4%
025 Economic Development Fund	\$ 412,050	\$ 838.10	0.2%
027 Golf Course Fund	\$ -	\$ 3,641.00	0.0%
028 Special Streets Fund	\$ 856,030	\$ 2,653.34	0.3%
029 Stormwater Utility Fund	\$ 981,268	\$ 15,460.51	1.6%
050 Capital Projects Fund	\$ 50,000	\$ -	0.0%
053 Equipment Reserve	\$ 502,000	\$ -	0.0%
056 Risk Management Fund	\$ 1,297,970	\$ 97,879.28	7.5%
078 WWTP Debt Fund	\$ 916,011	\$ -	0.0%
097 Proximity Park Sales Tax Fund	\$ 904,909	\$ -	0.0%
100 Land Bank Fund	\$ -	\$ -	0.0%

* Funds with expenditures over 100% of budget will require a budget amendment.

CITY OF OTTAWA
MONTHLY TREASURER'S REPORT
FEBRUARY 28, 2023

FUND	ACCOUNT TITLE	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	UNENCUMBERED ENDING CASH BALANCE	PERCENT OF TOTAL ENDING CASH BALANCE
001	General Fund	\$ 4,415,794.58	\$ 628,502.62	\$ 834,467.09	\$ 4,209,830.11	\$ (84.06)	\$ (6,834.23)	\$ 4,203,079.94	11.32%
005	Debt Service Fund	\$ 630,214.83	\$ 77.70	\$ -	\$ 630,292.53	\$ -	\$ -	\$ 630,292.53	1.70%
011	Community Service Support	\$ 47,962.62	\$ -	\$ 13,805.40	\$ 34,157.22	\$ -	\$ -	\$ 34,157.22	0.09%
013	Auditorium Fund	\$ 169,123.83	\$ 20,990.62	\$ 21,309.65	\$ 168,804.80	\$ -	\$ 1,513.54	\$ 170,318.34	0.46%
014	Airport Fund	\$ 177,102.30	\$ 2,309.13	\$ 12,479.19	\$ 166,932.24	\$ -	\$ -	\$ 166,932.24	0.45%
016	Special Park & Rec Fund	\$ 351,302.30	\$ 12,640.11	\$ -	\$ 363,942.41	\$ -	\$ -	\$ 363,942.41	0.98%
017	Special Drug & Alcohol	\$ 7,496.64	\$ -	\$ -	\$ 7,496.64	\$ -	\$ -	\$ 7,496.64	0.02%
018	Library Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
025	Economic Development Fund	\$ 587,767.85	\$ 3,184.85	\$ 819.05	\$ 590,133.65	\$ -	\$ -	\$ 590,133.65	1.59%
027	Golf Course Fund	\$ 4,811.90	\$ -	\$ -	\$ 4,811.90	\$ -	\$ -	\$ 4,811.90	0.01%
028	Special Streets Fund	\$ 903,628.82	\$ 111.40	\$ 54.25	\$ 903,685.97	\$ -	\$ -	\$ 903,685.97	2.43%
029	Stormwater Utility	\$ 1,554,912.76	\$ 39,805.47	\$ 15,084.94	\$ 1,579,633.29	\$ -	\$ -	\$ 1,579,633.29	4.25%
030	Water Utility	\$ 1,246,813.46	\$ 215,810.58	\$ 144,669.02	\$ 1,317,955.02	\$ -	\$ (737.83)	\$ 1,317,217.19	3.55%
036	Waste Water Utility	\$ 2,744,293.90	\$ 257,361.49	\$ 135,498.79	\$ 2,866,156.60	\$ -	\$ -	\$ 2,866,156.60	7.72%
037	Electric Utility	\$ 6,161,473.16	\$ 1,496,581.44	\$ 951,216.85	\$ 6,706,837.75	\$ -	\$ (15,236.52)	\$ 6,691,601.23	18.02%
046	Electric CIP Fund	\$ 1,001,587.95	\$ 123.48	\$ -	\$ 1,001,711.43	\$ -	\$ -	\$ 1,001,711.43	2.70%
050	Capital Improvement	\$ 114,000.00	\$ 14.05	\$ -	\$ 114,014.05	\$ -	\$ -	\$ 114,014.05	0.31%
051	Utility Credits	\$ 147,657.37	\$ 52.68	\$ -	\$ 147,710.05	\$ -	\$ 745.64	\$ 148,455.69	0.40%
052	Capital Projects-Sidewalk	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00	0.46%
053	Equipment Reserve	\$ 607,269.73	\$ 74.87	\$ -	\$ 607,344.60	\$ -	\$ -	\$ 607,344.60	1.64%
054	Law Enforcement Trust	\$ 11,876.26	\$ -	\$ -	\$ 11,876.26	\$ -	\$ -	\$ 11,876.26	0.03%
056	Risk Management	\$ 636,280.98	\$ -	\$ 19,385.12	\$ 616,895.86	\$ -	\$ -	\$ 616,895.86	1.66%
057	AEO Foundation Loan Fund	\$ 16,889.99	\$ 281.22	\$ -	\$ 17,171.21	\$ -	\$ -	\$ 17,171.21	0.05%
076	TIF-South Hwy 59	\$ 1,425,686.40	\$ 175.76	\$ -	\$ 1,425,862.16	\$ -	\$ -	\$ 1,425,862.16	3.84%
077	TDD-South Hwy 59	\$ 280,446.33	\$ 306.42	\$ -	\$ 280,752.75	\$ -	\$ -	\$ 280,752.75	0.76%
078	Sales Tax-WWTP Projects	\$ 470,594.03	\$ 33,687.94	\$ -	\$ 504,281.97	\$ -	\$ -	\$ 504,281.97	1.36%
079	TIF/CID-Princeton & 19th	\$ 250,609.12	\$ 5,620.24	\$ -	\$ 256,229.36	\$ -	\$ -	\$ 256,229.36	0.69%
080	CID-Princeton & 21st	\$ 7,822.37	\$ 8,566.73	\$ -	\$ 16,389.10	\$ -	\$ -	\$ 16,389.10	0.04%
081	TIF/CID-Holiday Inn	\$ 62,080.03	\$ 7,548.44	\$ -	\$ 69,628.47	\$ -	\$ -	\$ 69,628.47	0.19%
091	TIF-K-68 Hwy District	\$ 553,693.96	\$ 68.26	\$ -	\$ 553,762.22	\$ -	\$ -	\$ 553,762.22	1.49%
095*	Grants-FAA Airport Imp.	\$ (2,660.39)	\$ -	\$ 2,201.15	\$ (4,861.54)	\$ -	\$ -	\$ (4,861.54)	-0.01%
097	Sales Tax-Proximity Park	\$ 2,957,016.55	\$ 168,514.14	\$ -	\$ 3,125,530.69	\$ -	\$ -	\$ 3,125,530.69	8.42%
098	Prox Park Infrastructure	\$ 129,261.72	\$ 15.94	\$ -	\$ 129,277.66	\$ -	\$ -	\$ 129,277.66	0.35%
100	Land Bank	\$ 10,303.42	\$ -	\$ -	\$ 10,303.42	\$ -	\$ -	\$ 10,303.42	0.03%
102	Opioid Settlement	\$ 3,031.04	\$ 28,585.14	\$ -	\$ 31,616.18	\$ -	\$ -	\$ 31,616.18	0.09%
103	GO 2022A	\$ 2,711,743.56	\$ 328.65	\$ 45,941.62	\$ 2,666,130.59	\$ -	\$ -	\$ 2,666,130.59	7.18%
401	Grants-Fire	\$ 202.19	\$ -	\$ -	\$ 202.19	\$ -	\$ -	\$ 202.19	0.00%
402	Grants-Parks	\$ 17,162.87	\$ -	\$ -	\$ 17,162.87	\$ -	\$ -	\$ 17,162.87	0.05%
407	Grants-ARPA	\$ 1,714,183.56	\$ 211.33	\$ -	\$ 1,714,394.89	\$ -	\$ -	\$ 1,714,394.89	4.62%
408*	Grants-Police	\$ (35,475.31)	\$ 21,958.00	\$ 14,589.72	\$ (28,107.03)	\$ -	\$ -	\$ (28,107.03)	-0.08%
409	Grants-BASE	\$ 1,185,453.71	\$ 137.15	\$ 72,952.34	\$ 1,112,638.52	\$ -	\$ -	\$ 1,112,638.52	3.00%
410	Grants-ARPA-Housing	\$ 1,509,230.00	\$ -	\$ 148,644.00	\$ 1,360,586.00	\$ -	\$ -	\$ 1,360,586.00	3.66%
800	Self-Insured Health	\$ 1,649,390.12	\$ 153,204.88	\$ 148,743.88	\$ 1,653,851.12	\$ (1,483.76)	\$ -	\$ 1,655,334.88	4.46%
801	Flex Spending Account	\$ 17,200.30	\$ 4,806.00	\$ -	\$ 22,006.30	\$ -	\$ (8,143.93)	\$ 13,862.37	0.04%
GRAND TOTAL		\$ 36,625,236.81	\$ 3,111,656.73	\$ 2,581,862.06	\$ 37,155,031.48	\$ (1,567.82)	\$ (28,693.33)	\$ 37,127,905.97	

*Fund 095 & Fund 408 are for tracking a reimbursement grants and will be reimbursed in full.

CITY OF OTTAWA YEAR-TO-DATE TREASURER'S REPORT FEBRUARY 28, 2023											
FUND	ACCOUNT TITLE	BEGINNING CASH			CASH BASIS		NET CHANGE		NET CHANGE	UNENCUMBERED ENDING	PERCENT OF TOTAL
		BALANCE	Y-T-D REVENUES	Y-T-D EXPENSES	BALANCE	OTHER ASSETS	LIABILITIES	CASH BALANCE	ENDING CASH BALANCE		
001	General Fund	\$ 2,629,668.16	\$ 3,303,724.89	\$ 1,577,658.49	\$ 4,355,734.56	\$ (120.06)	\$ (152,774.68)	\$ 4,203,079.94	11.32%		
005	Debt Service Fund	\$ 408,569.37	\$ 221,723.16	\$ -	\$ 630,292.53	\$ -	\$ -	\$ 630,292.53	1.70%		
011	Community Service Support	\$ 61,768.14	\$ -	\$ 27,610.92	\$ 34,157.22	\$ -	\$ -	\$ 34,157.22	0.09%		
013	Auditorium Fund	\$ 102,897.25	\$ 125,776.25	\$ 52,573.78	\$ 176,099.72	\$ -	\$ (5,781.38)	\$ 170,318.34	0.46%		
014	Airport Fund	\$ 184,910.89	\$ 9,311.76	\$ 23,159.70	\$ 171,062.95	\$ -	\$ (4,130.71)	\$ 166,932.24	0.45%		
016	Special Park & Rec Fund	\$ 380,165.09	\$ 13,777.32	\$ 30,000.00	\$ 363,942.41	\$ -	\$ -	\$ 363,942.41	0.98%		
017	Special Drug & Alcohol	\$ 7,496.64	\$ -	\$ -	\$ 7,496.64	\$ -	\$ -	\$ 7,496.64	0.02%		
018	Library Fund	\$ -	\$ 556,182.75	\$ 556,182.75	\$ -	\$ -	\$ -	\$ -	0.00%		
025	Economic Development Fund	\$ 576,657.12	\$ 16,182.13	\$ 838.10	\$ 592,001.15	\$ -	\$ (1,867.50)	\$ 590,133.65	1.59%		
027	Golf Course Fund	\$ 7,152.90	\$ 5,000.00	\$ 3,641.00	\$ 8,511.90	\$ -	\$ (3,700.00)	\$ 4,811.90	0.01%		
028	Special Streets Fund	\$ 818,435.37	\$ 89,249.54	\$ 2,653.34	\$ 905,031.57	\$ -	\$ (1,345.60)	\$ 903,685.97	2.43%		
029	Stormwater Utility	\$ 1,516,685.62	\$ 86,577.70	\$ 15,460.51	\$ 1,587,802.81	\$ -	\$ (8,169.52)	\$ 1,579,633.29	4.25%		
030	Water Utility	\$ 1,184,889.28	\$ 455,861.14	\$ 261,240.34	\$ 1,379,510.08	\$ -	\$ (62,292.89)	\$ 1,317,217.19	3.55%		
036	Waste Water Utility	\$ 2,565,487.78	\$ 532,465.63	\$ 219,805.34	\$ 2,878,148.07	\$ -	\$ (11,991.47)	\$ 2,866,156.60	7.72%		
037	Electric Utility	\$ 5,940,674.24	\$ 3,094,437.00	\$ 1,895,810.39	\$ 7,139,300.85	\$ -	\$ (447,699.62)	\$ 6,691,601.23	18.02%		
046	Electric CIP Fund	\$ 1,000,176.83	\$ 1,534.60	\$ -	\$ 1,001,711.43	\$ -	\$ -	\$ 1,001,711.43	2.70%		
050	Capital Improvement	\$ 114,000.00	\$ 14.05	\$ -	\$ 114,014.05	\$ -	\$ -	\$ 114,014.05	0.31%		
051	Utility Credits	\$ 153,482.70	\$ (312.45)	\$ -	\$ 153,170.25	\$ -	\$ (4,714.56)	\$ 148,455.69	0.40%		
052	Capital Projects-Sidewalk	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00	0.46%		
053	Equipment Reserve	\$ 607,269.73	\$ 74.87	\$ -	\$ 607,344.60	\$ -	\$ -	\$ 607,344.60	1.64%		
054	Law Enforcement Trust	\$ 11,876.26	\$ -	\$ -	\$ 11,876.26	\$ -	\$ -	\$ 11,876.26	0.03%		
056	Risk Management	\$ 717,240.66	\$ 1,612.00	\$ 97,879.28	\$ 620,973.38	\$ -	\$ (4,077.52)	\$ 616,895.86	1.66%		
057	AEO Foundation Loan Fund	\$ 16,187.83	\$ 983.38	\$ -	\$ 17,171.21	\$ -	\$ -	\$ 17,171.21	0.05%		
076	TIF-South Hwy 59	\$ 1,272,300.79	\$ 153,561.37	\$ -	\$ 1,425,862.16	\$ -	\$ -	\$ 1,425,862.16	3.84%		
077	TDD-South Hwy 59	\$ 280,446.33	\$ 306.42	\$ -	\$ 280,752.75	\$ -	\$ -	\$ 280,752.75	0.76%		
078	Sales Tax-VVWTP Projects	\$ 441,326.19	\$ 62,955.78	\$ -	\$ 504,281.97	\$ -	\$ -	\$ 504,281.97	1.36%		
079	TIF/CID-Princeton & 19th	\$ 259,952.61	\$ 11,021.96	\$ -	\$ 270,974.57	\$ -	\$ (14,745.21)	\$ 256,229.36	0.69%		
080	CID-Princeton & 21st	\$ 20,616.52	\$ 16,389.10	\$ -	\$ 37,005.62	\$ -	\$ (20,616.52)	\$ 16,389.10	0.04%		
081	TIF/CID-Holiday Inn	\$ 28,123.39	\$ 62,453.52	\$ -	\$ 90,576.91	\$ -	\$ (20,948.44)	\$ 69,628.47	0.19%		
091	TIF-K-68 Hwy District	\$ 524,609.06	\$ 29,153.16	\$ -	\$ 553,762.22	\$ -	\$ -	\$ 553,762.22	1.49%		
095*	Grants-FAA Airport Imp.	\$ (1,533.95)	\$ -	\$ 2,201.15	\$ (3,735.10)	\$ -	\$ (1,126.44)	\$ (4,861.54)	-0.01%		
097	Sales Tax-Proximity Park	\$ 2,806,717.39	\$ 318,813.30	\$ -	\$ 3,125,530.69	\$ -	\$ -	\$ 3,125,530.69	8.42%		
098	Prox Park Infrastructure	\$ 129,261.72	\$ 15.94	\$ -	\$ 129,277.66	\$ -	\$ -	\$ 129,277.66	0.35%		
100	Land Bank	\$ 10,303.42	\$ -	\$ -	\$ 10,303.42	\$ -	\$ -	\$ 10,303.42	0.03%		
102	Opioid Settlement	\$ 3,031.04	\$ 28,585.14	\$ -	\$ 31,616.18	\$ -	\$ -	\$ 31,616.18	0.09%		
103	GOBond 2022A	\$ 2,925,754.46	\$ 328.65	\$ 45,941.62	\$ 2,880,141.49	\$ -	\$ (214,010.90)	\$ 2,666,130.59	7.18%		
401	Grants-Fire	\$ 1,541.95	\$ 100.00	\$ -	\$ 1,641.95	\$ -	\$ (1,439.76)	\$ 202.19	0.00%		
402	Grants-Parks	\$ (9,956.13)	\$ 57,119.00	\$ 30,000.00	\$ 17,162.87	\$ -	\$ -	\$ 17,162.87	0.05%		
407	Grants-ARPA	\$ 1,822,152.56	\$ 211.33	\$ 107,969.00	\$ 1,714,394.89	\$ -	\$ -	\$ 1,714,394.89	4.62%		
408*	Grants-Police	\$ (31,345.69)	\$ 29,313.00	\$ 20,025.11	\$ (22,057.80)	\$ -	\$ (6,049.23)	\$ (28,107.03)	-0.08%		
409	Grants-BASE	\$ 1,185,629.71	\$ 137.15	\$ 72,952.34	\$ 1,112,814.52	\$ -	\$ (176.00)	\$ 1,112,638.52	3.00%		
410	Grants-ARPA-Housing	\$ 1,574,000.00	\$ -	\$ 148,644.00	\$ 1,425,356.00	\$ -	\$ (64,770.00)	\$ 1,360,586.00	3.66%		
800	Self-Insured Health	\$ 1,624,991.85	\$ 311,106.72	\$ 282,224.07	\$ 1,653,874.50	\$ (1,460.38)	\$ -	\$ 1,655,334.88	4.46%		
801	Flex Spending	\$ 19,167.27	\$ 9,987.76	\$ 7,148.73	\$ 22,006.30	\$ -	\$ (8,143.93)	\$ 13,862.37	0.04%		
GRAND TOTAL		\$ 34,062,782.35	\$ 9,605,735.02	\$ 5,481,619.96	\$ 38,186,897.41	\$ (1,580.44)	\$ (1,060,571.88)	\$ 37,127,905.97			
*Fund 095 & Fund 408 are for tracking reimbursement grants and will be reimbursed in full.											

**City of Ottawa
Disbursement of Funds
2/28/2023**

Kansas State Bank			Interest Rate	Maturity	Days to Maturity	Bank Midwest			Interest Rate	Maturity	Days to Maturity
Operating	\$	19,565,995.19	0.03%			Bullet Proof	\$	4,706.00	0%		
AP	\$	478,827.53	0.03%			Payroll	\$	30,863.56	0%		
CC Inhouse	\$	348,586.44	0.03%					35,569.56			
CC Online	\$	984,848.83	0.03%								
Kiosk Account	\$	31,550.15	0.05%								
	\$	21,409,808.14									

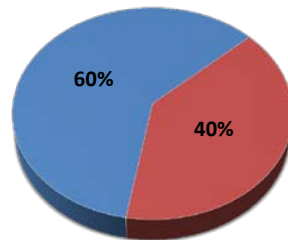
OakStar			Interest Rate	Maturity	Days to Maturity
CD 15792	\$	1,000,000.00	4.66%	01/31/24	330
CD 15794	\$	2,000,000.00	4.66%	01/31/24	330
		3,000,000.00			

Weighted Average		
Cash Funds	\$	21,445,377.70
Investment/CD's	\$	14,038,119.17
Total Funds	\$	35,483,496.87

KMIP			Interest Rate	Maturity	Days to Maturity
Overnight Account	\$	38,119.17	3.23%		
Fixed Rate 90	\$	500,000.00	3.77%	03/14/23	14
Fixed Rate 180	\$	1,000,000.00	3.56%	04/11/23	41
Fixed Rate 180	\$	1,000,000.00	4.04%	06/14/23	104
Fixed Rate 365	\$	500,000.00	2.94%	07/28/23	148
Fixed Rate 365	\$	1,000,000.00	3.88%	10/12/23	222
Fixed Rate 365	\$	1,000,000.00	3.97%	10/31/23	240
Fixed Rate 365	\$	1,000,000.00	4.08%	11/21/23	261
Fixed Rate 365	\$	2,000,000.00	4.18%	12/14/23	284
Fixed Rate 550	\$	3,000,000.00	4.24%	08/20/24	530
	\$	11,038,119.17			

Funds by Type

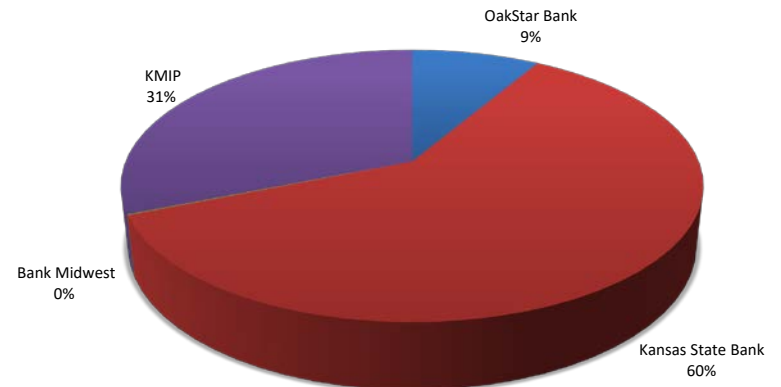
■ Cash Funds ■ Investment/CD's



Interest Rate		
KSB Health*	\$	1,684,520.64
KSB Flex Spending*	\$	13,862.37

*The health insurance account and flex spending account are proprietary funds not included in pooled cash.

Funds Distribution by Banking Establishment



**CITY OF OTTAWA, KANSAS
INVESTMENT SCHEDULE
February 2023**

ID NUMBER	TYPE	BANK	PURCHASE DATE	MATURITY	INITIAL INVESTMENT	CURRENT BALANCE	INTEREST RATE(%)	EARNINGS at MATURITY
Fx 90 S	MIP	KMIP	12/14/2022	3/14/2023	\$ 500,000.00	\$ 500,000.00	3.77%	\$ 4,647.95
Fx 180 S	MIP	KMIP	10/12/2022	4/11/2023	\$ 1,000,000.00	\$ 1,000,000.00	3.56%	\$ 17,653.70
Fx 180 S	MIP	KMIP	12/14/2022	6/14/2023	\$ 1,000,000.00	\$ 1,000,000.00	4.04%	\$ 20,144.66
Fx 365 S	MIP	KMIP	7/28/2022	7/28/2023	\$ 500,000.00	\$ 500,000.00	2.94%	\$ 14,700.00
Fx 365 S	MIP	KMIP	10/12/2022	10/12/2023	\$ 1,000,000.00	\$ 1,000,000.00	3.88%	\$ 38,800.00
Fx 365 S	MIP	KMIP	10/31/2022	10/31/2023	\$ 1,000,000.00	\$ 1,000,000.00	3.97%	\$ 39,700.00
Fx 365 S	MIP	KMIP	11/18/2022	11/21/2023	\$ 1,000,000.00	\$ 1,000,000.00	4.08%	\$ 41,135.34
Fx 365 S	MIP	KMIP	12/14/2022	12/14/2023	\$ 2,000,000.00	\$ 2,000,000.00	4.18%	\$ 83,600.00
15792 S	CD	OAK	1/31/2023	1/31/2024	\$ 1,000,000.00	\$ 1,000,000.00	4.66%	\$ 46,600.00
15794 S	CD	OAK	1/31/2023	1/31/2024	\$ 2,000,000.00	\$ 2,000,000.00	4.66%	\$ 93,200.00
Fx 550 S	MIP	KMIP	2/17/2023	8/20/2024	\$ 3,000,000.00	\$ 3,000,000.00	4.24%	\$ 191,671.23
Overnight S	MIP	KMIP	2/1/2023	2/28/2023	\$ 3,033,883.09	\$ 38,119.17	3.23%	\$ 4,236.08

Total for period ending: 2/28/2023							APY	
						\$ 14,038,119.17	4.10%	

PREPARED BY: Rebekah McCurdy, Assistant Finance Director

*Interest rate show on the Overnight KMIP account is the stated rate as of February 28th. This rate can change daily.

Note: The overall APY is based on annualized interest for all investments

CD: Certificate of Deposit

MIP: Money Investment Portfolio

KMIP: Kansas Muncipal Investment Pool

<https://pooledmoneyinvestmentboard.com>

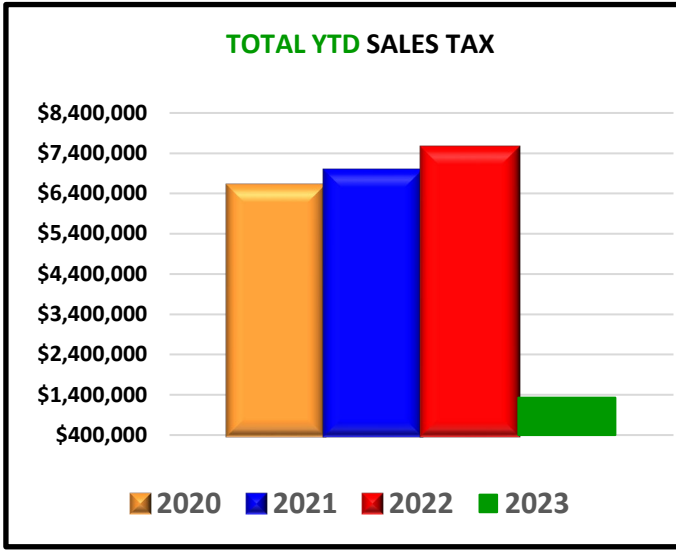
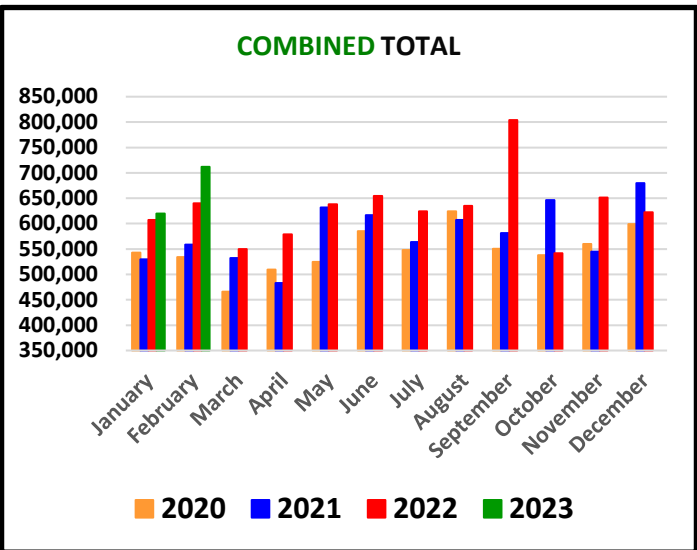
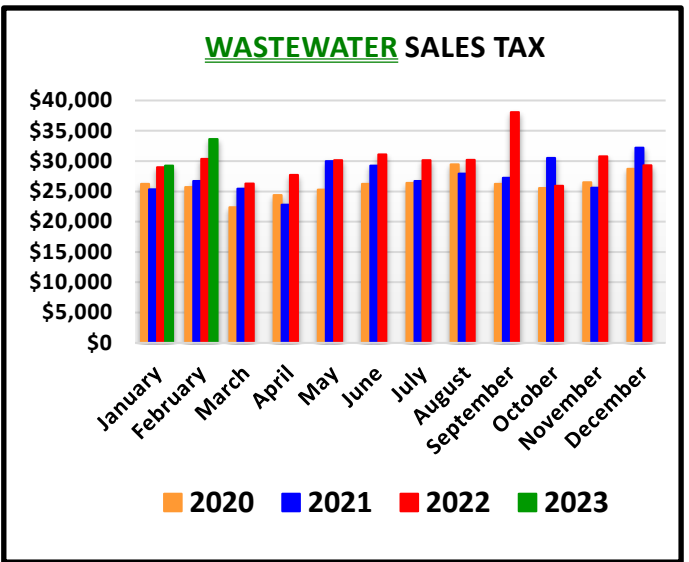
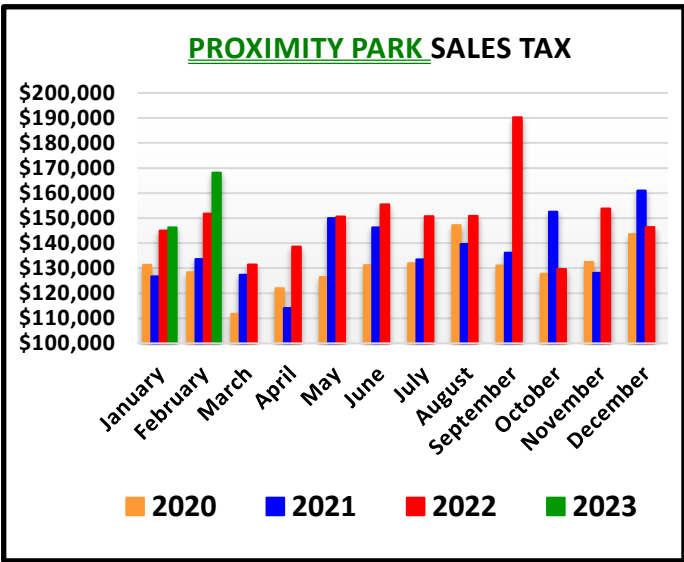
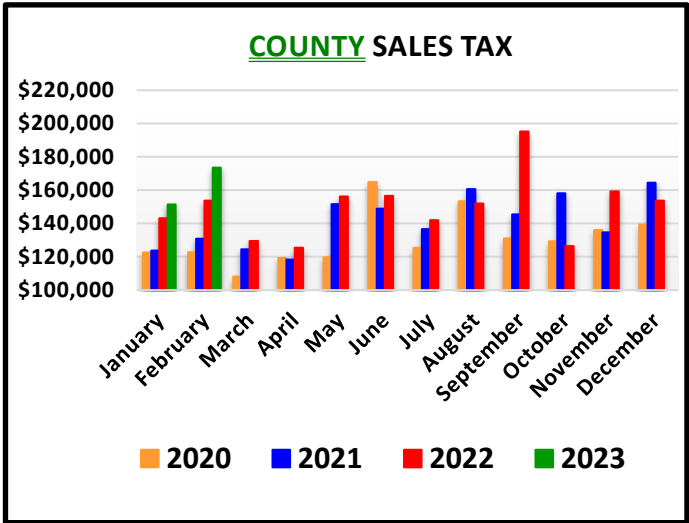
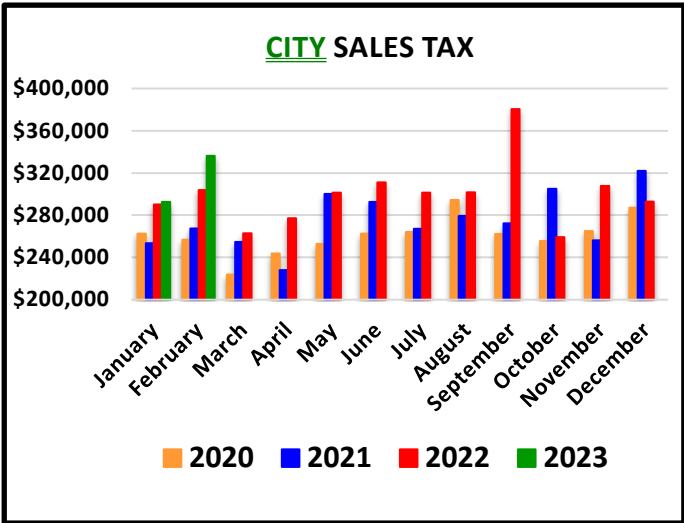
City of Ottawa Sales Tax Income Comparison 2016-2023

From all sources

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	2023	YTD Change Over Previous YTD
PROXIMITY PARK	\$146,339.23	\$168,128.86											\$314,468.09	\$17,572.46
WASTE WATER	\$29,267.84	\$33,625.78											\$62,893.62	\$3,514.48
CITY SALES & COMP USE TAX	\$292,678.48	\$336,257.74											\$628,936.22	\$35,144.97
COUNTY SALES & COMP USE TAX	\$151,437.82	\$173,562.85											\$325,000.67	\$28,128.51
	\$619,723.37	\$711,575.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,331,298.60	\$84,360.42
														6.77%
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	2022	Growth over 2021
PROXIMITY PARK	\$145,037.58	\$151,858.05	\$131,412.19	\$138,616.46	\$150,658.38	\$155,549.84	\$150,724.77	\$150,893.88	\$190,275.43	\$129,642.48	\$153,870.24	\$146,447.03	\$1,794,986.33	\$145,875.97
WASTE WATER	\$29,007.52	\$30,371.62	\$26,280.64	\$27,723.29	\$30,131.67	\$31,109.97	\$30,144.95	\$30,178.78	\$38,055.09	\$25,928.51	\$30,774.05	\$29,289.41	\$358,995.50	\$29,173.39
CITY SALES & COMP USE TAX	\$290,075.15	\$303,716.10	\$262,806.36	\$277,232.91	\$301,316.76	\$311,099.70	\$301,449.52	\$301,787.74	\$380,550.84	\$259,285.10	\$307,740.46	\$292,894.06	\$3,589,954.70	\$291,734.00
COUNTY SALES & COMP USE TAX	\$143,146.20	\$153,725.96	\$129,525.07	\$135,410.52	\$156,162.94	\$156,537.69	\$141,974.12	\$152,086.31	\$195,296.76	\$126,424.85	\$159,231.33	\$153,729.39	\$1,803,251.14	\$105,382.26
	\$607,266.45	\$639,671.73	\$550,024.26	\$578,983.18	\$638,269.75	\$654,297.20	\$624,293.36	\$634,946.71	\$804,178.12	\$541,280.94	\$651,616.08	\$622,359.89	\$7,547,187.67	\$572,165.62
														8.20%
	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	2021	Growth over 2020
PROXIMITY PARK	\$126,755.87	\$133,695.62	\$127,373.41	\$114,023.38	\$150,048.29	\$146,240.01	\$133,509.75	\$139,598.24	\$136,195.07	\$152,571.09	\$128,159.59	\$160,940.04	\$1,649,110.36	\$83,687.43
WASTE WATER	\$25,351.18	\$26,739.13	\$25,474.68	\$22,804.68	\$30,009.66	\$29,248.01	\$26,701.95	\$27,919.65	\$27,239.02	\$30,514.22	\$25,631.92	\$32,188.01	\$329,822.11	\$16,737.53
CITY SALES & COMP USE TAX	\$253,511.76	\$267,391.23	\$254,746.81	\$228,046.76	\$300,096.57	\$292,480.02	\$267,019.49	\$279,196.50	\$272,390.15	\$305,142.18	\$256,319.15	\$321,880.08	\$3,298,220.70	\$167,374.79
COUNTY SALES & COMP USE TAX	\$123,715.73	\$130,772.79	\$124,526.32	\$118,313.26	\$151,548.61	\$148,867.02	\$136,545.57	\$160,675.43	\$145,532.72	\$158,113.23	\$134,757.61	\$164,500.59	\$1,697,868.88	\$126,039.84
	\$529,334.54	\$558,598.77	\$532,121.22	\$483,188.08	\$631,703.13	\$616,835.06	\$563,776.76	\$607,389.82	\$581,356.96	\$646,340.72	\$544,868.27	\$679,508.72	\$6,975,022.05	\$393,839.59
														5.98%
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	2020	
PROXIMITY PARK	\$131,340.22	\$128,448.06	\$111,842.39	\$121,958.97	\$126,483.53	\$131,258.77	\$132,011.42	\$147,207.42	\$131,082.40	\$127,732.17	\$132,439.70	\$143,617.88	\$1,565,422.93	
WASTE WATER	\$26,268.04	\$25,689.61	\$22,368.48	\$24,391.79	\$25,296.71	\$26,251.75	\$26,402.28	\$29,441.48	\$26,216.48	\$25,546.44	\$26,487.94	\$28,723.58	\$313,084.58	
CITY SALES & COMP USE TAX	\$262,680.44	\$256,896.13	\$223,684.79	\$243,917.94	\$252,967.06	\$262,517.53	\$264,022.84	\$294,414.83	\$262,164.81	\$255,464.36	\$264,879.40	\$287,235.78	\$3,130,845.91	
COUNTY SALES & USE TAX	\$122,519.82	\$122,859.98	\$108,090.12	\$119,309.85	\$119,747.28	\$164,786.59	\$125,445.01	\$153,337.93	\$131,070.30	\$129,218.08	\$136,044.74	\$139,399.34	\$1,571,829.04	
	\$542,808.52	\$533,893.78	\$465,985.78	\$509,578.55	\$524,494.58	\$584,814.64	\$547,881.55	\$624,401.66	\$550,533.99	\$537,961.05	\$559,851.78	\$598,976.58	\$6,581,182.46	
	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	2019	
PROXIMITY PARK	\$127,309.71	\$125,302.49	\$107,838.08	\$110,928.02	\$125,214.83	\$106,180.13	\$121,868.71	\$121,867.86	\$131,460.63	\$130,139.31	\$127,285.27	\$123,598.52	\$1,458,993.56	
WASTE WATER	\$25,461.95	\$25,060.49	\$21,567.62	\$22,185.61	\$25,042.97	\$21,236.02	\$24,373.74	\$24,373.57	\$26,292.13	\$26,027.86	\$25,457.05	\$24,719.70	\$291,798.71	
CITY SALES & COMP USE TAX	\$254,619.39	\$250,604.97	\$215,676.17	\$221,856.02	\$250,429.64	\$212,360.24	\$243,737.42	\$243,735.72	\$262,921.26	\$260,278.62	\$254,570.54	\$247,197.03	\$2,917,987.02	
COUNTY SALES & USE TAX	\$121,868.00	\$119,060.26	\$99,713.44	\$105,389.98	\$115,693.53	\$101,736.33	\$111,701.09	\$115,057.83	\$130,342.41	\$129,642.02	\$122,424.76	\$119,171.21	\$1,391,800.86	
	\$529,259.05	\$520,028.21	\$444,795.31	\$460,359.63	\$516,380.97	\$441,512.72	\$501,680.96	\$505,034.98	\$551,016.43	\$546,087.81	\$529,737.62	\$514,686.46	\$6,060,580.15	

ANALYSIS OF COMBINED SALES AND
DESTINATION BASED SALES TAX

February 28, 2023



FEBRUARY EVENTS

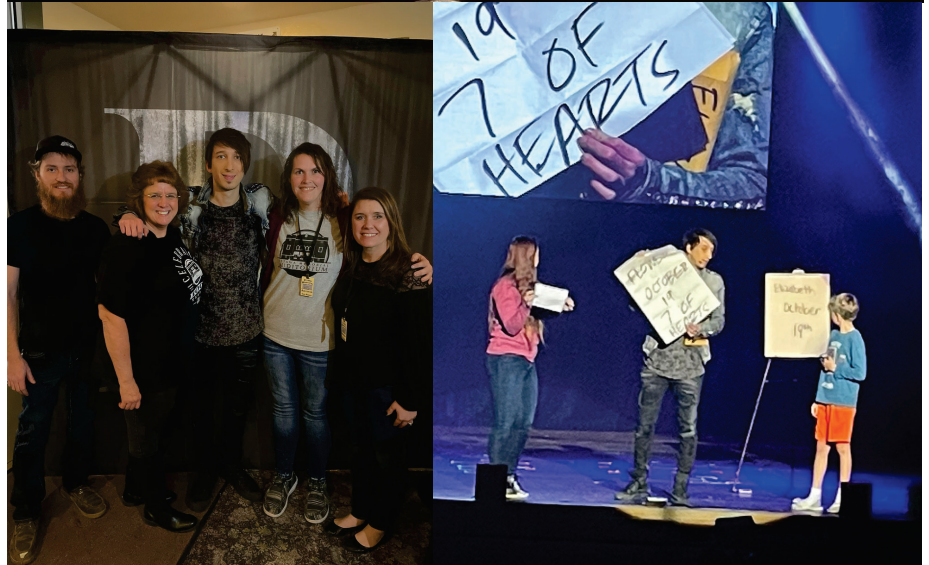
- February 4th - Reign Dance Studio Rehearsal
- February 5th - REZA: Edge of Illusion
- February 6th - Reign Dance Performance
- February 10th - Central Heights Field Trip
- February 11th - Basement Rental
- February 16th - O-Town Reads Event
- February 18th - Basement Rental
- February 22nd - Basement Rental
- February 22nd - O-Town Reads Event
- February 25th - Grand Ottawa Opry
- February 26th - Basement Rental

2023

- Attendance: 1,755
- YTD Attendance: 2,865
- Number of Events: 11
- Volunteer Hours: 28

2022

- Attendance: 1,479
- YTD Attendance: 2,273
- Number of Events: 17
- Volunteer Hours: 12



CITY OF OTTAWA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

013-Auditorium Fund

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
<u>Auditorium Fund</u>						
TAXES	184,130	0.00	84,418.57	0.00	99,711.43	45.85
LEASE & RENTAL INCOME	9,500	1,430.00	2,030.00	0.00	7,470.00	21.37
CHARGES FOR SERVICES	86,400	3,108.71	7,046.07	0.00	79,353.93	8.16
INVESTMENT INCOME	500	58.80	58.80	0.00	441.20	11.76
OTHER REVENUE	15,000	2,010.00	2,434.00	0.00	12,566.00	16.23
MISCELLANEOUS	<u>0</u>	<u>251.50</u>	<u>257.50</u>	<u>0.00</u>	<u>(257.50)</u>	<u>0.00</u>
TOTAL Auditorium Fund	<u>295,530</u>	<u>6,859.01</u>	<u>96,244.94</u>	<u>0.00</u>	<u>199,285.06</u>	<u>32.57</u>
TOTAL REVENUE	295,530	6,859.01	96,244.94	0.00	199,285.06	32.57
	=====	=====	=====	=====	=====	=====
<u>EXPENSE SUMMARY</u>						
<u>Auditorium Fund</u>						
PERSONNEL SERVICES	146,315	9,239.48	16,516.93	0.00	129,798.07	11.29
CONTRACTUAL SERVICES	140,000	8,020.74	26,012.51	0.00	113,987.49	18.58
COMMODITIES	12,000	1,322.82	1,322.82	0.00	10,677.18	11.02
CAPITAL EXPENSES	32,000	90.99	90.99	0.00	31,909.01	0.28
CAPITAL IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	<u>30,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>0.00</u>
TOTAL Auditorium Fund	<u>360,315</u>	<u>18,674.03</u>	<u>43,943.25</u>	<u>0.00</u>	<u>316,371.75</u>	<u>12.20</u>
TOTAL EXPENSES	360,315	18,674.03	43,943.25	0.00	316,371.75	12.20
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENSES	(64,785)	(11,815.02)	52,301.69	0.00	(117,086.69)	80.73-
OTHER SOURCES	0	0.00	0.00	0.00	0.00	0.00
OTHER USES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES & USES	0	0.00	0.00	0.00	0.00	0.00

CITY OF OTTAWA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

013-Auditorium Fund

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUES						
<hr/>						
Auditorium Fund						
=====						
<u>TAXES</u>						
013-4-1300-301.00 AD VALOREM PROPERTY TA	164,095	0.00	84,010.61	0.00	80,084.39	51.20
013-4-1300-302.00 BACK TAXES AD VALOREM	0	0.00	3.99	0.00 (3.99)	0.00
013-4-1300-302.10 BACK TAXES AD VALOREM	4,000	0.00 (165.85)	0.00	4,165.85	4.15-
013-4-1300-308.00 TDD SALES TAX	0	0.00	0.00	0.00	0.00	0.00
013-4-1300-315.00 VEHICLE TAX	15,380	0.00	380.64	0.00	14,999.36	2.47
013-4-1300-315.10 RECREATIONAL VEHICLE T	190	0.00	6.83	0.00	183.17	3.59
013-4-1300-315.20 MOTOR VEHICILE HEAVY WE	40	0.00	30.95	0.00	9.05	77.38
013-4-1300-315.30 WATERCRAFT TAX	40	0.00	31.12	0.00	8.88	77.80
013-4-1300-315.40 COMMERCIAL VEHICLE TAX	385	0.00	120.28	0.00	264.72	31.24
TOTAL TAXES	184,130	0.00	84,418.57	0.00	99,711.43	45.85
<u>LEASE & RENTAL INCOME</u>						
013-4-1300-344.01 OTHER RENTS & LEASES	9,500	1,430.00	2,030.00	0.00	7,470.00	21.37
TOTAL LEASE & RENTAL INCOME	9,500	1,430.00	2,030.00	0.00	7,470.00	21.37
<u>CHARGES FOR SERVICES</u>						
013-4-1300-351.00 CONCESSIONS	10,000	770.98	1,010.95	0.00	8,989.05	10.11
013-4-1300-351.01 TICKET SALES	35,000	2,264.73	3,062.12	0.00	31,937.88	8.75
013-4-1300-351.02 MERCHANDISE	400	0.00	0.00	0.00	400.00	0.00
013-4-1300-351.03 OTHER TICKET SALES	40,000	0.00	2,760.00	0.00	37,240.00	6.90
013-4-1300-352.00 HISTORIC PRESERVATION	1,000	73.00	213.00	0.00	787.00	21.30
TOTAL CHARGES FOR SERVICES	86,400	3,108.71	7,046.07	0.00	79,353.93	8.16
<u>INVESTMENT INCOME</u>						
013-4-1300-390.00 INTEREST INCOME	500	58.80	58.80	0.00	441.20	11.76
TOTAL INVESTMENT INCOME	500	58.80	58.80	0.00	441.20	11.76
<u>OTHER REVENUE</u>						
013-4-1300-391.00 SALE OF JUNK EQUIPMENT	0	0.00	10.00	0.00 (10.00)	0.00
013-4-1300-392.01 REIMBURSED EXPENSE INC	7,000	0.00	414.00	0.00	6,586.00	5.91
013-4-1300-392.03 DONATIONS	8,000	2,010.00	2,010.00	0.00	5,990.00	25.13
013-4-1300-392.10 GRANTS & FOUNDATIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	15,000	2,010.00	2,434.00	0.00	12,566.00	16.23

CITY OF OTTAWA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

013-Auditorium Fund

% OF YEAR COMPLETED: 16.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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Auditorium Fund

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PERSONNEL SERVICES

5-1300-410.00 SALARIES	114,375	6,009.64	10,652.91	0.00	103,722.09	9.31
5-1300-410.04 SALARIES-SEASONAL/TEMP	10,500	1,562.72	2,509.86	0.00	7,990.14	23.90
5-1300-411.00 OVERTIME	500	0.00	0.00	0.00	500.00	0.00
5-1300-412.00 SOCIAL SECURITY-ST.CON	6,500	574.04	1,125.51	0.00	5,374.49	17.32
5-1300-413.00 RETIREMENT-STATE-KPERS	7,250	534.86	1,093.93	0.00	6,156.07	15.09
5-1300-414.00 HEALTH INSURANCE	6,500	505.74	1,040.40	0.00	5,459.60	16.01
5-1300-414.02 GROUP TERM LIFE INSUAN	0	0.00	0.00	0.00	0.00	0.00
5-1300-415.00 DENTAL INSURANCE	500	40.38	75.86	0.00	424.14	15.17
5-1300-417.00 VISION INSURANCE	150	12.10	18.46	0.00	131.54	12.31
5-1300-418.30 HSA EMPLOYER CONTRIBUT	<u>40</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	146,315	9,239.48	16,516.93	0.00	129,798.07	11.29

CONTRACTUAL SERVICES

5-1300-502.00 POSTAGE	50	0.00	0.00	0.00	50.00	0.00
5-1300-503.00 TELEPHONE	1,850	190.89	259.95	0.00	1,590.05	14.05
5-1300-504.00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
5-1300-504.01 TRAVEL EXPENSE-FUEL CA	0	0.00	0.00	0.00	0.00	0.00
5-1300-505.00 PROFESS DEVELOP-STAFF	500	0.00	0.00	0.00	500.00	0.00
5-1300-505.10 PROFESS DEVELOP-ADMIN	0	0.00	0.00	0.00	0.00	0.00
5-1300-505.20 PROF DVLOP-BOARD-COMM	0	0.00	0.00	0.00	0.00	0.00
5-1300-514.00 PRINTING	0	0.00	0.00	0.00	0.00	0.00
5-1300-515.00 ADVERTISING & LEGAL NO	3,500	999.25	999.25	0.00	2,500.75	28.55
5-1300-516.00 RECRUITMENT AND SCREEN	0	0.00	0.00	0.00	0.00	0.00
5-1300-520.00 INSURANCE-BUILDING & C	0	0.00	0.00	0.00	0.00	0.00
5-1300-521.00 WORKERS' COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
5-1300-522.00 UNEMPLOYMENT INSURANCE	1,500	0.00	0.00	0.00	1,500.00	0.00
5-1300-525.00 MECHANICAL BREAKDOWN I	0	0.00	0.00	0.00	0.00	0.00
5-1300-526.00 GENERAL & UMBRELLA LIA	0	0.00	0.00	0.00	0.00	0.00
5-1300-530.00 UTILITY EXPENSE	15,000	2,479.87	2,479.87	0.00	12,520.13	16.53
5-1300-551.00 DUES & SUBSCRIPTIONS	1,200	558.00	558.00	0.00	642.00	46.50
5-1300-552.00 TICKET REFUND EXPENSE	300	0.00	0.00	0.00	300.00	0.00
5-1300-553.00 SERVICE AGREEMENTS/COM	500	0.00	0.00	0.00	500.00	0.00
5-1300-553.10 SERVICE AGREEMENTS COP	2,700	378.59	378.59	0.00	2,321.41	14.02

CITY OF OTTAWA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

013-Auditorium Fund

% OF YEAR COMPLETED: 16.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>COMMODITIES</u>						
5-1300-600.00 OFFICE SUPPLIES	500	20.97	20.97	0.00	479.03	4.19
5-1300-613.00 JANITORIAL SUPPLIES	950	2.91	2.91	0.00	947.09	0.31
5-1300-619.00 CONCESSIONS SUPPLIES_A	5,500	1,291.52	1,291.52	0.00	4,208.48	23.48
5-1300-620.00 GENERAL SUPPLIES	4,550	0.00	0.00	0.00	4,550.00	0.00
5-1300-630.00 OTHER OPERATING SUPPLI	500	7.42	7.42	0.00	492.58	1.48
5-1300-680.00 MERCHANDISE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COMMODITIES	12,000	1,322.82	1,322.82	0.00	10,677.18	11.02
<u>CAPITAL EXPENSES</u>						
5-1300-702.00 FURNITURE & FIXTURES	500	0.00	0.00	0.00	500.00	0.00
5-1300-704.00 OFFICE EQUIPMENT	1,000	0.00	0.00	0.00	1,000.00	0.00
5-1300-704.01 TELEPHONE EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
5-1300-709.00 STAGE EQUIPMENT-AUDITO	8,000	0.00	0.00	0.00	8,000.00	0.00
5-1300-715.00 BUILDING MAINTENANCE-C	22,500	90.99	90.99	0.00	22,409.01	0.40
5-1300-725.99 SPECIAL FUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL EXPENSES	32,000	90.99	90.99	0.00	31,909.01	0.28
<u>CAPITAL IMPROVEMENTS</u>						
5-1300-730.00 CAPITAL IMPROVEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
<u>DEBT SERVICE</u>						
5-1300-891.00 CONTINGENCY RESERVE	30,000	0.00	0.00	0.00	30,000.00	0.00
5-1300-892.00 Designated FUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEBT SERVICE	30,000	0.00	0.00	0.00	30,000.00	0.00
TOTAL Auditorium Fund	360,315	18,674.03	43,943.25	0.00	316,371.75	12.20

CITY OF OTTAWA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

013-Auditorium Fund

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FUND TOTAL EXPENDITURES	360,315	18,674.03	43,943.25	0.00	316,371.75	12.20
REVENUE OVER/(UNDER) EXPENSES	(64,785)	(11,815.02)	52,301.69	0.00	(117,086.69)	80.73-
	=====	=====	=====	=====	=====	=====
<u>OTHER FINANCING SOURCES</u>						
013-4-1300-398.08 TRANSFER-GENERAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER SOURCES	0	0.00	0.00	0.00	0.00	0.00
<u>OTHER FINANCING USES</u>						
013-5-1300-906.00 TRANSFER TO RESERVE FU	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES & USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER						
(UNDER) EXPENDITURES & OTHER USES	(64,785)	(11,815.02)	52,301.69	0.00	(117,086.69)	80.73-
	=====	=====	=====	=====	=====	=====

COMMUNITY DEVELOPMENT DEPARTMENT FEBRUARY 2023 MONTHLY REPORT

Planning Commission:

1. **February 8, 2023 Regular Meeting:** Planning Commission heard and considered the following:
 - Held public hearing for consideration of amendment to Article 24, Section 7 of the Subdivision Regulations regarding fences built in utility easements – Amendments approved and moved to City Commission for consideration
 - Held public hearing for consideration of a minor replat of Lot 4 and part of Lot 5 of ABK Addition – Minor plat approved and moved to City Commission for consideration
 - Held public hearing for consideration of Conditional Use Permit at 916 S Walnut St. – Conditional Use Permit approved and moved to City Commission for consideration
 - Held public hearing for consideration of Conditional Use Permit at 1004 S Walnut St. – Conditional Use Permit approved and moved to City Commission for consideration (application withdrawn by applicant prior to City Commission review)
 - Held public hearing for Rezoning at 634 N King Street – Rezone request approved and moved to City Commission for consideration
 - Considered Vacation of Utility Easement for 3292 Wildcat Drive & 2324 E Logan Street – Vacation of utility easement approved and moved to City Commission for consideration
2. **February 23, 2023 Study Session:** Planning Commission discussed the following:
 - Rezone for 901 S. Cherry

Building Permits: Below is a comparison of permit applications received and issued in 2022 to 2023.

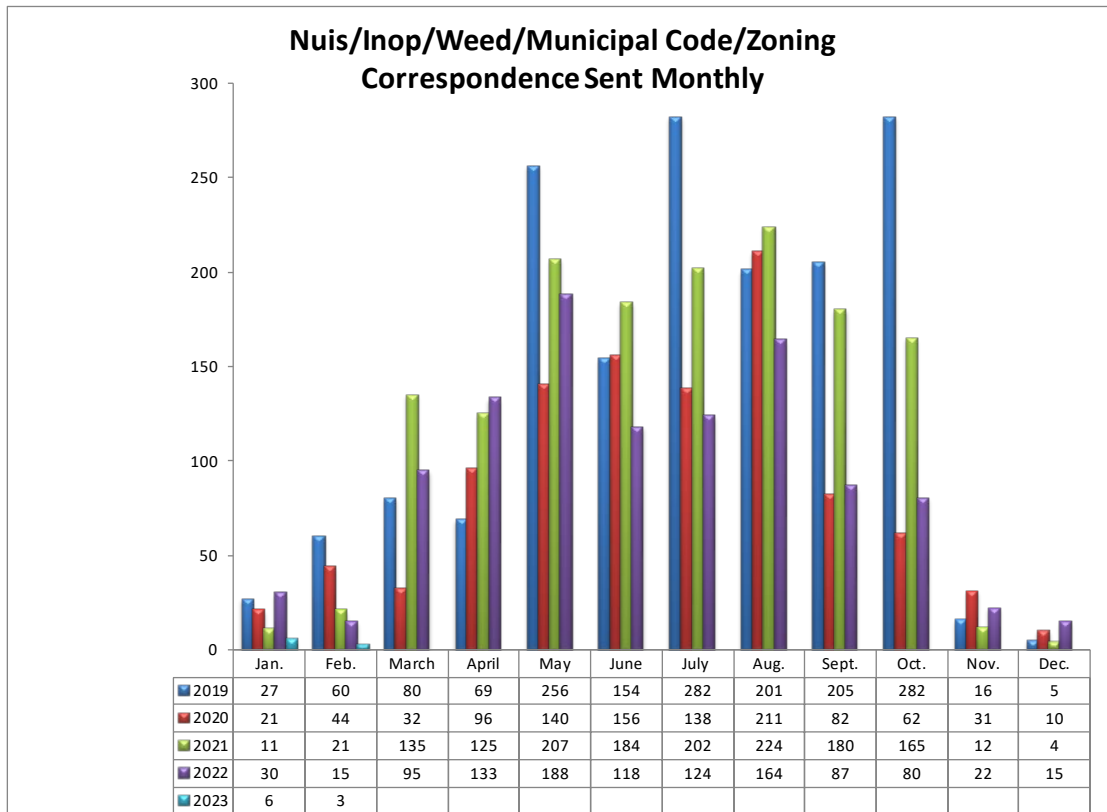
2022 Total Permits Issued: 43 New Single-Family houses 0 Duplex 13 Manufactured Homes 0 Multi-Family 4-unit dwellings 2022 Total Permit Applications Received: 935	Permits Issued as of: February 28, 2023 3 New Single-Family houses 0 Duplex 0 Manufactured Homes 0 Multi-Family Permit Applications Received as of: February 28, 2023 82
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Inspections: Below is a comparison of inspections done on permits as well as code cases in 2022 to 2023.

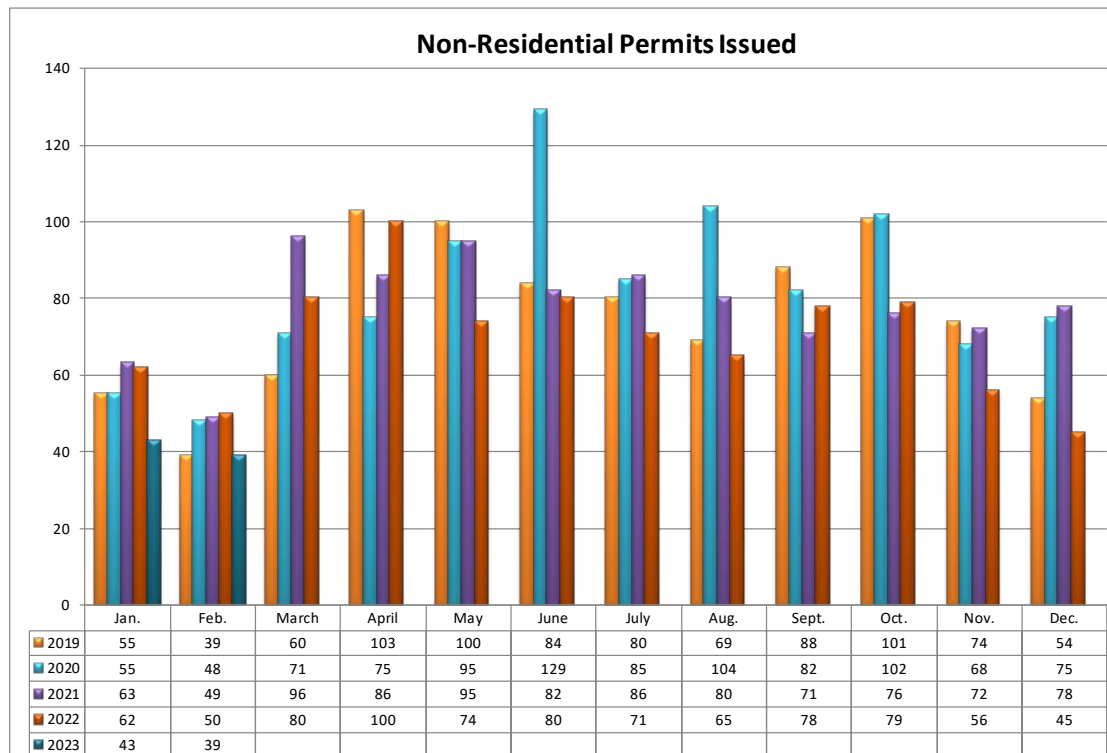
2022 Total Inspections 2,266 Permit Inspections 30 of above inspections were for driveways 1,188 Code Inspections	Inspections done as of: February 28, 2023 195 Permit Inspections 2 of above inspections were for driveways 10 Code Inspections
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COMMUNITY DEVELOPMENT DEPARTMENT FEBRUARY 2023 MONTHLY REPORT

Code Enforcement: The Code Officer is now working 0 day(s) a week.

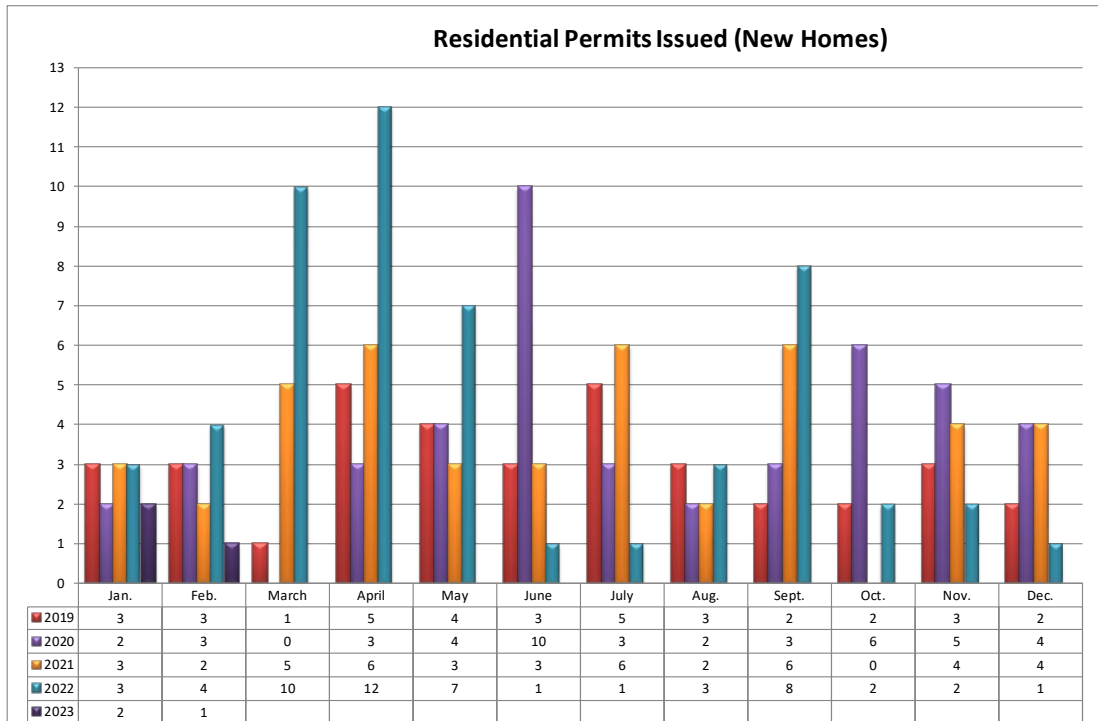


Permits:

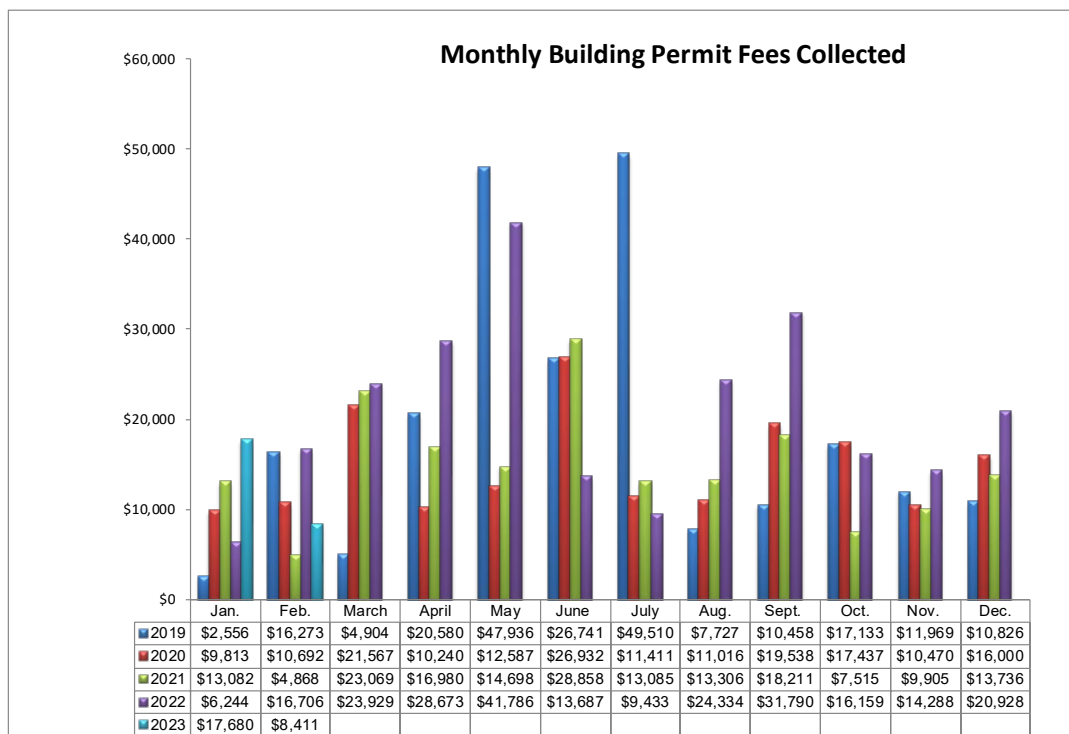


COMMUNITY DEVELOPMENT DEPARTMENT FEBRUARY 2023 MONTHLY REPORT

Permits continued:



Fees:



The chart above does not include planning fees.

COMMUNITY DEVELOPMENT DEPARTMENT FEBRUARY 2023 MONTHLY REPORT

Revenues Comparison for 2020 – 2023

2020	Permit Fees	Licensing Fees	Planning Fees	Other Fees	Total
January	\$9,812.70	\$19,685.00	\$300.00	\$2,896.40	\$32,694.10
February	\$10,691.86	\$5,360.00	\$150.00	\$0.00	\$16,201.86
March	\$19,168.13	\$3,225.00	\$25.00	\$4,789.75	\$27,207.88
April	\$8,723.85	\$1,005.00	\$125.00	\$24,930.47	\$34,784.32
May	\$10,853.10	\$2,010.00	\$600.00	\$2,017.63	\$15,480.73
June	\$16,630.53	\$1,655.00	\$325.00	\$12,415.36	\$31,025.89
July	\$9,641.29	\$825.00	\$275.00	\$7,920.00	\$18,661.29
August	\$9,256.95	\$1,165.00	\$470.00	\$3,326.23	\$14,218.18
September	\$17,638.73	\$1,730.00	\$75.00	\$2,663.86	\$22,107.59
October	\$13,801.25	\$1,885.00	\$300.00	\$5,134.62	\$21,120.87
November	\$9,301.48	\$320.00	\$150.00	\$1,368.50	\$11,139.98
December	\$12,994.18	\$17,155.00	\$300.00	\$3,481.11	\$33,930.29
	\$148,514.05	\$56,020.00	\$3,095.00	\$70,943.93	\$278,572.98

2021	Permit Fees	Licensing Fees	Planning Fees	Other Fees	Total
January	\$10,815.91	\$14,325.00	\$450.00	\$2,365.97	\$27,956.88
February	\$4,355.64	\$4,035.00	\$925.00	\$10,701.79	\$20,017.43
March	\$19,931.49	\$1,750.00	\$475.00	\$5,623.80	\$27,780.29
April	\$14,100.71	\$3,310.00	\$575.00	\$5,615.00	\$23,600.71
May	\$12,850.62	\$2,095.00	\$350.00	\$3,551.00	\$18,846.62
June	\$24,876.96	\$805.00	\$100.00	\$5,824.56	\$31,606.52
July	\$12,266.25	\$1,560.00	\$300.00	\$1,661.00	\$15,787.25
August	\$12,033.54	\$820.00	\$1,110.00	\$2,075.47	\$16,039.01
September	\$18,960.60	\$1,420.00	\$200.00	\$4,403.00	\$24,983.60
October	\$7,824.54	\$690.00	\$275.00	\$403.17	\$9,192.71
November	\$10,294.92	\$2,090.00	\$250.00	\$175.00	\$12,809.92
December	\$13,836.10	\$16,905.00	\$620.00	\$426.50	\$31,787.60
	\$162,147.28	\$49,805.00	\$5,630.00	\$42,826.26	\$260,408.54

2022	Permit Fees	Licensing Fees	Planning Fees	Other Fees	Total
January	\$6,413.79	\$15,045.00	\$550.00	\$8,828.10	\$30,836.89
February	\$18,634.16	\$4,090.00	\$410.00	\$0.00	\$23,134.16
March	\$24,843.30	\$5,950.00	\$850.00	\$0.00	\$31,643.30
April	\$31,375.91	\$3,605.00	\$1,185.00	\$612.50	\$36,778.41
May	\$44,042.54	\$985.00	\$775.00	\$0.00	\$45,802.54
June	\$14,412.05	\$2,075.00	\$425.00	\$10,138.18	\$27,050.23
July	\$9,707.09	\$1,915.00	\$150.00	\$196.50	\$11,968.59
August	\$25,426.39	\$2,430.00	\$600.00	\$0.00	\$28,456.39
September	\$32,190.28	\$1,340.00	\$575.00	\$152.50	\$34,257.78
October	\$16,565.64	\$1,245.00	\$150.00	\$613.00	\$18,573.64
November	\$14,288.01	\$535.00	\$125.00	\$1,066.00	\$16,014.01
December	\$21,203.18	\$18,725.00	\$685.00	\$167.00	\$40,780.18
	\$259,102.34	\$57,940.00	\$6,480.00	\$21,773.78	\$345,296.12

2023	Permit Fees	Licensing Fees	Planning Fees	Other Fees	Total
January	\$19,073.99	\$13,060.00	\$760.00	\$1,354.25	\$34,248.24
February	\$3,536.30	\$7,010.00	\$525.00	\$0.00	\$11,071.30
March					\$0.00
April					\$0.00
May					\$0.00
June					\$0.00
July					\$0.00
August					\$0.00
September					\$0.00
October					\$0.00
November					\$0.00
December					\$0.00
	\$22,610.29	\$20,070.00	\$1,285.00	\$1,354.25	\$45,319.54

Ottawa Fire Department Monthly Report February 2023



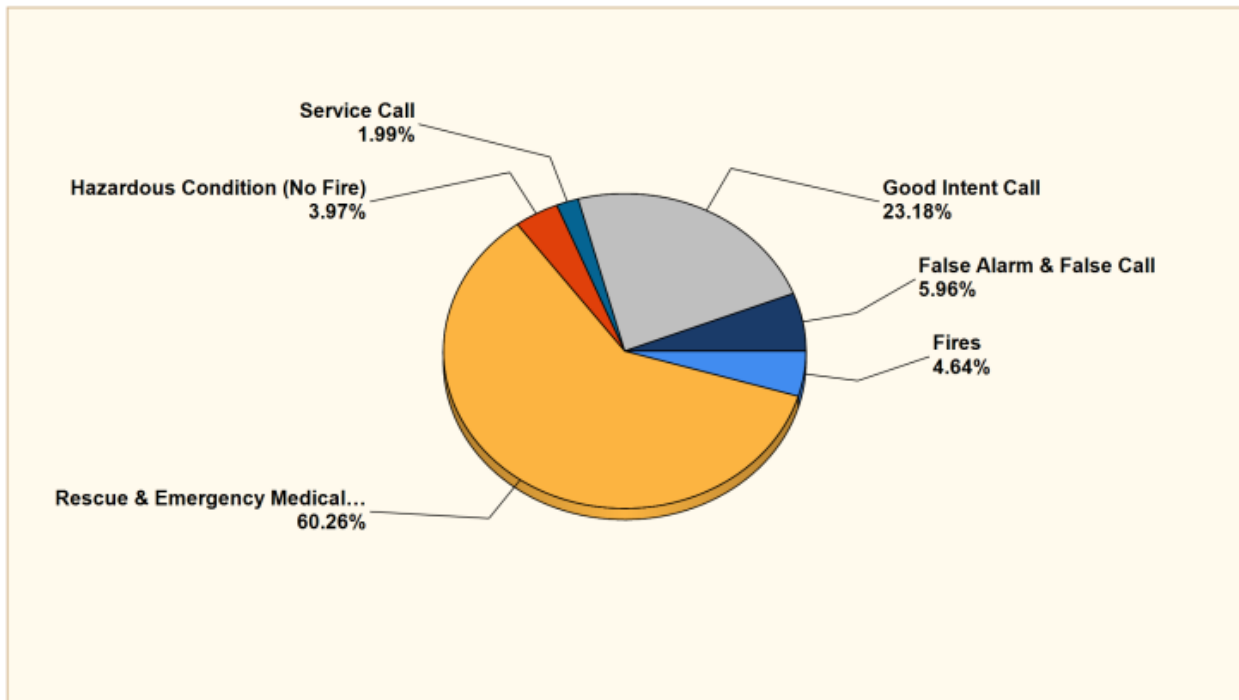
Incident Statistics

Zone(s): All Zones | Start Date: 02/01/2023 | End Date: 02/28/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		91	
FIRE		60	
TOTAL		151	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$542,300.00		\$9,675.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		4	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
20		13.25	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:05:00	0:06:59	
Station 2	0:04:54	0:04:39	
AVERAGE FOR ALL CALLS		0:05:41	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:01:45	0:02:58	
Station 2	0:01:01	0:01:16	
AVERAGE FOR ALL CALLS		0:02:09	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Ottawa Fire Department		15:33	

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2023 | End Date: 02/28/2023



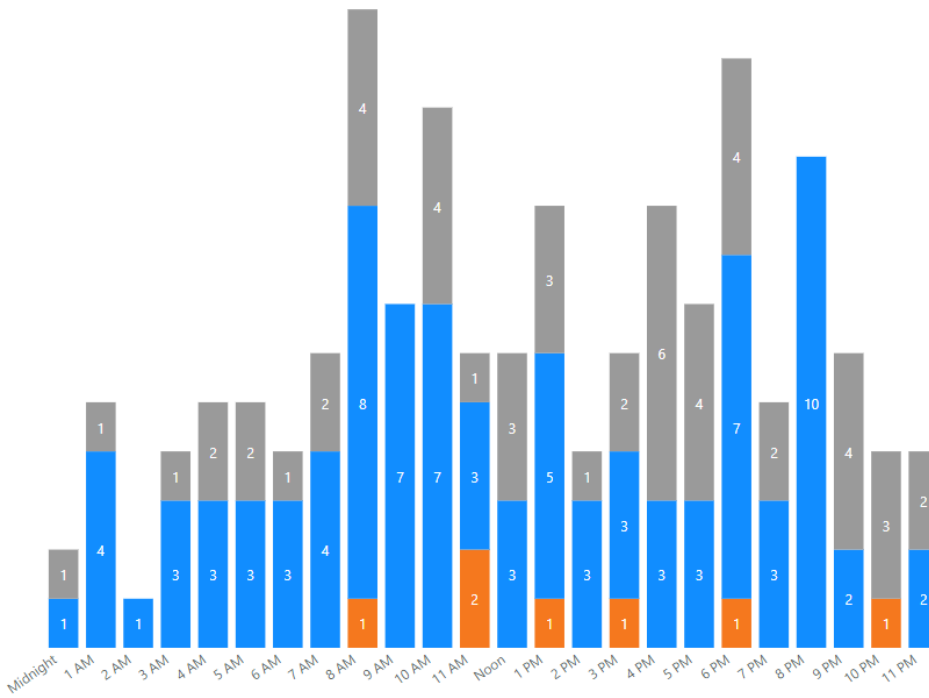
MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	4.64%
Rescue & Emergency Medical Service	91	60.26%
Hazardous Condition (No Fire)	6	3.97%
Service Call	3	1.99%
Good Intent Call	35	23.18%
False Alarm & False Call	9	5.96%
TOTAL	151	100%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	2.65%
113 - Cooking fire, confined to container	2	1.32%
131 - Passenger vehicle fire	1	0.66%
311 - Medical assist, assist EMS crew	76	50.33%
321 - EMS call, excluding vehicle accident with injury	12	7.95%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.66%
341 - Search for person on land	2	1.32%
412 - Gas leak (natural gas or LPG)	3	1.99%
441 - Heat from short circuit (wiring), defective/worn	1	0.66%
442 - Overheated motor	1	0.66%
444 - Power line down	1	0.66%
542 - Animal rescue	1	0.66%
551 - Assist police or other governmental agency	1	0.66%
561 - Unauthorized burning	1	0.66%
611 - Dispatched & cancelled en route	7	4.64%
622 - No incident found on arrival at dispatch address	2	1.32%
631 - Authorized controlled burning	1	0.66%
651 - Smoke scare, odor of smoke	1	0.66%
661 - EMS call, party transported by non-fire agency	23	15.23%
671 - HazMat release investigation w/no HazMat	1	0.66%
730 - System malfunction, other	1	0.66%
733 - Smoke detector activation due to malfunction	1	0.66%
743 - Smoke detector activation, no fire - unintentional	5	3.31%
744 - Detector activation, no fire - unintentional	1	0.66%
745 - Alarm system activation, no fire - unintentional	1	0.66%
TOTAL INCIDENTS:	151	100%

< Back to report

OF INCIDENTS BY HOUR OF THE DAY

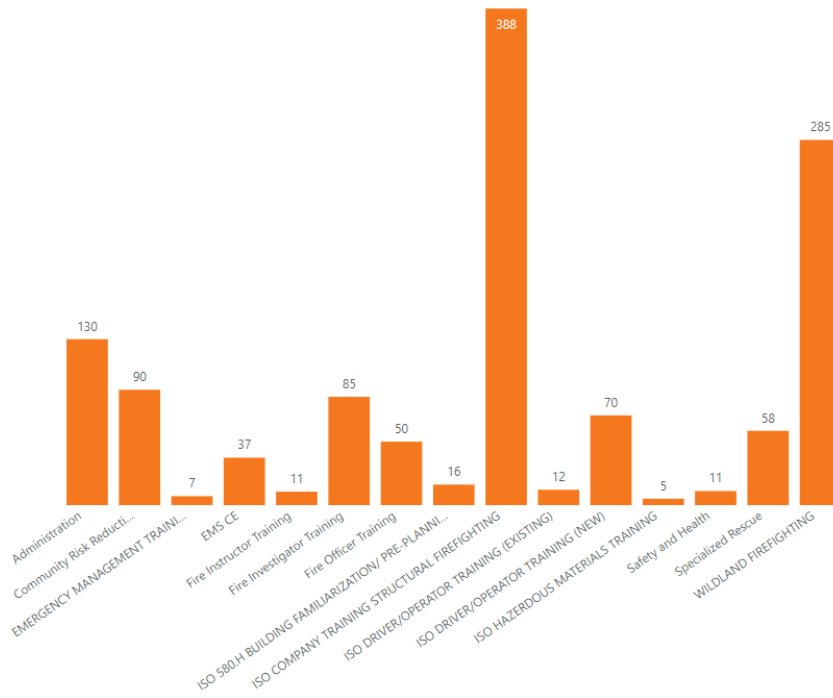
Incident Category ● Fire ● EMS ● Other



Hour AM/PM	Fire	EMS	Other
Midnight		1	1
1 AM		4	1
2 AM			1
3 AM		3	1
4 AM		3	2
5 AM		3	2
6 AM		3	1
7 AM		4	2
8 AM	1	8	4
9 AM		7	
10 AM		7	4
11 AM	2	3	1
Noon		3	3
1 PM	1	5	3
2 PM		3	1
3 PM	1	3	2
4 PM		3	6
5 PM		3	4
6 PM	1	7	4
7 PM		3	2
8 PM		10	
9 PM		2	4
10 PM	1		3
11 PM		2	2

< Back to report

TRAINING CODE HOURS BY TRAINING CODE CATEGORY



TrainingCodeCategory	Training Code Hours
Administration	130
Community Risk Reduction	90
EMERGENCY MANAGEMENT TRAINING	7
EMS CE	37
Fire Instructor Training	11
Fire Investigator Training	85
Fire Officer Training	50
ISO 580.H BUILDING FAMILIARIZATION/ PRE-PLANNING	16
ISO COMPANY TRAINING STRUCTURAL FIREFIGHTING	388
ISO DRIVER/OPERATOR TRAINING (EXISTING)	12
ISO DRIVER/OPERATOR TRAINING (NEW)	70
ISO HAZEROUS MATERIALS TRAINING	5
Safety and Health	11
Specialized Rescue	58
WILDLAND FIREFIGHTING	285

Code Hours Summary per Training Code For Date Range
Training Code(s): All Training Codes | Start Date: 02/01/2023 | End Date: 02/28/2023

Total Training Hours By Code	
Total Hours for Training Code: ACTION OPTIONS AND RESPONSE OBJECTIVES	8:00
Total Hours for Training Code: AERIAL OPERATION/PLACEMENT	6:00
Total Hours for Training Code: AFTER ACTION REVIEW	4:30
Total Hours for Training Code: AIRCRAFT RESCUE AND FIREFIGHTING	70:00
Total Hours for Training Code: APG REVIEW	5:30
Total Hours for Training Code: BUILDING FAMILIARIZATION/PRE-INCIDENT PLANNING/ COMPANY LEVEL INSPECTIONS	16:00
Total Hours for Training Code: CFI TRAINER	6:00
Total Hours for Training Code: CLASS PREPARATION	1:30
Total Hours for Training Code: COLLEGE EDUCATION	47:30
Total Hours for Training Code: CONTINUING EDUCATION HOURS	0:30
Total Hours for Training Code: DRIVER/OPERATOR: PUMPER	6:00
Total Hours for Training Code: DRONE OPS	8:00
Total Hours for Training Code: EMS CE	37:00
Total Hours for Training Code: EQUIPMENT REVIEW	18:30
Total Hours for Training Code: EXECUTIVE PLANNING/CASE STUDY	12:00
Total Hours for Training Code: FIRE DYNAMICS	31:00
Total Hours for Training Code: FIRE INSPECTOR I	90:00
Total Hours for Training Code: FIRE INSTRUCTOR I	6:30
Total Hours for Training Code: FIRE INSTRUCTOR II	4:00
Total Hours for Training Code: FIRE OFFICER TRAINING	21:30
Total Hours for Training Code: FIREFIGHTER PERSONAL PROTECTIVE EQUIPMENT	2:00
Total Hours for Training Code: FIREFIGHTER TYPE 2	293:00
Total Hours for Training Code: FORCIBLE ENTRY	1:00
Total Hours for Training Code: GROUND LADDERS	11:30
Total Hours for Training Code: HAZARDOUS MATERIALS TRAINING	4:00
Total Hours for Training Code: HOSE OPERATION AND HOSE STREAMS	12:00
Total Hours for Training Code: INCIDENT SAFETY OFFICER	16:00
Total Hours for Training Code: INCIDENT SCENE OPERATIONS	1:00
Total Hours for Training Code: INTRODUCTION TO THE FIRE SERVICE AND FIREFIGHTER SAFETY	186:30
Total Hours for Training Code: K.S.IAAI ANNUAL INVESTIGATOR CONFERENCE	84:00
Total Hours for Training Code: LEXIPOL SOP STUDY AND REVIEW	1:00
Total Hours for Training Code: MAP	14:30
Total Hours for Training Code: NFPA 1403	2:00
Total Hours for Training Code: NIMS - ICS TRAINING	7:00
Total Hours for Training Code: NIOSH REPORT REVIEW	11:00
Total Hours for Training Code: ONLINE, VIDEO, READING	10:30

Total Hours for Training Code: PERSONAL DEVELOPMENT	1:30
Total Hours for Training Code: PIPELINE EMERGENCIES-AWARENESS LEVEL	1:00
Total Hours for Training Code: ROPE RESCUE	50:00
Total Hours for Training Code: ROPES AND KNOTS	11:30
Total Hours for Training Code: STAFF MEETING	44:00
Total Hours for Training Code: STRUCTURAL SEARCH AND RESCUE	108:00

Totals for all selected Training Codes 2/1/2023 - 2/28/2023	30 personnel	1273:00
--	---------------------	----------------

Occupancy Inspections Total – 16

Community Risk Reduction (CRR)/Education

Smoke Detectors- 7

Child Safety Seat Inspection- 2

Shawn Dillon, Assistant Fire Chief



City of Ottawa

101 S. Hickory
Ottawa, KS 66067

785.229.3600

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City of Ottawa Human Resources Department Monthly Report – February 2023

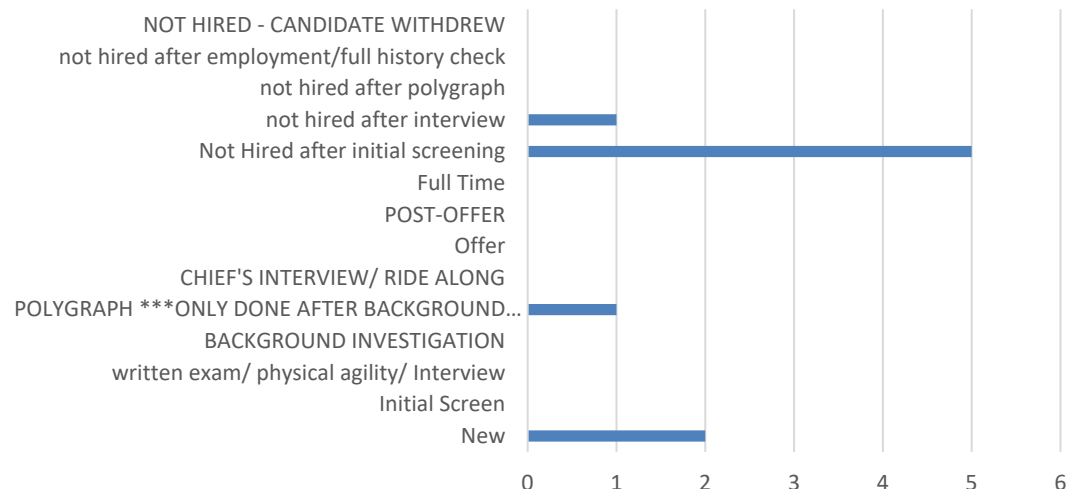
Benefits and Wellness

The rollout of the new wellness program, Vitality, has been successful. We currently have 102 employees out of 132 who are enrolled in Vitality that have engaged with the program.

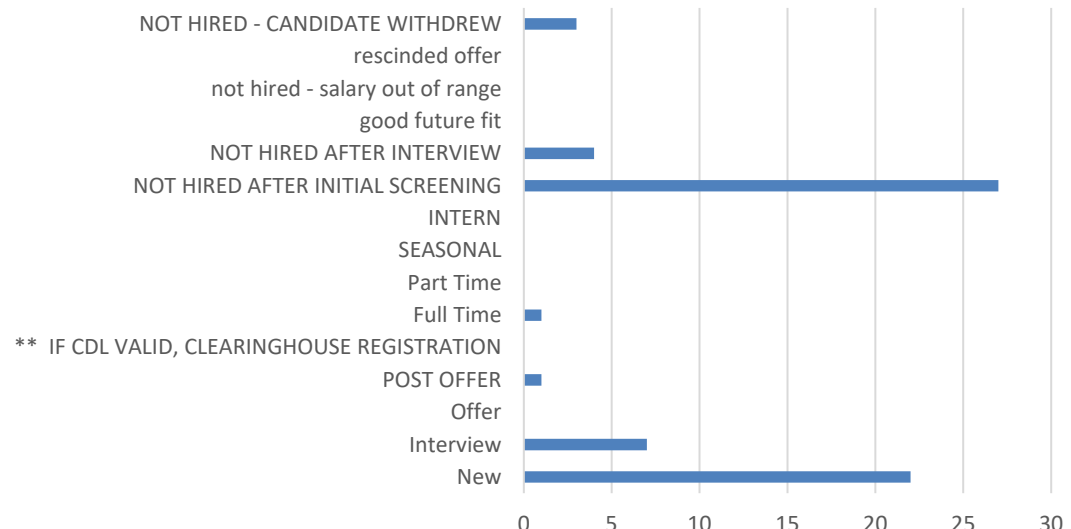
Recruitment

HR Staff talent acquisition efforts included: Police Officer, Journey Level Lineman, Water Reclamation Facility Operator I, Water Distribution/Wastewater Collection Maintenance Worker I, Senior Maintenance/Custodian, Receptionist, Heavy Equipment Operator, Building Inspector, Permit Technician, Seasonal Grounds Worker – Public Works/Utilities, Streets Maintenance Worker I, and Community Development Administrative Assistant II.

Police Officer Talent Acquisition Pipeline



Standard Talem Acquisition Pipeline





City of Ottawa

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Risk Management/Safety/Loss Control/Training

There was no KMU Safety Training in February due to staffing changes at KMU.

Safety Committee Meeting

There was no Safety Committee meeting in February due to staffing changes at KMU.

Workers' Compensation Injuries/Illnesses

02/17/2023 – Employee strained knee while using exercise equipment.

02/20/2023 – Employee was cleaning up items from ground at work site. They felt strain in back when returning to standing position.

Tort Claims

1/8/2021, 2/12/2021 & 3/19/2021 - Three Tort Claims have been filed by both a resident and their insurance carrier related to the 1/7/2021 street sweeper accident. Staff has forwarded these to the insurance carrier. **Open**

12/29/2020 – Claim received on 12/28/2022 from a resident claiming damage to property by a City contractor. Staff has submitted a claim to the carrier. **Closed due to non-response from claimant on 3/3/2023.**

12/8/2022 – Resident submitted a claim for a backed-up sewer line. Staff has submitted a claim to the carrier. Denied by carrier as the City was found not legally liable. **Closed on 01/26/2023.**

Commercial Automobile/Property/Inland Marine/Flood

N/A

General, Public Official and Employment Practices Liability

7/29/2021 – An Ottawa resident has alleged damage to their septic system on or around September 2019 during the construction of a city waterline. Claim has been submitted to carrier. **Open**

6/30/2022 - Resident alleges injuries due to maintenance of alleyway. Claim has been submitted to carrier. **Open**

Ottawa Information Technology (IT) Department

Date: March 16th, 2023

To: Richard U. Nienstedt, City Manager and City Commission

From: Paul Sommer, IT Director

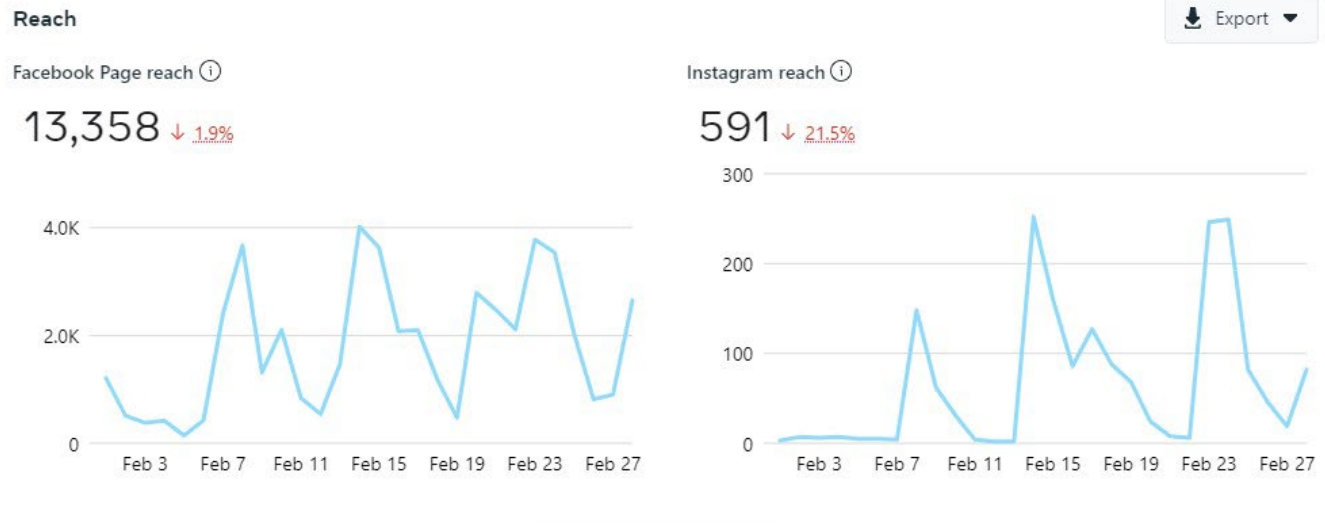
Subject: February IT Monthly Report

Government Access Channel (GAC)

New Programs- City and County Commission, USD 290 board meetings, White House Chronicle, Employment Opportunities video, Legislative Coffee, OMA concert promos.

Social Media

Facebook and Instagram monthly reach



FB Followers: 7,817

Twitter Followers: 1,388









Instagram Followers: 1,183

YouTube Channel Subscribers: 156

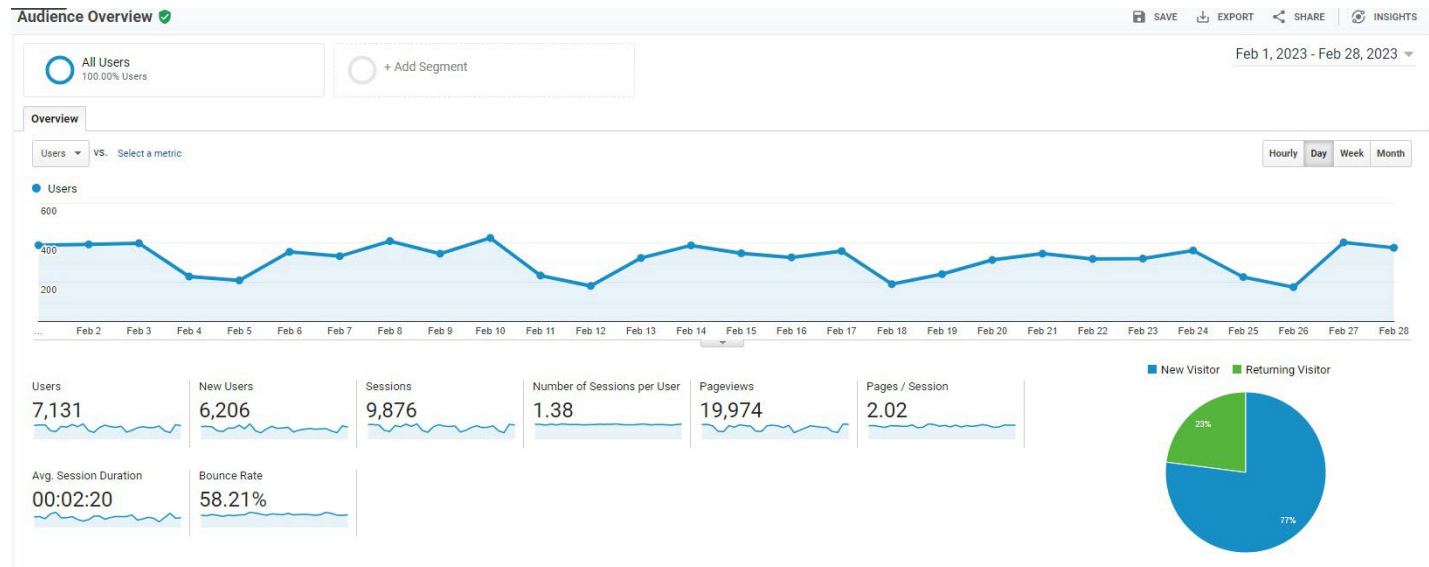
Activities-

- City News and information posted to social media
- Police alerts shared
- OMA events promoted
- Ottawa February community events promoted
- YouTube Shorts continue to show strong reach
- Legislative Coffee streamed live
- Planning Commission meetings broadcast
- City Manager Candidate meet and greet promoted
- Street closures posted
- Using FB reels and stories more to get more engagement and reach

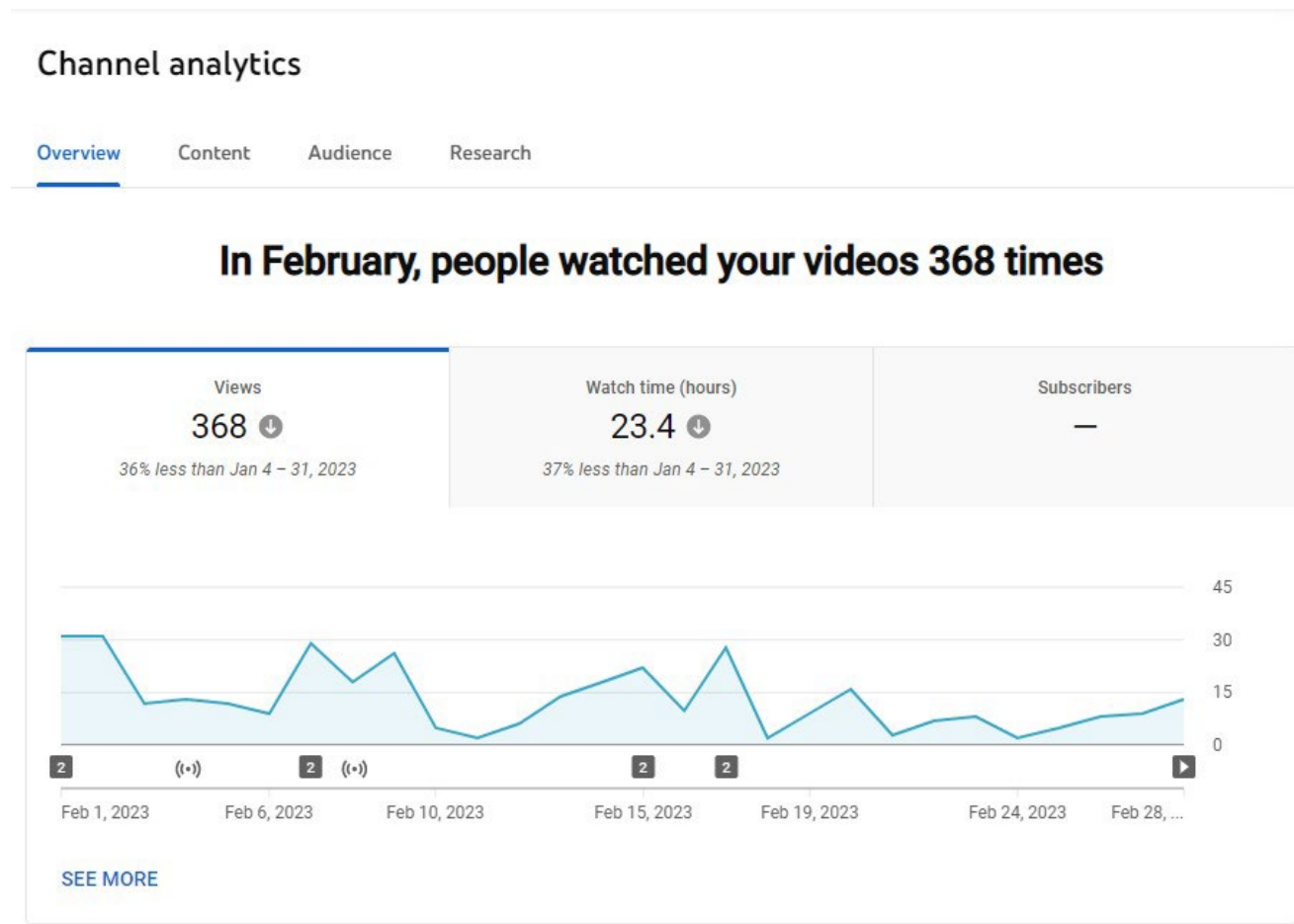
Facebook Comparison View

Page		Page likes ↓	Page likes change ↑↓	Published content	
	Ottawa Police Department This is the official City of Ottawa, Kansas Police Department Facebook page. ...	9.8K	↑ 123	23	...
	City of Ottawa Kansas Municipal Government On September 6, 1864, Ottawa was founded along the south side of the Mar...	7.2K	↑ 30	94	...
	Ottawa Main Street Association We believe that everyone deserves access to a vibrant neighborhood – a pla...	3.9K	↑ 22	74	...
	Franklin County, KS - Government Official Page of Franklin County, KS Government. Franklin County is a full-ser...	3.8K	↑ 32	27	...
	Ottawa Kansas Area Chamber of Commerce Serving business and the community in Franklin County, Kansas!	3.5K	↑ 6	78	...
	Ottawa City Fire Department The mission of the Ottawa Fire Department is to protect lives and conserve ...	3.2K	↑ 11	5	...
	Ottawa Memorial Auditorium OMA has a 35 foot proscenium stage and can seat up to 830 making it the ...	3.1K	↑ 6	8	...
	Ottawa Library - Kansas MISSION STATEMENT: Ottawa Library is a community library that links every...	2.3K	↑ 5	28	...
	Franklin County, KS - Health Department Franklin County does not endorse or maintain any affiliation with followers, f...	1.8K	↑ 6	15	...
	Franklin County Visitors Center In 1984, the community came together to better promote Franklin County a...	1.2K	0	0	...
	Legacy Square - Ottawa, Kansas Legacy Square is located at First & Walnut in downtown Ottawa, and feature...	894	↑ 4	0	...
	Franklin County Development Council Primary point of contact for economic development in Franklin County, Kans...	502	↑ 5	2	...

Ottawaks.gov Website Stats



YouTube Channel





Adam Weingartner
Chief of Police

VALUES

- SERVICE
- INTEGRITY
- TOLERANCE
- DIGNITY
- STEWARDSHIP
- FLEXIBILITY

715 West 2nd Street
Ottawa, Kansas
66067

785-242-2561
Fax 785-242-2564

OTTAWA POLICE DEPARTMENT MEMORANDUM

TO: Richard U. Nienstedt, City Manager
FROM: Adam Weingartner, Police Chief
DATE: March 10, 2023
SUBJECT: February 2023 Police Department Monthly Report

The purpose of this memorandum is to report activities involving various police department personnel during February 2023. Employees and volunteers participated in or attended the following activities:

- The hiring process continues to fill three (3) open Police Officer positions, one (1) grant position and one (2) funded attrition position. Two (2) applications were received in February, none were qualified to proceed. One police officer applicant is in the polygraph phase of the hiring process. There are no other qualified police officer applications pending. The department hired a Senior Maintenance Custodian who begins employment on March 13, 2023.
- VIPS provided 27 hours of service during the month of February 2023.
- Active Threat Instructors provided training to USD290 bus driving staff.
- The department submitted two annual seized asset reports; one to the Kansas Asset Seizure and Forfeiture Annual Financial Report (KASFR) and second to the Department of Justice, Equitable Sharing Program. Funds in these accounts are past cases where U.S. funds were seized related to drug investigations.
 - 2022 KASFR Report:
 - Beginning Balance: \$385
 - Ending Balance: \$394
 - 2022 Equitable Sharing Report:
 - Beginning Balance: \$21,102
 - 2022 Fund Use: \$16,446 for RADAR Trailer and Fitness Center Equipment.
 - Ending Balance: \$4667
- Chief Weingartner participated in the vendor selection process for the City of Ottawa Pay and Compensation Study.
- Lt. Brian Luft attended the first Legislative Coffee at Ottawa City Hall.
- Chief Weingartner and Command Staff met with area state elected representatives for a meet and greet hosted by the Franklin County Sheriff's Office. State Senator Rick Kloog, and State Representatives Carrie Barth and Rebecca Schmoe attended.
- The Ottawa Police Foundation hosted the 11th Annual Trivia Night at The Bottle House. 21 teams attended to raise funds to support foundation initiatives.
- Members of STAR Team attended the annual Heartland Tactical Officers Association (HTOA) Conference in Olathe. The 3-day conference provides legal updates, debriefs and safety training along with a large vendor area.
- Chief Weingartner participated in the City Manager selection process.
- Monthly supervisors' meeting, Police Foundation, City Safety Committee, LEPC, Rotary, KIA, Franklin County Emergency Communications Advisory Board, COF Board of Directors, Franklin County Substance Use Prevention Coalition committee, and various other law enforcement group meetings.

I am happy to answer any questions. Thank you.

OTTAWA POLICE DEPARTMENT MEMORANDUM



Adam Weingartner
Chief of Police

VALUES

- SERVICE
- INTEGRITY
- TOLERANCE
- DIGNITY
- STEWARDSHIP
- FLEXIBILITY

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Ottawa, Kansas
66067

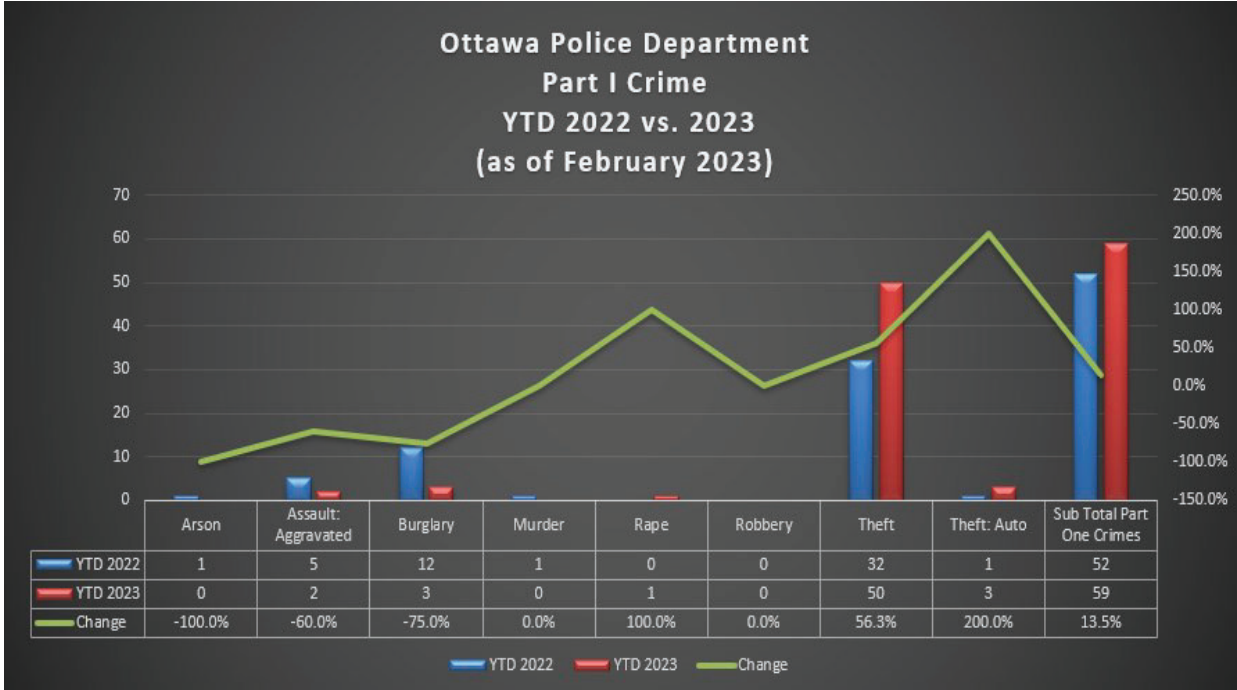
785-242-2561
Fax 785-242-2564

February 2023 Offense and Arrest Data:

ADULT AND JUVENILE CRIMINAL ARRESTS PART I ARRESTS	FEB 2023		FEB 2022		REPORTED CRIMES PART I OFFENSES	FEB 2023		FEB 2022	
	ADULT	JUVENILE	ADULT	JUVENILE		REPORTED	INACTIVE	REPORTED	INACTIVE
Arson	0	0	0	0	Arson	0	0	0	0
Assault: Aggravated (Agg Batt	1	0	3	0	Assault: Aggravated (Agg Batter	1	1	3	3
Burglary	0	0	0	0	Burglary	0	0	7	3
Murder	0	0	1	0	Murder	0	0	1	1
Rape	0	0	0	0	Rape	0	0	0	0
Robbery	0	0	0	0	Robbery	0	0	0	0
Theft	13	0	5	0	Theft	25	20	16	11
Theft: Auto	0	0	0	0	Theft: Auto	2	1	0	0
Total Part One Arrests	14	0	9	0	Total Part One Crimes	28	22	27	18
PART II ARRESTS					PART II CRIMES				
Assault	1	0	0	0	Assault	1	1	0	0
Assault: LEO	0	0	0	0	Assault: LEO	0	0	0	0
Battery	0	0	0	5	Battery	0	0	5	5
Battery: Domestic	1	0	3	0	Battery: Domestic	1	1	6	5
Battery: LEO	1	0	1	0	Battery: LEO	1	1	1	1
Criminal Damage Property	5	0	5	2	Criminal Damage Property	8	8	17	10
Criminal Threats	0	0	0	0	Criminal Threats	0	0	1	1
Disorderly Conduct	5	0	1	2	Disorderly Conduct	6	5	4	3
Driving Under Influence	2	0	4	0	Driving Under Influence	2	2	5	4
Drug Offense Arrests	10	0	11	0	Drug Offenses	12	10	15	12
Forgery	0	0	0	0	Forgery	2	1	2	0
Homicide	0	0	0	0	Homicide	0	0	0	0
Juvenile Offense Arrests	0	2	0	2	Juvenile Offenses	2	2	5	2
Kidnapping	0	0	0	0	Kidnapping	0	0	0	0
Kidnapping: Aggravated	0	0	0	0	Kidnapping: Aggravated	0	0	0	0
Liquor Related Offense Arrest	1	0	3	0	Liquor Related Offenses	1	1	4	3
Phone Harassment	0	0	0	0	Phone harassment	0	0	0	0
Sexual Offense Arrests	2	0	0	0	Sex Offenses	2	0	1	0
Suicide	0	0	0	0	Suicide	0	0	0	0
Vehicle Related Arrests	10	0	7	0	Vehicle Related Offenses	12	11	35	30
All Other Arrests	9	0	19	0	All Other Offenses	9	9	19	12
Total Part II Arrests	47	2	54	11	Total Part II Crimes	59	52	120	88
TOTAL ARRESTS					TOTAL Part I and Part II Crimes	87		147	
					Other Activities				
					Monthly Calls for Service	1606		1286	
					Traffic Accidents	13		14	
					FTA Warrants Served	10		11	
					TOTAL INCIDENTS / CALLS FOR SERVICE	1629		1311	

OTTAWA POLICE DEPARTMENT
MEMORANDUM

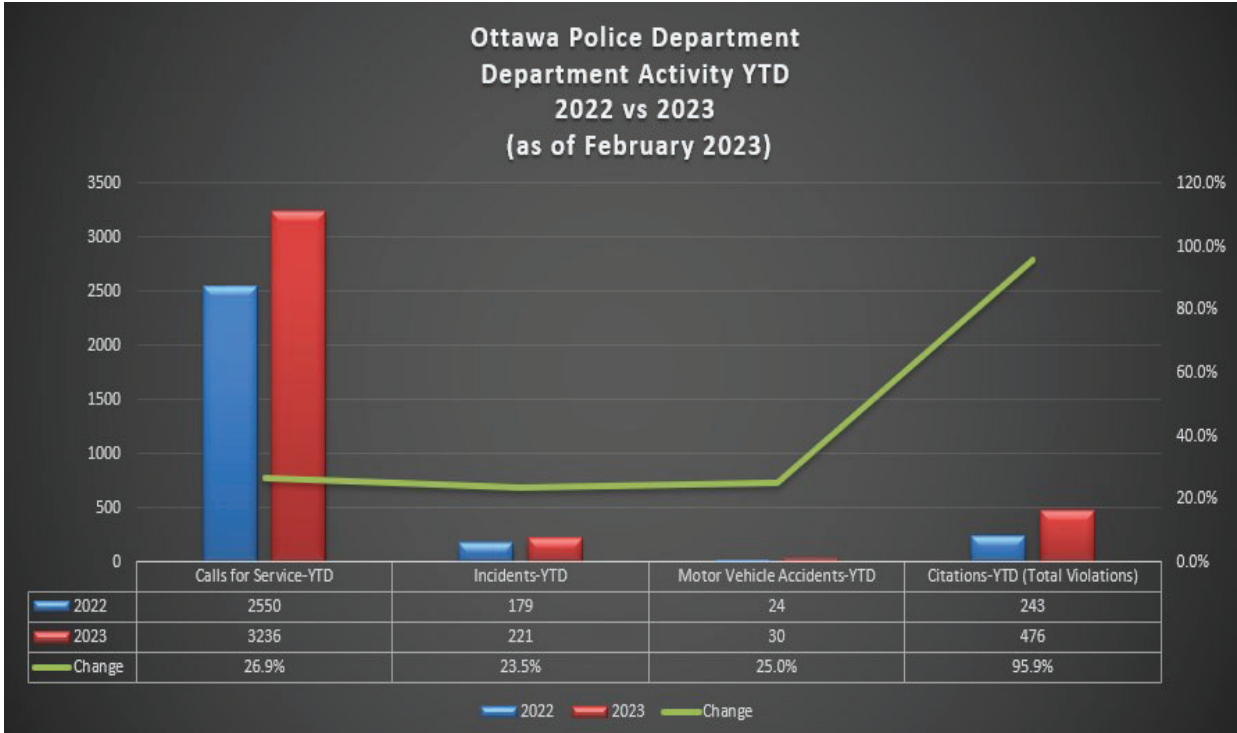
2022 YTD vs. 2023 YTD Part I Crimes:



VALUES

- SERVICE
- INTEGRITY
- TOLERANCE
- DIGNITY
- STEWARDSHIP
- FLEXIBILITY

YTD 2022 vs. 2023 Department Activity:



715 West 2nd Street
Ottawa, Kansas
66067

785-242-2561
Fax 785-242-2564

**OTTAWA POLICE DEPARTMENT
MEMORANDUM**

February 2023 Calls Day of Week Summary:

Calls Day of Week/Hour Report - OTTAWA POLICE

Call Date : 02/01/2023 00:00 - 02/28/2023 23:59

Duplicate : N

Agency : OTTAWA POLICE DEPARTMENT

Hour of Day	Sun	Mon	Tue	Wed	Thr	Fri	Sat	#Dispatch	#Self Init	Total	Percent
00:00 to 00:59	15	8	11	7	10	7	12	19	51	70	4.4
01:00 to 01:59	6	6	4	5	11	3	9	11	33	44	2.7
02:00 to 02:59	8	8	1	4	12	5	7	7	38	45	2.8
03:00 to 03:59	6	5	3	2	4	2	6	6	22	28	1.7
04:00 to 04:59	2	4	1	0	5	1	1	4	10	14	0.9
05:00 to 05:59	1	2	0	0	6	2	0	6	5	11	0.7
06:00 to 06:59	0	7	1	2	0	2	1	6	7	13	0.8
07:00 to 07:59	1	11	14	14	11	12	3	15	51	66	4.1
08:00 to 08:59	4	9	13	7	11	9	1	29	25	54	3.4
09:00 to 09:59	6	18	11	12	11	9	11	34	44	78	4.9
10:00 to 10:59	9	24	16	19	19	22	11	46	74	120	7.5
11:00 to 11:59	14	20	9	15	10	10	8	40	46	86	5.4
12:00 to 12:59	12	15	14	17	16	13	10	39	58	97	6.0
13:00 to 13:59	13	14	21	30	16	18	7	48	71	119	7.4
14:00 to 14:59	9	25	22	16	20	20	13	46	79	125	7.8
15:00 to 15:59	4	18	17	24	22	9	8	50	52	102	6.4
16:00 to 16:59	6	11	16	16	10	9	1	41	28	69	4.3
17:00 to 17:59	10	13	12	10	9	15	7	34	42	76	4.7
18:00 to 18:59	7	10	12	4	7	12	5	31	26	57	3.6
19:00 to 19:59	2	3	7	6	9	9	5	24	17	41	2.6
20:00 to 20:59	6	5	9	11	5	7	6	20	29	49	3.1
21:00 to 21:59	15	17	19	10	13	19	21	48	66	114	7.1
22:00 to 22:59	7	6	10	10	12	10	14	15	54	69	4.3
23:00 to 23:59	6	10	6	8	8	10	10	14	44	58	3.6
#Dispatch	57	105	114	102	106	87	62	633			
#Self Init	112	164	135	147	151	148	115		972		
Total	169	269	249	249	257	235	177	633	972	1605	
Daily Percent	10.5	16.8	15.5	15.5	16.0	14.6	11.0				

February 2023 Animal Control Report:

Note: An updated animal control report will be used beginning in 2023 to better reflect animal control calls for service and related activities. It will take a few months to ensure all data is accurate in some categories when compared to previous year's months. The new report will provide specific Pitbull violations since that continues to be a topic conversation.

ACTIVITY	Feb-23	Feb-22	Yr to Date
Animals taken to shelter	3	2	3
Animal Carcasses Collected	2	7	2
Wild animals trapped	5	3	14
Trap Usage Days	40	20	50
Vicious Animal Violations	1	0	4
Pitbull Violations	0	0	1
Animal Calls for Service	48	65	89
Patrol Hours	0	24.5	160



Adam Weingartner
Chief of Police

VALUES

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- FLEXIBILITY

715 West 2nd Street
Ottawa, Kansas
66067

785-242-2561
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OTTAWA POLICE DEPARTMENT

Incidents - By Violation

02\01\2023
thru 02\28\2023
Agency is: OTTAWA POLICE DEPARTMENT

Violation	Incidents
AGGRAVATED UNLAWFUL TRANSMISSION OF VISUAL DEPICTION OF CHILD; WITH INTENT TO HARASS, EMBARRASS, INTIMIDATE, DEFAME	1
ANIMALS: KEEPING VICIOUS ANIMALS	1
ASSAULT	1
ASSAULT, AGG DEADLY WEAPON	1
BATTERY LEO; PHYS CONTACT CORR/COURT OFFICER	1
BATTERY; DOMESTIC/MISD UNKNOWN CIRCUM	1
BATTERY; DOMESTIC/RUDE PHYSICAL CONTACT	1
BATTERY; LEO (MISD) PHYSICAL CONTACT/COUNTY/CITY LEO	1
BURGLARY; VEHICLE TO STEAL FIREARM	1
CINC; IS WITHOUT ADEQUATE PARENTAL CARE, CONTROL OR SUBSISTENCE	1
CINC; RUNAWAY FROM HOME	1
COMMUNITY POLICING - CRISIS INTERVENTION	3
COMMUNITY POLICING - INFORMATIONAL	5
CONTRABAND IN CORR FAC/CONTROLLED SUB/FIREARM	1
CONTRABAND; CORR/CARE FACILITY/UNAUTH POSS OF ITEM	1
CRIMINAL DAMAGE TO PROPERTY, MISDEMEANOR	7
CRIMINAL DAMAGE TO PROPERTY, FELONY	1
DEATH INVESTIGATION	2
DISORDERLY CONDUCT	5
DRUGS: POSS OF PARAPHERNALIA (M) USE/HUMAN BODY (M)	12
DRUGS: POSS OPIATES/NARC/CERTAIN STIM	2
DRUGS; POSSESSION OF	1
STIMULANT/COCAINE/AMPHETAMINES/KHAT	
DRUGS; POSS METH/OPIATE, NARC/STIMULANT	6
DRUGS; POSSESSION OF MARIJUANA/MISD	5
DUI; 1ST, CONV, BLOOD OR BREATH .08 OR HIGHER	2
ELECTRONIC SOLICITATION, OFFENDER BELIEVES CHILD >14 <16	1
ENDANGERING A CHILD	1
FAILURE TO STOP AT ACCIDENT; UNKNOWN CIRC.	1
FOUND PROPERTY	2
IDENTITY THEFT; FELONY; UNKNOWN CIRCUMSTANCES	1
IDENTITY FRAUD; REPLICATE DOCUMENT W/PERSONAL INFO WITH INTENT TO DECEIVE	1
INDECENT LIBERTIES, OFFENDER <18 FONDLE CHILD <14	1
INFO; GENERAL INFORMATIONAL ONLY	3
INTERFERE W/ LEO (F) FALSE REPORT FOR ACTION 7-1-14	1
INTERFERE W/ LEO/UNKNOWN CIRCUM/MISD	2
INTERFERE W/ LEO; UNKNOWN CIRC; FELONY	2
K-9 INFORMATIONAL	8
MAKING FALSE INFORMATION	2
MISSING PERSON	1
PARKING: NO PARKING, STANDING OR STOPPING	1
PFA, VIOLATE PRE-TRIAL ORDER	1
SUICIDE	1
THEFT, LOST OR MISLAID PROPERTY	1
THEFT: < \$1,500 PROPERTY/ALL OTHER LARCENY/7/1/16	3
THEFT: < \$1,500 PROPERTY/SERVICES/FROM A BUILDING/7/1/16	3

Violation	Incidents
THEFT: < \$1,500 PROPERTY/SERVICES/FROM MOTOR VEHICLE/7/1/16	1
THEFT: < \$1,500 PROPERTY/SERVICES/MOTOR VEHICLE PARTS/ACCESSORIES (7/1/16)	1
THEFT: < \$1,500 PROPERTY/SERVICES/MOTOR VEHICLE/7/1/16	1
THEFT: < \$1,500 PROPERTY/SERVICES/SHOPLIFTING/7/1/16	14
THEFT: BY DECEPTION < \$1,500 (7/1/16)	4
THEFT:PROPERTY/SERVICES;VALUE \$1,500 TO \$25,000/MOTOR VEHICLE PARTS OR ACCESSORIES 7/1/16	1
THEFT:PROPERTY/SERVICES;VALUE \$1,500 TO \$25,000/VEHICLE THEFT (7/1/16)	1
THEFT; BY DECEPTION \$1,500 TO \$25,000 (7/1/16)	1
THEFT; POSSESSION OF STOLEN PROPERTY <\$1,500 (7-1-16)	1
TRAFFIC: ADDITIONAL LIGHTING EQUIPMENT	2
TRAFFIC: DWS/REVOKED	7
TRAFFIC: FAIL TO YIELD AT STOP SIGN	1
TRAFFIC: FAIL TO YIELD TO EMERGENCY VEHICLE	1
TRAFFIC: FLEE/ELUDE LEO/REFUSE TO STOP;1ST CONVICTION	1
TRAFFIC: IGNITION INTERLOCK DEVICE OPERATE CAR W/O DEVICE	1
TRAFFIC: IMPROPER TURN OR APPROACH	1
TRAFFIC: LANED ROADWAY; IMPROPER DRIVE	1
TRAFFIC: OBSTRUCTED WINDSHIELD	1
TRAFFIC: SPEEDING	1
TRAFFIC: STOP LAMPS AND TURN SIGNALS REQUIRED	1
TRAFFIC: TRANSPORTING OPEN CONTAINER	1
TRAFFIC; IMPROPER STOP OR TURN SIGNAL	1
TRAFFIC;DWS/1ST CONVICTION	1
TRAFFIC;ILLEGAL REGISTRATION	1
TRAFFIC;NO LIABILITY INSURANCE	3
TRESPASS, REMAIN IN DEFIANCE OF ORDER BY OWNER	1
TRESPASS, UNKNOWN CRICUMSTANCE	6
UNLAWFUL TRANSMISSION OF VISUAL DEPICTION OF CHILD; CHILD 12 TO 18, OFFENDER LESS THAN 19	1
WARRANT ARREST	1
WEAPONS; CRIMINAL CARRY OF BLUDGEON/SANDCLUB/KNUCKLES/THROWING STAR	1
WEAPONS;CRIM POSS WEAPON BY FELON	1
Total Violations	162
Total Incidents	98

OTTAWA POLICE DEPARTMENT

Arrests - By Violation

02\01\2023
thru 02\28\2023

Agency is: OTTAWA POLICE DEPARTMENT

Violation	# of Offenses
ANIMALS: KEEPING VICIOUS ANIMALS	1
ASSAULT	1
ASSAULT,AGG DEADLY WEAPON	1
BATTERY;DOMESTIC/MISD UNKNOWN CIRCUM	1
BATTERY;DOMESTIC/RUDE PHYSICAL CONTACT	1
BATTERY;LEO (MISD) PHYSICAL CONTACT/COUNTY/CITY LEO	1
CINC; IS WITHOUT ADEQUATE PARENTAL CARE, CONTROL OR SUBSISTENCE	1
CINC; RUNAWAY FROM HOME	1
CONTRABAND IN CORR FAC/CONTROLLED SUB/FIREARM	1
CONTRABAND;CORR/CARE FACILITY/UNAUTH POSS OF ITEM	1
CRIMINAL DAMAGE TO PROPERTY, MISDEMEANOR	5
DISORDERLY CONDUCT	5
DRUGS:POSS OF PARAPHERNALIA (M) USE/HUMAN BODY(M)	12
DRUGS:POSS OPIATES/NARC/CERTAIN STIM	2
DRUGS; POSSESSION OF STIMULANT/COCAINE/AMPHETAMINES/KHAT	1
DRUGS;POSS METH/OPIATE,NARC/STIMULANT	5
DRUGS;POSSESSION OF MARIJUANA/MISD	5
DUI; 1ST, CONV, BLOOD OR BREATH .08 OR HIGHER	2
ENDANGERING A CHILD	1
FAILURE TO STOP AT ACCIDENT;UNKNOWN CIRC.	1
FTA; FAILURE TO APPEAR/MISD	2
INTERFERE W/LEO/UNKNOWN CIRCUM/MISD	2
INTERFERE W/LEO;UNKNOWN CIRC;FELONY	2
PARKING: NO PARKING, STANDING OR STOPPING	1
THEFT, LOST OR MISLAID PROPERTY	1
THEFT: < \$1,500 PROPERTY/ALL OTHER LARCENY/7/1/16	1
THEFT: < \$1,500 PROPERTY/SERVICES/SHOPLIFTING/7/1/16	17
TRAFFIC: ADDITIONAL LIGHTING EQUIPMENT	1
TRAFFIC: DWS/REVOKED	11
TRAFFIC: FAIL TO STOP AT INTERSECTION	1
TRAFFIC: FAIL TO YIELD AT STOP SIGN	1
TRAFFIC: FAIL TO YIELD RIGHT OF WAY	1
TRAFFIC: FAIL TO YIELD TO EMERGENCY VEHICLE	1
TRAFFIC: IGNITION INTERLOCK DEVICE OPERATE CAR W/O DEVICE	2
TRAFFIC: TRANSPORTING OPEN CONTAINER	1
TRAFFIC; IMPROPER STOP OR TURN SIGNAL	2
TRAFFIC;DWS/1ST CONVICTION	1
TRAFFIC;NO LIABILITY INSURANCE	5
TRESPASS, UNKNOWN CRICUMSTANCE	6
WARRANT ARREST	5
WARRANT ARREST FOR OTHER JURISDICTION	5
WARRANTS; COUNTY/CITY/STATES/NCIC	1
WEAPONS; CRIMINAL CARRY OF BLUDGEON/SANDCLUB/KNUCKLES/THROWING STAR	1
WEAPONS; CRIMINAL POSS OF FIREARM; M	1
Total Violations	121
Total Arrests	69

OTTAWA POLICE DEPARTMENT

Accident - By Street & Intersection

02\01\2023
thru 02\28\2023

Agency is: OTTAWA POLICE DEPARTMENT

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
23RD & CEDAR	1	0	2	0
ASH & ASH	1	0	2	0
ELM & 7TH	1	0	2	0
HICKORY & 2 ND	1	0	2	0
LOCUST & 3rd	1	0	2	0
LOGAN & WILDCAT	1	0	2	0
LOT ACCESS & PRINCETON	1	0	2	0
MAIN & 10TH	1	0	2	0
MAIN & 15TH	2	0	4	1
MULBERRY & 8TH	1	0	2	0
WILLOW & 9TH	1	0	2	0
WILSON & HICKORY	1	0	1	1
Total	13	0	25	2

**OTTAWA POLICE DEPARTMENT
MEMORANDUM**



**Adam Weingartner
Chief of Police**

VALUES

- SERVICE
- INTEGRITY
- TOLERANCE
- DIGNITY
- STEWARDSHIP
- FLEXIBILITY

TO: Richard U. Nienstedt, City Manager
FROM: Adam Weingartner, Police Chief
DATE: March 10, 2023
SUBJECT: February 2023 Municipal Court Monthly Report and District Court Cases

The purpose of this memorandum is to report activities involving Ottawa Municipal Court and Franklin County District Court case filings during February 2023:

- 144 cases were filed through the Ottawa Municipal Court, some cases have multiple charges.
- 16 cases were filed through the Franklin County Attorney's Office, some cases have multiple charges.

2023 year-to-date court revenue is up 101.8% compared to 2022.

February 2023 Municipal Court Fines and Fees Report:

Month/Year	Court Fees	Court Fees	Ct. Costs	State Fees	CCSFF	Ct Training	Fee	Combined
2022 VS 2023	Violations	Misc.	\$75.00	\$20.00	\$250.00	\$1.00	Totals	Total
Jan-22	\$9,468.48	\$473.00	\$2,553.51	\$619.11	\$878.91	\$43.99	\$4,568.52	\$14,037.00
Jan-23	\$14,662.00	\$567.00	\$3,959.07	\$855.00	\$245.00	\$60.93	\$5,687.00	\$20,349.00
Feb-22	\$3,944.00	\$285.48	\$1,143.93	\$302.03	\$105.99	\$18.57	\$1,856.00	\$5,800.00
Feb-23	\$14,797.00	\$60.00	\$3,372.95	\$838.49	\$566.51	\$55.05	\$4,893.00	\$19,690.00
YTD-FEB-22	\$13,412.48	\$758.48	\$3,697.44	\$921.14	\$984.90	\$62.56	\$6,424.52	\$19,837.00
YTD-FEB-23	\$29,459.00	\$627.00	\$7,332.02	\$1,693.49	\$811.51	\$115.98	\$10,580.00	\$40,039.00

Below are the definitions for court fees listed above:

- Violation Fines: Fine paid for violating the law.
- Court Costs: Cost per municipal court case. Amounts are deposited to General Fund.
- State Fee: Municipal Court assessments listed and authorized by K.S.A. 12-4117; find more information here: [KSA 12-4117](#)
- CCSFF: State mandated \$250.00 per DUI case for Community Corrections Supervision Fee Fund-as of July 1, 2012.

I am happy to answer any questions.

715 West 2nd Street
Ottawa, Kansas
66067

785-242-2561
Fax 785-242-2564

**OTTAWA POLICE DEPARTMENT
MEMORANDUM**

February 2023 Monthly Court Activity:



**Adam Weingartner
Chief of Police**

VALUES

- SERVICE
- INTEGRITY
- TOLERANCE
- DIGNITY
- STEWARDSHIP
- FLEXIBILITY

715 West 2nd Street
Ottawa, Kansas
66067

785-242-2561
Fax 785-242-2564

Municipal Court

February 2023 Municipal Court Activity	
Battery/Assault	2
Crimes Against Property	23
Drugs-Marijuana	3
Drugs-Paraphernalia	4
DUI	3
Fleeing a Police Officer	0
Other Crimes	4
Reckless Driving	0
Traffic Violations	112
Tobacco Infractions	0
Total Cases Filed	144
Bond Forfeiture	0
Dismissals	41
Guilty Pleas	77
Trials	1
Diversion Agreements	0
Total Dispositions	119

District Court

February 2023 District Court Cases Filed	
Agg. Assault/Battery	1
Battery	0
Burglary	0
CINC/Runaway	2
Criminal Damage to Property	3
Domestic Battery	1
D.U.I.	0
Drugs-Marijuana	1
Drugs-Methamphetamine	6
Drugs-Opiates	0
Drugs-Paraphernalia	0
Drugs-Prescription	0
Miscellaneous Charges	0
Theft	2
Total Cases	16

OTTAWA POLICE DEPARTMENT

Citations - By Violation

02\01\2023
thru 02\28\2023

Agency is: OTTAWA POLICE DEPARTMENT

Violation	Citation#
ANIMALS: KEEPING VICIOUS ANIMALS	1
ASSAULT	1
CRIMINAL DAMAGE TO PROPERTY- MISDEMEANOR	1
DISORDERLY CONDUCT	3
DRIVING WHILE TEXTING	1
DUI: 1ST- CONV- BLOOD OR BREATH .08 OR HIGHER	2
INTERFERENCE WITH JUDICIAL PROCESS: JUDICIAL OFFICER	1
OBSTRUCTING LICENSE PLATE	3
PARKING: 72 HR LIMIT ON STREET	1
PARKING: NO PARKING ZONES	2
PARKING: RESTRICTED PARKING	1
POSSESSION OF MARIJUANA	3
POSSESSION OF PARAPHERNAILA	3
THEFT- LOST OR MISLAID PROPERTY	1
THEFT: < \$1500 OF PROPERTY OR SERVICES/FROM BUILDING	17
TRAFFIC: ADDITIONAL LIGHTING EQUIPMENT	2
TRAFFIC: BASIC RULE GOVERNING SPEED	1
TRAFFIC: DEFECTIVE HEADLAMPS	2
TRAFFIC: DEFECTIVE MIRROR	1
TRAFFIC: DEFECTIVE TAIL LAMP	4
TRAFFIC: DISOBEY TRAFFIC SIGNAL	1
TRAFFIC: DRIVING IN VIOLATION OF RESTRICTIONS	1
TRAFFIC: DRIVING WHILE SUSPENDED OR REVOKED	14
TRAFFIC: DWS/REVOKED	2
TRAFFIC: EXPIRED TAGS	6
TRAFFIC: FAIL TO SIGNAL: UNSAFE TURN	1
TRAFFIC: FAIL TO STOP AT INTERSECTION	4
TRAFFIC: FAIL TO YIELD AT STOP SIGN	6
TRAFFIC: FAIL TO YIELD RIGHT OF WAY	6
TRAFFIC: FOLLOW VEHICLE TOO CLOSELY	2
TRAFFIC: IGNITION INTERLOCK DEVICE OPERATE CAR W/O DEVICE	1
TRAFFIC: ILLEGIBLE LICENSE PLATE	1
TRAFFIC: IMPROPER BACKING	1
TRAFFIC: IMPROPER PARKING	2
TRAFFIC: IMPROPER STOP OR TURN SIGNAL	12
TRAFFIC: IMPROPER TURN OR APPROACH	3
TRAFFIC: IMPROPER U-TURN	1

Violation	Citation#
TRAFFIC: LANED ROADWAY: IMPROPER DRIVE	2
TRAFFIC: LEAVING THE SCENE OF ACCIDENT	1
TRAFFIC: NO PROOF OF LIABILITY INSURANCE	19
TRAFFIC: ONE WAY GLASS	1
TRAFFIC: OPERATE MV WITHOUT VALID LICENSE	5
TRAFFIC: PASSING SCHOOL BUS	1
TRAFFIC: RENEWAL REGISTRATION	12
TRAFFIC: SAFETY BELT EQUIPMENT REQUIRED	10
TRAFFIC: SPEEDING	1
TRAFFIC: SPEEDING (SCHOOL ZONE) 1-15 OVER	8
TRAFFIC: SPEEDING (SCHOOL ZONE) 16-25 OVER	1
TRAFFIC: SPEEDING 1-15 OVER	41
TRAFFIC: SPEEDING 16-25 OVER	7
TRAFFIC: TRANSPORTING OPEN CONTAINER	2
TRAFFIC: UNLAWFUL REGISTRATION	2
TRAFFIC: OPERATE VEHICLE W/O LIABILITY INSURANCE	1
TRAFFIC; FAILURE TO WEAR SEAT BELT 18+YRS 5-14-16	2
TRAFFIC; ILLEGAL REGISTRATION	1
TRAFFIC; NO LIABILITY INSURANCE	1
TRESPASS, UNKNOWN CIRCUMSTANCE	1
TRESPASS- UNKNOWN CIRCUMSTANCE	17
TRUCKS OFF TRUCK ROUTES	1
Total Violations	252
Total Citations	199

INTEROFFICE MEMORANDUM

TO: RICHARD NIENSTEDT, CITY MANAGER

FROM: DENNIS THARP, INTERIM DIRECTOR OF PUBLIC WORKS

SUBJECT: PUBLIC WORKS PROJECT ACTIVITIES

DATE: FEBRUARY, 2023

- Continue to work on cleaning and inspection of catch basins
- Fitness court is here, working on plan for installation. Need to discuss pay options???
- Developing plan for asphalt patching this year for major areas.
- Provided a letter of support through KDOT for a proposed U.S. Bicycle Route 55 that would run North to South across country.
- KDOT will not allow us to do barricades under I-35 along the Prairie Spirit Trail, only bollards such as are there.
- Developing plan for stormwater cleanup days and continued use of volunteer groups to implement these.
- Using employees from various departments, when possible, to assist garage personnel with preventative maintenance services.
- Evolving group for support of the Flint Hills Trail.
- Online burial search was released for public use for Highland and Hope Cemeteries and has already been used with great responses.
- Work on Cedar from 13th to 15th Street is substantially finished, working to complete backfill and seeding as weather allows.
- Sidewalk replacement on Tremont and Willow mostly complete our crews will be coming behind contractor to finish project. (UNACCEPTABLE)
- Met with group that may be able to provide funding for refurbish of our tennis and pickleball courts.

FEBRUARY 2023

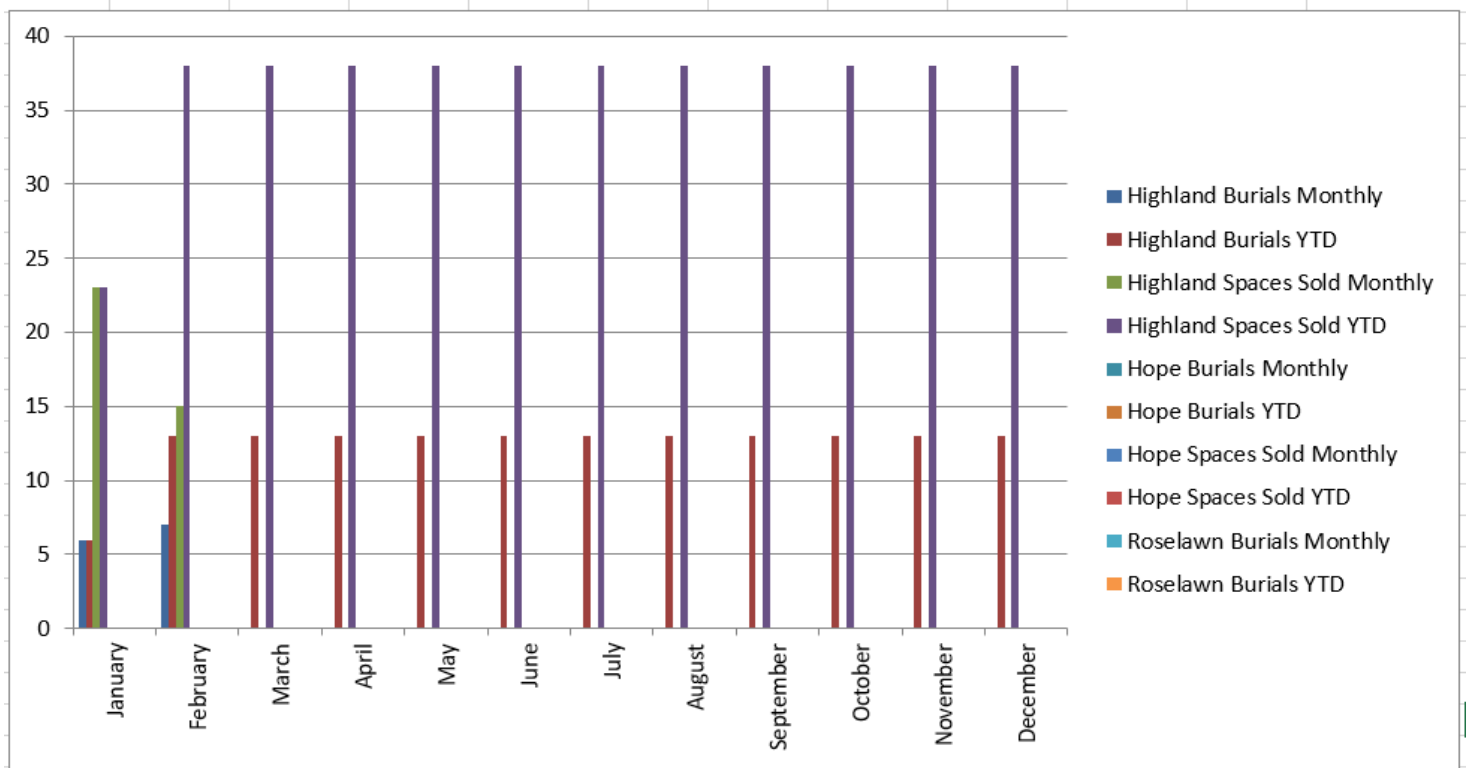
STREETS DEPARTMENT

- Trim trees
- Replaced storm sewer in the 800 block of S Locust
- Replaced storm sewer at 8th and S Cherry
- Stormwater structure inspections
- Cold patch potholes
- Quarterly pumphouse inspections
- Confined space and trench safety training
- Worked one snow event

PARKS DEPARTMENT

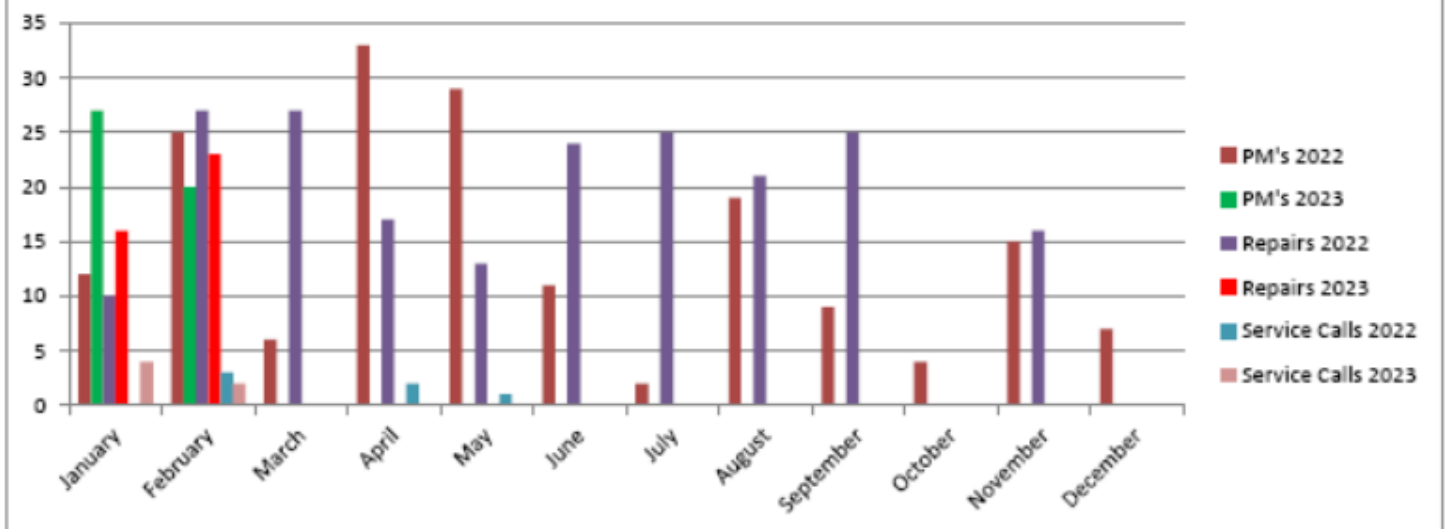
- Removed trees from East Property at Parks shop
- Removed trees from Hope Cemetery and Highland Cemetery
- Ground stumps of all trees removed
- Staff attended multiple trainings (APWA, Confined Space, Trench Safety, CDL)
- Replaced back board and rim at Freedom Park
- Repaired Aero Glider in Adventureland at Forest Park
- One employee obtained his CDL

CEMETERIES MONTHLY REPORT - FEBRUARY, 2023



FLEET MAINTENANCE - FEBRUARY, 2023

Preventative Maintenance; Repairs Completed & Service Calls



INTEROFFICE MEMORANDUM

TO: RICHARD NIENSTEDT, CITY MANAGER

FROM: DENNIS THARP, DIRECTOR OF UTILITIES

SUBJECT: UTILITIES PROJECT ACTIVITIES

DATE: FEBRUARY, 2023

-
- ❖ AMI deployment continues, and we are closing in on a combination of water and electric meters of around 6500, supply chain has slowed progress.
 - ❖ Rate increases in place for all utilities, thank you for your work on this. We will continue to look at structures and ECA.
 - ❖ Experiencing issues related to getting parts and supplies, all have long lead times that are often not being met. Costs are rising.
 - ❖ Seeking viable options to replacement of GRDA contract which is up for renewal in 2026.
 - ❖ Osage City and Pomona have signed contract for lineman services with KMEA and 3- person crew is in place.
 - ❖ Housing projects are continuing, and new builds are an everyday connection event.
 - ❖ Working at negotiation to provide water and sanitary utilities for properties at Wilson and Bennett Road.
 - ❖ Proximity Park water tower is moving forward, contractor has been selected and contracts sent for signatures. Expect to see movement in next 30 to 60 days.
 - ❖ Cottonwood lift project has selected a contractor and Notice to Proceed has been issued. Construction is underway and progress is expected to continue.
 - ❖ New Rockwood lift station is complete and in service.
 - ❖ Developing plan and seeking grant opportunities for upgrade of our oldest pieces of our electric system.

WATER TREATMENT PLANT PRODUCTION REPORT

February-2023

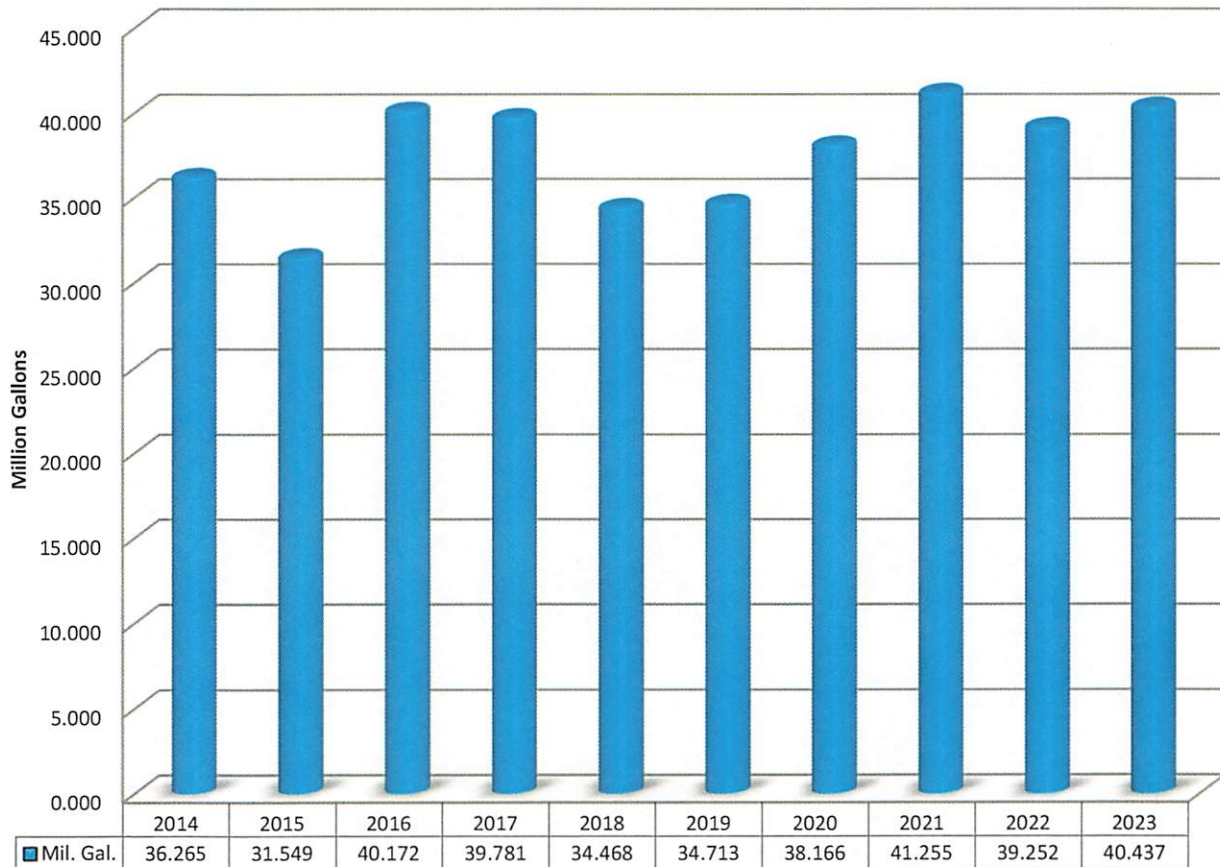
Gallons of Water Produced

	2023		2022		Year to Date Percentage of Increase / Decrease
	This Month	Year to Date	This Month	Year to Date	
Monthly Plant Influent	44,002,000	91,351,000	44,428,000	93,171,000	-2%
Monthly Plant Effluent	40,437,000	84,033,000	39,252,000	82,794,000	1%
Sludge Water Reused	2,027,240	5,042,740	2,453,220	5,191,060	-3%
Average Daily Influent	1,571,500	1,548,322	1,586,714	1,579,169	-2%
Average Daily Effluent	1,444,179	1,424,288	1,401,857	1,403,288	1%

Weather Information

Total Precipitation	2.27	5.02	1.33	1.82	64%
Average High Temperature	49	47	44	42	10%
Average Low Temperature	21	23	15	16	31%

February Water Production



FEBRUARY 2023
MONTHLY WATER TREATMENT REPORT

Date	River Water	Raw Water	Tap Water	Hours Ran	Lime	Chlorine	Fluoride	Carbon	Ammonia	Copper Sul.	Poly
1	0	1,607,000	1,361,000	15.0	480	65	4	26	17	0	24.4
2	103,000	1,706,000	1,569,000	16.0	512	69	4	28	18	0	26.0
3	2,450,000	1,650,000	1,355,000	15.5	496	65	4	27	17	0	25.2
4	2,293,000	1,592,000	1,447,000	14.5	464	60	4	25	16	0	23.5
5	2,440,000	1,507,000	1,592,000	14.0	448	58	4	25	15	0	22.7
6	2,275,000	1,524,000	1,359,000	14.0	420	58	4	25	15	0	22.7
7	743,000	1,574,000	1,447,000	15.0	330	63	4	34	17	0	24.4
8	2,354,000	1,593,000	1,331,000	15.0	330	63	4	34	17	0	24.4
9	0	1,638,000	1,502,000	15.0	330	63	4	34	17	0	24.4
10	0	1,524,000	1,375,000	14.0	308	58	4	32	15	0	22.7
11	109,000	1,506,000	1,459,000	14.0	308	58	4	32	14	0	22.7
12	2,478,000	1,625,000	1,535,000	15.5	341	65	4	35	16	0	25.2
13	2,393,000	1,551,000	1,414,000	15.0	330	63	4	34	15	0	35.7
14	2,301,000	1,433,000	1,310,000	13.5	297	56	4	30	14	0	32.1
15	2,379,000	1,478,000	1,494,000	14.0	308	58	4	32	15	0	22.7
16	2,297,000	1,602,000	1,281,000	15.0	330	63	4	34	16	0	24.4
17	2,335,000	1,529,000	1,583,000	14.0	308	58	4	32	15	0	22.7
18	103,000	1,629,000	1,305,000	15.0	330	63	4	34	16	0	24.4
19	2,437,000	1,482,000	1,608,000	14.0	308	58	4	32	15	0	22.7
20	2,277,000	1,542,000	1,345,000	15.0	330	63	4	34	16	0	24.4
21	1,362,000	1,592,000	1,563,000	15.0	330	63	4	34	16	100	24.4
22	0	1,618,000	1,362,000	15.5	372	65	4	35	16	0	25.2
23	0	1,629,000	1,400,000	15.0	360	63	4	34	16	0	24.4
24	0	1,494,000	1,425,000	14.0	336	58	4	32	14	0	22.7
25	109,000	1,610,000	1,420,000	16.0	384	67	4	36	16	0	26.0
26	2,489,000	1,581,000	1,499,000	15.0	360	63	4	34	15	0	24.4
27	2,478,000	1,610,000	1,463,000	15.0	360	63	4	34	15	0	24.4
28	2,726,000	1,576,000	1,633,000	15.0	360	63	4	34	15	0	24.4

MONTHLY TOTALS

Date	River water	Raw Water	Tap Water	Hours Ran	Lime	Chlorine	Fluoride	Carbon	Ammonia	Copper Sul.	Poly
	40,931,000	44,002,000	40,437,000	413.5	10,170	1,728	109	886	436	100	693.1
		Gallons	Gallons	Hours	Pounds	Pounds	Gallons	Pounds	Gallons	Pounds	Gallons

DAILY AVERAGE

1,461,821	1,571,500	1,444,179	14.8	363	62	4	32	16	4	24.8
	Gallons	Gallons	Hours	Pounds	Pounds	Gallons	Pounds	Pounds	Pounds	Gallons

YEAR to DATE TOTALS

89,629,000	91,351,000	84,033,000	853.2	22,552	3,653	225	1,655	919	200	1,407.5
	Gallons	Gallons	Hours	Pounds	Pounds	Gallons	Pounds	Gallons	Pounds	Gallons

WATER PRODUCTION

February 2023

PUMP HOURS							
	#1 HIGH SERVICE	#2 HIGH SERVICE	#3 HIGH SERVICE	#4 HIGH SERVICE	#1 K68 BOOST	#2 K68 BOOST	#3 K68 BOOST
PRESENT	34520.5	34166.7	32278.9	32358.8	32542.0	49489.5	51288.5
PREVIOUS	34395.0	34009.9	32139.0	32252.2	32541.0	49489.4	51288.4
HOURS ON	125.5	156.8	139.9	106.6	1.0	0.1	0.1

	#1 RIVER	#2 RIVER	#3 RIVER	#4 RIVER	# 1 SLUDGE	# 2 SLUDGE	BW Pump
PRESENT	8632.0	123.9	8527.0	7422.8	720.8	724.7	834.8
PREVIOUS	8464.4	123.9	8392.2	7312.1	413.7	426.1	832.1
HOURS ON	167.6	0.0	134.8	110.7	307.1	298.6	2.7

	#1 LOW LIFT	#2 LOW LIFT	#3 LOW LIFT	#4 LOW LIFT	#1 N.E BOOST	#2 N.E BOOST	#3 N.E. BOOST
PRESENT	5206.1	5430.4	5492.7	5318.7	2271.6	2286.9	2353.6
PREVIOUS	5101.2	5326.8	5376.5	5230.3	2256.3	2274.1	2340.2
HOURS ON	104.9	103.6	116.2	88.4	15.3	12.8	13.4

Plant Process Meter	
21,800	Present
19,970	Previous
1,830	Difference
1,830,000	Gallons

River Meter	
3230909	Present
3190228	Previous
40681	Difference
40,681,000	Gallons

GALLONS PUMPED					
	K-68 BOOSTER	SLUDGE	RAW WATER	H.S. WATER	N.E. BOOSTER
	x 1,000	x10	x 1,000	x 1,000	x 1,000
PRESENT	312251	1815521	91351	84033	424197
PREVIOUS	312240	1612797	47349	43596	421663
DIFFERENCE	11	202724	44002	40437	2534
GALLONS	11,000	2,027,240	44,002,000	40,437,000	2,534,000

POUNDS OF CHEMICALS USED		
	THIS MONTH	THIS YEAR
CHLORINE	1,728	3,653
LIME	10,170	22,552
AMMONIA	436	919
CARBON	886	1,655
FLUORIDE	109	225
POLYMER	693	1,407
CUSO4	100	200

TOTAL KWH	ELECTRIC METER READINGS							
#VALUE!	Plant M.	River M.	Low Lift M.	Sludge M.	Clearwell M.	Shop	K-68 Booster	N.E. Booster
	X120	X 40	X 40	X 0	X 40	X0	X0	X0
Present	580	49031	REMOTE	146082	62182	REMOTE	11803	180468
Previous	99954	48677	REMOTE	142210	61740	REMOTE	11271	178003
Difference	-99374	354	#VALUE!	3872	442	#VALUE!	532	2465
KWH	-11924880	14160	#VALUE!	3872	17680	#VALUE!	532	2465
Demand	1.225	0.62		6.9	STUCK		0.9	28.22
KW Dem.	147	24.8	0	6.9	#VALUE!	0	0.9	28.22

ROLLOVER

shop water 146.3

FEBRUARY WEATHER 2023

DATE	HIGH	LOW	7 A.M.	RAIN	SNOW	REMARKS
1	24	7	8			
2	38	8	17			
3	51	10	10			
4	38	10	36			
5	51	26	27			
6	63	27	42			
7	67	31	31			
8	53	20	21			
9	43	21	35	1.35	1.0	
10	44	23	23			
11	40	17	17			
12	48	16	29			
13	60	27	28			
14	60	27	47	0.04		
15	56	37	38	0.40		
16	38	23	23	0.01		
17	27	15	15	0.01		
18	47	15	30			
19	51	30	33			
20	58	28	28			
21	63	28	30			
22	65	29	59	0.05		
23	65	15	15	0.07		
24	29	12	12			
25	31	12	21	0.03		
26	44	12	37			
27	62	37	50	0.31		
28	65	34	34			

Feb. 23	Average Temps.		Total Inches of	
	HIGH	LOW	RAIN	SNOW
	49	21	2.27	1.00
Year to Date				
	Average Temps.		Total Inches of	
	HIGH	LOW	RAIN	SNOW
	47	23	5.02	4.00
Historical February Average				
Precipitation			1.57	
Historical year to Date Average				
Precipitation			2.79	

RAIN & TEMPERATURES
Recorded at 7 AM

WD/WWC DIVISION - FEBRUARY, 2023

WATERLINE INSTALL

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
FOOTAGE	0	0											0

SEWER LINE INSTALL

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
FOOTAGE	0	0	0	0	0	0	0	0	0	0	0	0	0

SEWER RODDER

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
FOOTAGE	10371	13613	0	0	0	0	0	0	0	0	0	0	23984

CAMERA VAN

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
FOOTAGE	5945	7211	0	0	0	0	0	0	0	0	0	0	13156

VACCON

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
FOOTAGE	8252	15642	0	0	0	0	0	0	0	0	0	0	23894

NEW WATER SERVICES

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
AMOUNT	2	3	0	0	0	0	0	0	0	0	0	0	5

CUT OFFS	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
	0	1	0	0	0	0	0	0	0	0	0	0	1

WATER LEAKS

FEB	LOCATION
	NONE NOTED

WATER RECLAMATION MONTHLY REPORT

February 2023

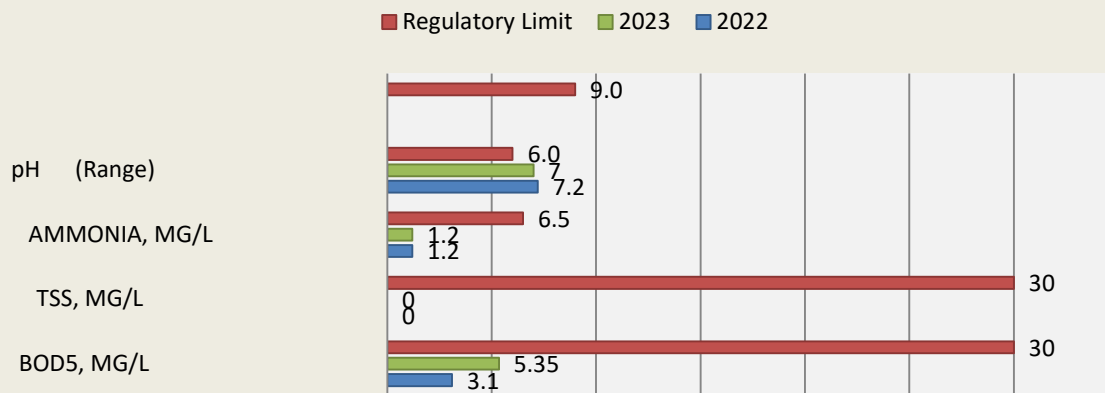
	2023		2022	
	This Month	Year To Date	Same Month	Year To Date
TOTAL FLOW, MG	34.79	68.69	23.5	48
PEAK DEMAND DAY, MG	3.17	4.6	1.2	1.2
AVERAGE DAILY FLOW, MGD	1.24	1.14	0.8	0.8

AVERAGE PLANT INFLUENT

BOD5, MG/L	166.5	167.5
TSS, MG/L	326	200.5
TKN MG/L	51.2	49.6
pH, SU	7.6	7.8

AVERAGE PLANT EFFLUENT	Regulatory Limit			
BOD5, MG/L	5.35	30	MG/L	3.1
TSS, MG/L	<5.0	30	MG/L	<2.0
AMMONIA, MG/L	1.2	6.5	MG/L	1.2
pH (Range)	7	6.0	9.0	7.2
PERCENT REDUCTION BOD5	97%	85%		98%
PERCENT REDUCTION TSS	98%	85%		98%
TOTAL PHOSPHOROUS	0.26	1.5 yr/ave	MG/L	<0.10

Ottawa WRF February 2023



Ottawa Municipal Power Plant

MONTHLY POWER REPORT February-23

		2023		2022	
		This Month	Year to Date	This Month	Year to Date
PURCHASED POWER:					
GRDA	KWh	8,064,000	16,992,000	8,064,000	16,945,872
SWPA (HYDRO)	KWh	236,025	342,450	152,550	283,050
WAPA	KWh	586,000	1,328,000	586,000	1,328,000
DOGWOOD (NAT. GAS)	KWh	1,028,693	2,443,705	863,865	2,039,816
EMP 1 (Gen. Credits/ KCPL)	KWh	-44,700	-44,700	-23,400	-23,400
BUCKEYE (WIND)	KWh	2,676,643	5,198,273	3,043,472	5,779,261
MARSHALL (WIND)	KWh	1,022,648	1,942,821	940,306	1,797,957
SPP Integrated Market Charges	KWh	10,766,600	22,864,400	11,411,200	24,312,000
SPP Integrated Market Credits	KWh	-13,347,431	-27,820,896	-13,387,759	-27,678,311
TOTAL ENERGY RESOURCES	KWh	10,988,478	23,246,053	11,650,234	24,784,245
CONSUMPTION:					
SUB STATION ENERGY	KWh	10,719,200	13,817,000	11,395,100	24,278,700
GROSS SELF GENERATION	KWh	58,908	84,328	31,694	83,127
TOTAL CITY CONSUMPTION	KWh	10,778,108	13,901,328	11,426,794	24,361,827
CONSUMPTION - PURCHASES	KWh	-210,370	-9,344,725	-223,440	-422,418
CITY CONSUMPTION INCREASE / DECREASE ² (2022 VS 2023)					
		-5.68%	-42.94%		
2nd St. SOLAR ENERGY kWh	KWh	1815.6	3147.5	1877.9	3709.84
MEGAWATT LOAD					
PEAK DEMAND		21.800	22.400	23.700	22.600
TIME OF PEAK		8:00 AM	9:00 AM	11:00 AM	9:00 AM
DAY OF PEAK		2/1/2023	1/30/2023	2/23/2022	1/6/2022
TEMPERATURE					
HIGH		68	2/28/2023 (68)	70	2/21/2022 (70)
LOW		14	1/31/2023 (12)	5	2/18/2022 (5)
CONSUMPTION STATISTICS KWh					
DAILY AVERAGE		182,680	235,616	193,674	412,912
HOURLY AVERAGE		7,612	9,817	8,070	17,205

GRDA: Grand River Dam Authority

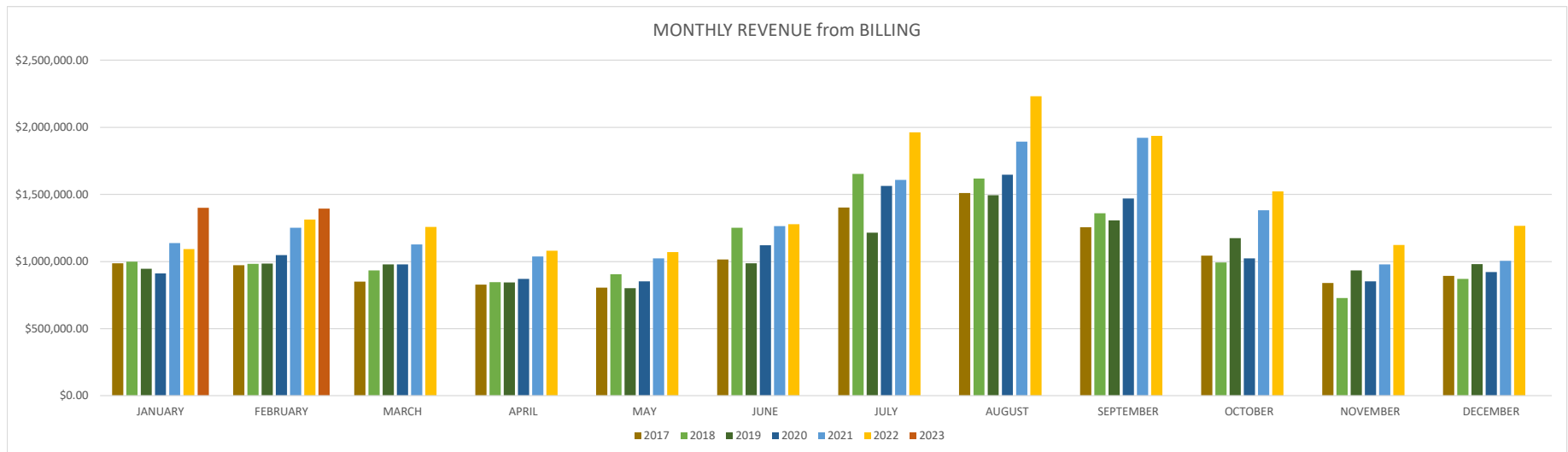
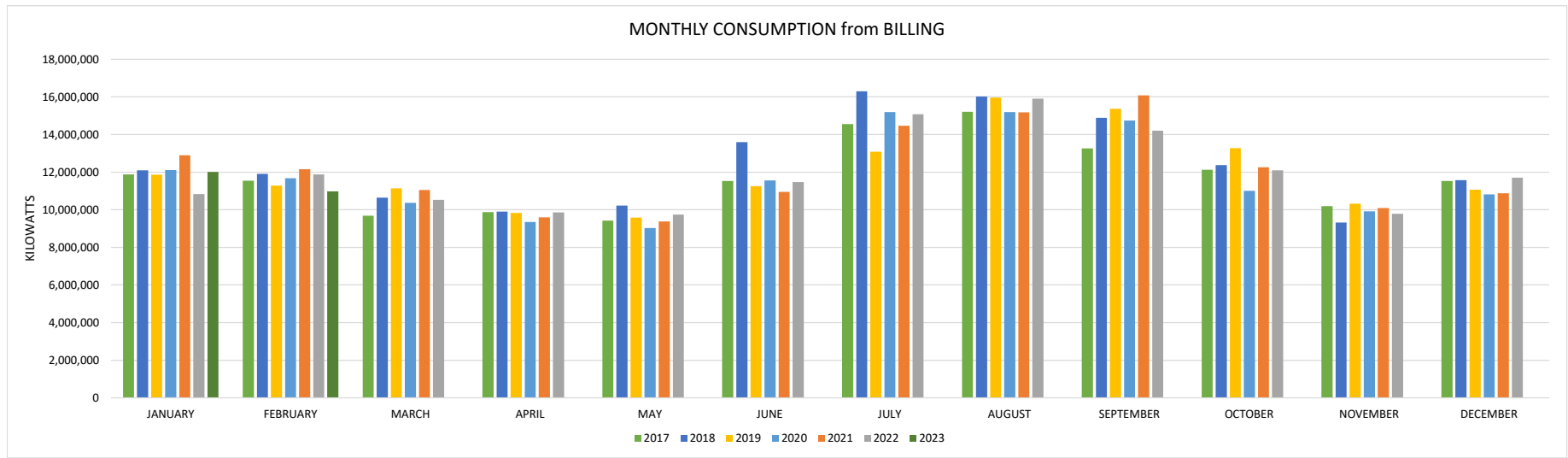
SWPA: Southwestern Power Administration

WAPA: Western Area Power Administration

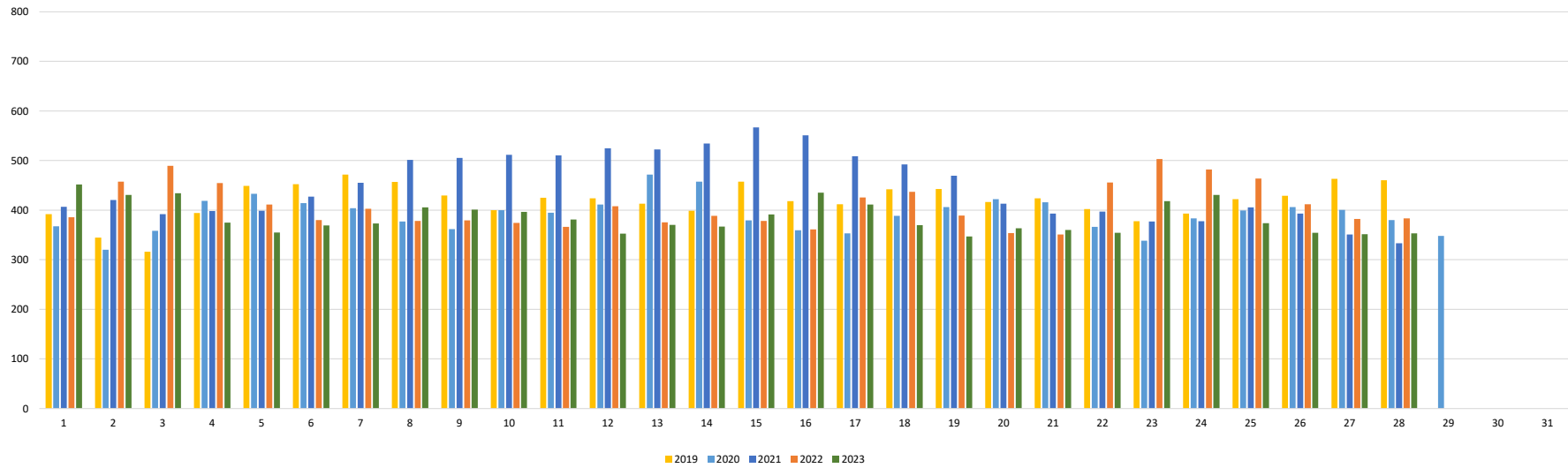
EMP 1: Kansas Municipal Energy Agency Energy Management Project 1

SPP: Southwest Power Pool

	2023 JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
CONSUMPTION	12,006,581	10,977,131										
USERS	6,331	6,337										
REVENUE	\$1,400,343.75	\$1,393,498.38										



FEBRUARY DAILY CONSUMPTION COMPARISON



2023	RENEWABLE SOURCES											
RESIDENTIAL HOUSES	January	February	March	April	May	June	July	August	September	October	November	December
kWh Consumption	4,764,943	3,967,576										
Number of Users	4,871	4,879										
CITY TOTAL												
kWh Consumption	12,006,581	10,977,131										
Number of Users	6,331	6,337										
Average Household Usage	978.2268528	813.1945071	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Solar kWh	1331.93	1815.6										
Marshall Wind kWh	920,173	1,022,648										
Buckeye Wind kWh	2,521,631	2,676,643										
Average Household Powered by Solar	1.36	2.23	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Average Household Powered by Wind	3,518.41	4,549.09	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Percentage of Household Users Powered by Renewable	72.26%	93.28%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Percentage of City Total Consumption Powered by Renewable	28.68%	33.72%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

ELECTRIC DISTRIBUTION - FEBRUARY, 2023

NEW SERVICES

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
amount	6	12											18

POLES SET

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
amount	4	7											11

LINE BUILT

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
blocks	0	0											0

CUTOUTS CHANGED

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
amount	6	9											15

CONVERSION FROM 2400 TO 7200

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
blocks	0	0											0

TREE TRIMMING

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
man hrs	68	80											148

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
removals	26	12											38

ELECTRICAL CALL OUTS

FEBRUARY	LOCATION	REASON	HOURS
2nd	1210 S Willow	Wire on house	4
6th	1742 S Elm	Mast on wires	4
9th	1001 E 7th St	Meter concerns	4
11th	S Princeton & E 21st St	Traffic Signal	4
12th	1150 N Sycamore	Meter concerns	4
20th	11th & Ash	Wire on house	4
27th	1513 S Osage	Trees in Lines	4
28th	1247 S Elm	Power out	4

TOTAL	32
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Franklin County Development Council
Monthly Report to Ottawa, Franklin County, and Membership
March 2023

Respectfully Submitted by Paul Bean

Industrial Development:

Ottawa is in a good position to attract new industry as a result of the growth in industry coming to Kansas and our region. The new industry announcements in DeSoto, Burlington, and Wichita support the fact that Ottawa is a great location for consideration. Industry located here can easily support any of the industries mentioned above plus many more in our region.

The city/county/school board did approve a metric to help FCDC respond to favorable prospects more quickly with incentive opportunities. A "Home Run" RFP was received, and information returned to KCADC based on this approved metric.

FCDC and MacFasteners will host an industry luncheon on April 5th at MacFasteners. FCDC began doing this just before COVID hit as we held one at the Wal-Mart Distribution Center #6035. We are starting them back up and MacFasteners has graciously agreed to host. We will have lunch and a presentation by leadership at MacFasteners. Those that want to stay after the luncheon will be able to tour the facility.

Workforce

FCDC continues to spend a large amount of time working on grants and visiting with developers on housing and childcare. We continue to wait on the response from the state on the two MIH projects submitted in Round One of the 2023 MIH grant program. We hope to have a response in late March or early April. Both requests sent (Franklin County \$3.5 Million & Wellsville \$1.28 Million) are part of nearly \$30 million that was submitted in grant request for round one.

E Community

Unfortunately, the Franklin County Youth Entrepreneurship Challenge for 2023 has been cancelled due to lack of participants. Some of the E-Community board will travel to the state competition in April to learn more about hosting this event. We anticipate hosting a county wide event in the spring of 2024.

E-Community will host a Chamber Coffee at Corner Market on April 7th to help promote and inform the community about all the opportunities the Franklin County E-Community can provide to retail businesses in our community.

Some of the E-Community board attended the Destination Seminar in Garnett. Three local businesses also attended the event and came away impressed with the information. Opportunities will be provided by E-Community for more training and support on how to make your business a destination business in the coming months.

Agriculture Outreach

As we look for industry to choose Proximity Park, FCDC co-hosted a gathering for area agriculture producers to identify industry that would be good fits in supporting and enhancing our agriculture economy. Nearly 30 people attended this event. The top 5 suggestions were, Animal Health, Fertilizer Sales, Animal Processing, & Entrepreneurship. FCDC will work with other ag agencies to bring together a panel to further discuss this.

Membership

FCDC continues to collect 2023 dues from its members. We expect all dues to be paid by the end of the first quarter of the year. To date 77% of the members have paid with dues totaling \$42,325. The budget for 2023 is \$53,000.

Executive Director Comments

FCDC is working to push KDOT to assist with building a strategic plan along the K68 corridor from I35 to Hwy 59. This is an area that will most likely see commercial growth and we are working to solidify the plans required by KDOT for improvements to this section of the highway to provide an easier road map for future development. It was originally thought that a plan had been created but apparently that is not the case so we are working to get one created to assist with future development that should include housing and commercial use.

		OTTAWA LIBRARY					
		General Fund					
		Receipts & Expenditures					
			2/28/2023				
			Current	Yr to Date	Encumb.	YTD % of	Budget
		Budget Amount	Month	Actual	paid in	Budget	Balance
Budget							
Code							
	Beginning Cash Balance	200,754.97	696,088.46	200,754.97			
	Receipts:						
301.00	City Appropriations	1,148,739.00	0.00	556,182.75		48.42%	-592,556.25
303.00	Interest	650.00	66.64	90.39		13.91%	-559.61
304.00	State Aid	3,500.00	0.00	0.00		0.00%	-3,500.00
305.00	NEKLS Grants	36,017.00	6,967.00	6,967.00		19.34%	-29,050.00
306.00	Fines and Fees	7,724.80	503.52	1,306.89		16.92%	-6,417.91
307.00	Copiers & Computers Income	9,275.20	522.64	1,130.49		12.19%	-8,144.71
308.00	Endowment Interest	8,400.00	0.00	0.00		0.00%	-8,400.00
313.00	Gift	200.00	0.00	171.80		85.90%	-28.20
316.00	Programs Income	100.00	0.00	0.00		0.00%	-100.00
321.00	General Fund Reserve	0.00	0.00	0.00		0.00%	0.00
328.00	Erate Reimb	0.00	0.00	0.00		0.00%	0.00
333.00	Transfers In (Capital, FOL, & Endowment)	0.00	0.00	0.00		0.00%	0.00
334.00	Donations	0.00	8.65	18.65		0.00%	18.65
341.00	Grant/Fundraising	0.00	30.00	1,000.70		0.00%	1,000.70
345.00	Snack Machine Income	0.00	0.00	0.00		0.00%	0.00
351.00	Community Reads	0.00	80.24	1,780.24		0.00%	1,780.24
	Total Income	1,415,360.97	8,178.69	568,648.91	0.00	40.18%	-846,712.06
	Beginning Balances Restricted Funds:						
	Clarence W. Koch	50.00		2017 Water Damage		2,647.75	
	Asher Leonard	100.00		Hal Bundy Memorial		660.00	
	Wish List Fundraiser	6,248.06		Starkey -Childrens		45.00	
	BBBS	1,130.47		B. Dew Local Hist & Gen		9,597.97	
	Community Read (O-Town Reads)	22,752.88		Teen After Hours		200.00	
	KLA (children's)	277.64		GV Donation		5,000.00	
	Wasser (6X6)	398.71		Gary Vathauer Mem. (ref)		1,180.00	
	Barbara Dew Memorial	2,075.00		Dorothy Brockus Memorial		175.00	
	Teen Snack Machine	5,656.94		WP Church - Children's bks		231.75	
	Peg Carr (Large Print)	610.56		Jeanne Schmidt (DAR)		25.00	
	Kiwanis Club (Children's Department)	2,765.01		Myron Welton Memorial		310.00	
	Leadership Franklin County (health materials)	220.00		Mary Evelyn Bundy Memorial		325.00	
	Walmart Grant (Children's)	1,000.00		Mitzi Wallace Mem (child. Bks		5,750.00	
	Pomona Friends	1,400.00		Bobby N School Mem (child)		242.45	
	Linda Knight Memorial	200.00		Earladean Gloschen (child)		40.00	
	Bill Bennett (art/arch)	79.15		Betty Wittmeyer Mem (Gen)		125.00	
		71,599.84		Due Endowment		80.50	
	EXPENDITURES:						
	Salaries, etc.						
401.00	Staff Salaries	707,691.00	53,804.96	80,639.76		11.39%	627,051.24
402.00	Social Security	54,138.00	3,836.71	5,749.93		10.62%	48,388.07
403.00	KPERS	48,128.00	4,214.73	8,522.52		17.71%	39,605.48
404.00	Employee Insurance	75,491.00	5,082.32	10,135.04		13.43%	65,355.96
405.00	Unemployment	708.00	51.82	102.76		14.51%	605.24
407.00	Workers Comp Ins	2,000.00	1,311.00	1,311.00		65.55%	689.00
410.00	Off. & Dir/Emp Prac Insurance	3,000.00	0.00	0.00		0.00%	3,000.00
	183,465.00						
	Subtotal Salaries,etc.	891,156.00	68,301.54	106,461.01	0.00	11.95%	784,694.99
	Materials and Programs						
501.00	Juvenile Books	33,884.49	5,057.76	7,779.66		22.96%	26,104.83
502.00	Adult Books	51,820.60	4,826.29	7,263.99		14.02%	44,556.61
503.00	Periodicals	7,614.91	784.95	784.95		10.31%	6,829.96
506.00	A.V. Materials	37,642.40	2,216.81	5,254.24		13.96%	32,388.16
507.00	Programs	7,000.00	62.56	155.06		2.22%	6,844.94
513.00	Gift	0.00	0.00	0.00		0.00%	0.00
518.00	Electronic Access Expenditures	850.00	47.69	95.38		11.22%	754.62
520.00	A.V. Materials-Children	7,330.60	899.69	1,220.53		16.65%	6,110.07
533.00	Transfers Out	0.00	0.00	0.00		0.00%	0.00
541.00	Grant Expenditures	0.00	0.00			0.00%	0.00
544.00	6X6 Early Lit Grt Exp-materials	0.00	0.00	0.00		0.00%	0.00
546.00	Wish List Fund Expenses	0.00	0.00	105.95		0.00%	0.00
551.00	Community Reads Expense	0.00	1,696.31	8,877.58		0.00%	0.00
	Subtotal Materials and Programs	146,143.00	15,592.06	31,537.34	0.00	21.58%	114,605.66

		OTTAWA LIBRARY					
		General Fund					
		Receipts & Expenditures					
			2/28/2023				
			Current	Yr to Date	Encumb.	YTD % of	Budget
		Budget Amount	Month	Actual	paid in	Budget	Balance
Budget							
Code							
	Operating						
601.00	Building Insurance & Treas. Bond	6,500.00	0.00	0.00		0.00%	6,500.00
602.00	Audit	4,000.00	0.00	0.00		0.00%	4,000.00
603.00	Gas	4,607.00	216.94	433.88		9.42%	4,173.12
604.00	Water and Electric	22,493.00	1,826.80	3,653.60		16.24%	18,839.40
605.00	Telephone	4,500.00	386.77	773.54		17.19%	3,726.46
606.00	Postage	2,000.00	0.00	0.00		0.00%	2,000.00
607.00	Public Relations	5,000.00	279.95	557.95		11.16%	4,442.05
608.00	Custodial Supplies & Bldg. Maint.	12,000.00	654.66	1,788.25		14.90%	10,211.75
610.00	Office Supplies	15,048.00	1,719.79	3,920.99		26.06%	11,127.01
611.00	Copiers & Computers Expenses	2,952.00	292.34	367.04		12.43%	2,584.96
612.00	Prof.Mtgs.& Membrshp & Mileage Expenses	20,000.00	1,185.21	3,642.52		18.21%	16,357.48
612.00	Prof Mtgs & Memb & mile Grant funds expenditures	0.00	0.00	750.00		0.00%	-750.00
614.00	Equipment Purchase	7,000.00	97.50	401.67		5.74%	6,598.33
615.00	Equip. rental and repair	8,300.00	791.99	1,494.13		18.00%	6,805.87
616.00	Miscellaneous	500.00	157.95	316.15		63.23%	183.85
617.00	Automation Support	6,600.00	87.50	175.00		2.65%	6,425.00
618.00	Collection Agency	1,100.00	11.65	116.50		10.59%	983.50
619.00	Computer Software	6,970.00	1,929.21	2,253.21		32.33%	4,716.79
625.00	Cash S/O	0.00	-37.88	-48.93		0.00%	48.93
627.00	Snack Machine Expense	0.00	201.28	238.14		0.00%	-238.14
725.00	Reserve	188,531.57	0.00	0.00		0.00%	188,531.57
727.00	Transfer to CIF	60,000.00				0.00%	60,000.00
	Subtotal Operating	378,101.57	9,801.66	20,833.64	0.00	5.51%	357,267.93
	Total Expenditures	1,415,400.57	93,695.26	158,831.99	0.00	11.22%	1,256,568.58
	Ending Cash Balance		610,571.89	610,571.89			
	Less Restricted Receipts Balances:						
	Clarence W. Koch	50.00		2017 Water Damage		2,647.75	
	Asher Leonard	100.00		Hal Bundy Memorial		660.00	
	Wish List Fundraiser	6,142.11		Starkey -Childrens		45.00	
	BBBS	1,130.47		B. Dew Local Hist & Gen		9,597.97	
	Community Read (O-Town Reads)	15,353.25		Teen After Hours		200.00	
	KLA (children's)	277.64		GV Donation		5,000.00	
	Wasser (6X6)	398.71		Gary Vathauer Mem (ref)		1,180.00	
	Barbara Dew Memorial	2,075.00		Dorothy Brockus Memorial		175.00	
	Teen Snack Machine	5,588.48		WP Church - Children's bks		231.75	
	Peg Carr (Large Print)	610.56		Jeanne Schmidt (DAR)		25.00	
	Kiwanis Club (Children's Department)	2,765.01		Myron Welton Memorial		310.00	
	Leadership Franklin County (health materials)	220.00		Mary Evelyn Bundy Memorial		325.00	
	Walmart Grant (Children's)	1,000.00		Mitzi Wallace Mem (child. Bks		5,750.00	
	Pomona Friends	1,400.00		Bobby N Scholl Mem(child)		242.45	
	Linda Knight Memorial	200.00		Earladean Gloschen Mem(child)		40.00	
	Bill Bennerr (art/arch)	79.15		Betty Wittmeyer Mem (Gen)		125.00	
		64,025.80		Due Endowment		80.50	
	Available Cash Balance		573,260.66				
	COMPOSITION, ENDING CASH BALANCE						
		Interest Rate					
	BOTW MM	0.08%	248,612.87				
	BMW MM	0.25%	243,380.73				
	KSB NOW	0.03%	118,581.14				
	Petty Cash on Hand		140.00				
	A/R Pass Through		-40.09				
	Accounts Payable		0.00				
	Payroll Liabilities		0.00				
	Direct Deposit Liabilities		0.00				
	State Unemployment Tax accrued		-102.76				
	Accrued Salaries		0.00				
			610,571.89				
		CAPITAL IMPROVEMENT					
		FUND ACTIVITY					
	OakStar Bank 6/2022	3.30%	324,137.53				
	Interest		762.50				
	Checks/Deposits net		-6,096.42				
	(Fundraising exp, Rent, Donations & Fundraisers included)		318,803.61				
	TOTALS: General Fund		610,571.89				
	Capital Improvement Fund		318,803.61				
			929,375.50				

Month At A Glance

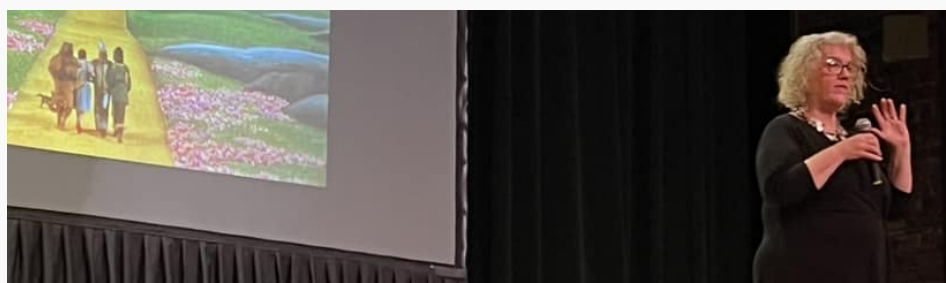
Ottawa Library

February 2023



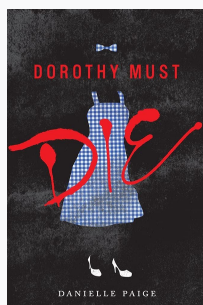
Elizabeth Letts gave a presentation on her book, *Finding Dorothy*, at Ottawa Memorial Auditorium. She spoke about her research process, explained why she chose to write a historical novel about *The Wonderful Wizard of Oz* and revealed some interesting facts behind the Wizard of Oz film.

In addition to her presentation, Elizabeth answered questions from those in attendance and autographed copies of her book.



Teen Book Club

The teen book club also participated in our O-Town Reads events by reading and discussing the dystopian re-envisioning of Oz in Danielle Page's novel, *Dorothy Must Die*.



Meeting Jane Albright

International Wizard of Oz Club president, Jane Albright, spoke about *Finding Dorothy* and shared about some of the Oz-related artifacts in her collection.



Checkouts

Adult	2,976
Youth	3,793
Hoopla Digital	763
Kanopy	21
Total Checkouts	7,553

Visitors

in person	9,144
on website	1,227
Total Visitors	10,371

Volunteer Hours

Community Service	0
Friends of the Library	64
FOL Board	7
Library Board	7
Volunteers	91.5
Total Hours	169.5



The Wizard Behind Oz

Chris Glasgow, Oz Museum curator, discussed the fascinating story behind L. Frank Baum's classic, *The Wonderful Wizard of Oz*, and the profound impact it has had in popular culture.

150 Years of Ottawa Library Photo Exhibit

We invite you to visit our photo exhibit at the Carnegie Cultural Center. It will be open on Tuesdays, Wednesdays, and Thursdays from 11-2 pm. On March 31st from 6-8 pm, we will conclude our 150th celebration with appetizers and wine at the Carnegie. Please enjoy the library artifact exhibits by stopping by the Carnegie Cultural Center and by joining us for our evening finale.

Ottawa Main Street Association

Monthly Report February

Updates:

- Committee chairs are scouting for volunteers to fill our four committees.
- Working on having a Corvette Show on Main Street the last weekend in April.
- Each committee is working on tasks.
 - Promotions – planning and carrying out events.
 - Design – working on Spring 2023 corners on Main Street.
 - Economic Vitality – becoming familiar with what economic vitality carries out and finding committee volunteers.
 - Organizational – working on materials to roll our memberships in upcoming months. Creating an application for the Director.

Director's Notes: (Olivia Kloster)

- Created new spotlight videos highlighting Main Street businesses.
 - Ottawa's Hidden Treasures
- #ShopOttawaMainStreet
 - Every month anyone who posts a photo of a product or good they purchased at a Main Street business and includes #ShopOttawaMainStreet in the post is entered into that month's giveaway!
 - Every month a different business will sponsor that month's giveaway prize.
 - February's giveaway winner won a Grub & Chug T-Shirt and a free appetizer.
 - March's giveaway is two gift certificates for a large pizza and cheesy breadstick from Pizza Time
 - An effort to better show off all that our businesses on Main have to offer.
 - Main Street businesses are highly encouraged to post their products and include the #ShopOttawaMainStreet as well.
- "Round-Up to Make a Change" jars collected a total of \$213.50 for Communities in Schools, Friends of COF, Friends of OMA, Ottawa Main Street Association, and Prairie Paws Animal Shelter.
- OU Marketing Club students have been creating one social media post a week for four Main Street businesses.
 - Businesses really like this relationship. Each one has been happy with what has been done thus far are excited about continuing to work on this project!






- Attended community events Meet and Greet for City Manager Candidates, and Chamber Awards Ceremony.
- OU students planted seeds and care for the plants in the greenhouse on campus until April 22.
 - OU students will also assist community members in planting the plants on Main Street on April 22.
 - Purpose is to provide an educational learning experience as well as community engagement and relationships for OU students.
- 1st Main Street Mingle went well! Roughly 35 people showed up and meet with board members.
- We held a Chamber Coffee at our office on March 3 and many people came out to hear about what we have been working on and what is in the works for summer.

Upcoming Events:

- Spring Up Main Street
 - 9:00 A.M. April 22 at Haley Park
- Main Street Madness
 - June 8

Social Media Growth & Reach:

- Instagram
 - 315 Followers
 - 35 Average Likes
 - 10 Posts
- Facebook
 - 4,189 Total Page Likes
 - 12,985 Feb. Post Reach
 - 9,567 Feb. Engagements
 - 1,367 Feb. Total Likes

Page	Page likes ↓	Page likes change ↑↓	Published content
 Ottawa Main Street Association We believe that everyone deserves access to a vibrant neighborhood – a place that has a th...	3.9K	↑ 12	75
 Ottawa Kansas Area Chamber of Commerce Serving business and the community in Franklin County, Kansas!	3.5K	↑ 8	80
 Front Porch Antiques You never know what you will find at The Front Porch. Vintage, antique, and new decor are ...	3.5K	↑ 57	59
 Ottawa Memorial Auditorium OMA has a 35 foot proscenium stage and can seat up to 830 making it the perfect place for...	3.1K	↑ 5	7
 Ottawa Bike and Trail Ottawa Bike and Trail is a full service bike shop at the intersection of the Prairie Spirit and Fil...	2.7K	↑ 23	34

Olivia Kloster

Ottawa Main Street Director

303-808-2169 (c) • 785-521-4178 (o)
www.OttawaMainStreet.org

122B South Main Street • Ottawa, KS 66067



Ottawa Main Street Association

Monthly Board Meeting

February 13, 2023

OMSA Office, 122B South Main Street, Ottawa, KS

Board member in attendance: Vice President Kaci Brady, Zach Clayton, Treasurer Tiffany Evans, Wynndee Lee (via Zoom), Cathy Skeet, Jordan Douglas Smith, President Sara Stauffer.

Also in attendance: OMSA Director Olivia Kloster, Dea Visitation, Julie Riggins.

Absent: Riley Browning, Veronda Mourning, Diana Staresinic-Deane.

Called to Order: Sara Stauffer called the meeting to order at 6:30 p.m.

Reading and approval of the Minutes: Sara Stauffer mentioned the minutes need amended to reflect Dea Visitation as a committee member, not a board member. Jordie Smith motioned to approve the minutes as amended. Tiffany Evans seconded. Motion carried 7-0.

Financial Report:

Tiffany reported on the monthly financials. IWW payments are beginning to come in again. Tiffany reported that Donna Ferguson is interested in the bookkeeping position but has just started a new position at her full-time employer and would like some time to adjust first.

Director's Report:

Spotlight videos The spotlight videos continue to be hit.

Round-up jars The coin jar round up has started with 9 jars. More businesses would like to join. Olivia got more supplies and as of 2/8 there were 14 businesses participating.

#shopOttawaMainStreet has been a huge hit. In January the giveaway was a T-shirt from Ottawa Bike and Trail. In February the giveaway will be a free appetizer and T-shirt from Grub and Chug. This has been a great way to get others involved in promoting what Ottawa businesses have to offer.

Social Media with OU Marketing Lab OU students will begin working with businesses on 2/13. Businesses for this semester – Our House Runneth Over, Take it Outside, Grub and Chug, Crabtree and Brown. Student will make one social media post a week for the businesses.

Corners Committee Olivia gave the committee report. The 2023 spring planting day will be on Earth Day – April 22. Olivia gathered 20 OU students to plant plants on main, a great partnership. The committee approached OU about the greenhouse helping with plants. The board discussed the big pot and who should take care of this. There was also a suggestion that the committee communicate with those who claim the corners to make sure they are aware and communication should begin ASAP. The mum fundraiser was also discussed. Tiffany made a motion to pay \$657 to Enrights gardens and \$160 to Ottawa University for plants. Jordie seconded the motion. Motion carried 7-0.

Other Olivia announced her verbal resignation to the board. Her last day will be April 22.

Old Business: Reminder about the upcoming Chamber Coffee on March 3.

New Business:

Organizational Committee is currently working on membership tiers. The website has been redesigned and a news page has been added that included events all over the community. It has received lots of positive feedback.

Promotion committee gave an update on the upcoming Main St. Mingle on Feb. 23. Discussion ensued about what Board members should do at the event. Make sure you are mingling. Ask what can we do for you. Try to have 1 on 1 conversations. A handout rack card will be created. The committee announced the desire to have a downtown event on June 8, hoping to host on the Courthouse lawn. There are plans to host an ice-cream social during the “spring fling” spring break event. And plans were communicated to have a Shamrock Hunt in the Main St. businesses during the month of March.

Economic Vitality Wynndee Lee announced that she is currently drafting names to add to the committee.

Facebook access for committees discussion ensued about Facebook access for committee members. It was suggested to give committee chairs access in addition to any Main St. employees and volunteer to schedule posts.

Guest Julie Riggins and Dea Visitation were in attendance as guests to turn in their application for becoming board members. Julie is the owner of the Goat Milk Soap Store for 8 years. Dea works for UDS 290. Discussion ensued on the number of board seats still available and about voting in new members. Jordie made a motion to approve both applicants. Tiffany seconded the motion. Motion passed 7-0.

State MOA Sara reported on the State MOA. It entails a lot of paperwork and the board needs to push it forward ASAP. Lots of work to be done in Mistro.

National Conference In order to remain in compliance, Sara will be attending the annual conference in Boston. Jordie made a motion to approve per diem for Sara at the state rate of \$79 per day for the 5 days of travel that she will be gone. Kaci second. Motion passed 7-0.

Annual Conference Discussion was brought up about the next quarterly training in Independence, KS May 4th and 5th. Diana is checking her schedule as there is a historical tie that could benefit the historical society as well. Jordie volunteered to attend if Diana cannot as OU will already be done for the semester.

Executive Session Tiffany made a motion to enter executive session at 7:28 p.m. for a period of 15 minutes. The board came out of executive session at 7:43 p.m.

The Meeting was adjourned.

Respectfully submitted by Kaci Brady, OMSA Vice-Chair

Ottawa Main Street Association

Statement of Financial Position

As of March 20, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
City Fund 8858	11,164.89
IWW Account 6428	71,736.19
Operating Account 6425	4,185.43
Square Bank account	0.00
Total Bank Accounts	\$87,086.51
Accounts Receivable	
Accounts Receivable (A/R)	18,616.25
Total Accounts Receivable	\$18,616.25
Other Current Assets	
IWW Loans	28,941.15
IWW Loans Outstanding	0.00
Uncategorized Asset	-80,713.61
Total IWW Loans Outstanding	-80,713.61
Payroll Refunds	43.20
Repayment	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$ -51,729.26
Total Current Assets	\$53,973.50
TOTAL ASSETS	\$53,973.50
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Credit Card	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
Fed PR Tax Payable	1,071.84
State PR Tax Payable	158.62
Unemployment Tax Payable	358.20
Total Other Current Liabilities	\$1,588.66
Total Current Liabilities	\$1,588.66
Total Liabilities	\$1,588.66
Equity	
Opening Balance Equity	62,151.89
Retained Earnings	14,762.01
Net Revenue	-24,529.06
Total Equity	\$52,384.84
TOTAL LIABILITIES AND EQUITY	\$53,973.50

Prairie Paws Animal Shelter, Inc. - February 2023

Updates:

- February's intake volume was low compared to prior months and the average monthly intake. This allowed staff to focus on processing adoptions for pets that were experiencing longer lengths of stay, causing an increase in the Population Balance to 126.9% which is the highest it has been since September 2021.
- Remodeling of the facility is continuing with work on the East Wing underway to improve the overall efficiency of the dog housing.

Upcoming Events:

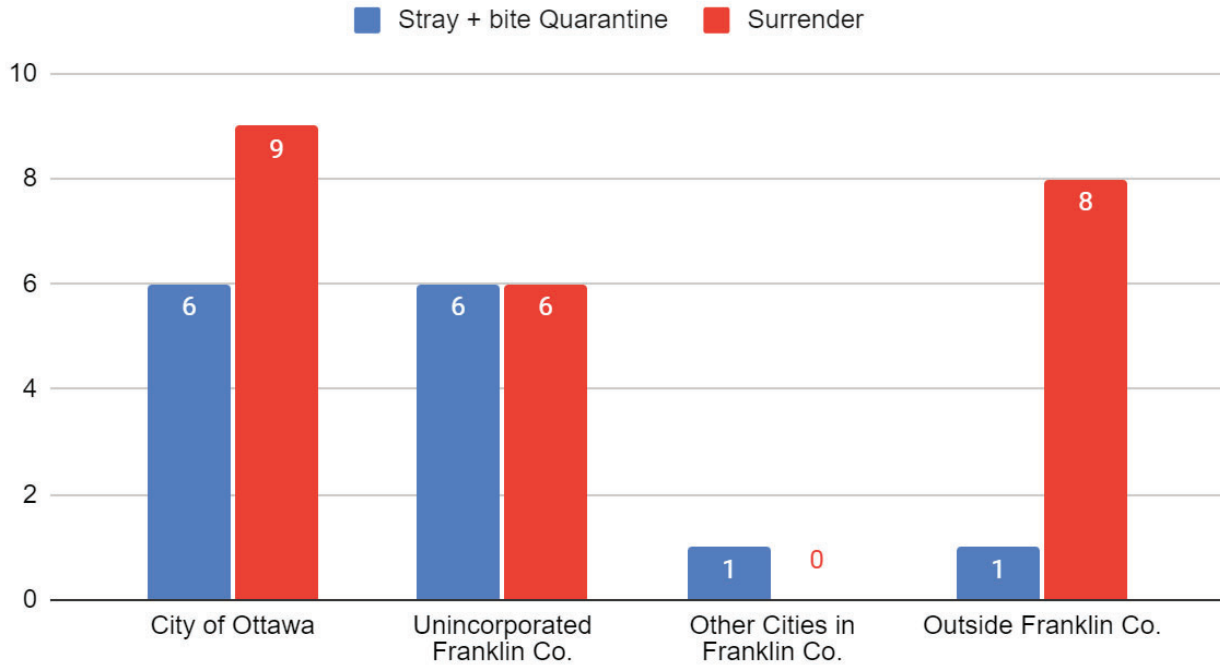
- Prairie Paws is hosting a Top Golf Tournament in Overland Park on April 16th from 2:00pm to 5:00pm
- Green grass golf tournament will be held on May 19th at Tomahawk Hills in Shawnee

Intakes by Jurisdiction

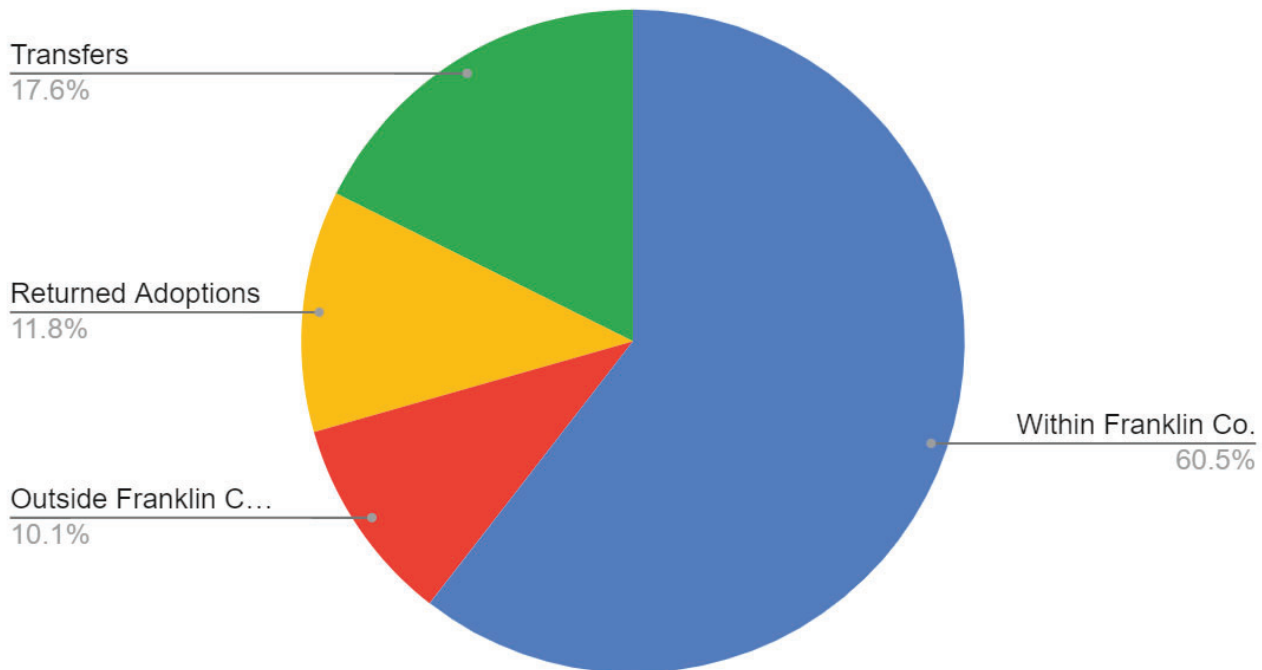
		February	Year to Date	Average Monthly
Within City of Ottawa	Stray (+ bite quarantine)	6	13	6.5
	Relinquished	9	14	7
	Other species	0	0	0
	Total	15	27	13.5
Unincorporated Franklin County	Stray	6	26	13
	Relinquished	6	7	3.5
	Total	12	33	16.5
Other Cities in Franklin County	Stray	1	10	5
	Relinquished	0	2	1
	Total	1	12	6
Outside Franklin County	Stray	1	2	1
	Relinquished	8	10	5
	Total	9	12	6
Transferred from other facilities in Kansas		4	21	10.5
Returned Adoptions		5	14	7
Total Intakes		46	119	59.5

Prairie Paws Animal Shelter, Inc. - February 2023

February Intakes By Jurisdiction

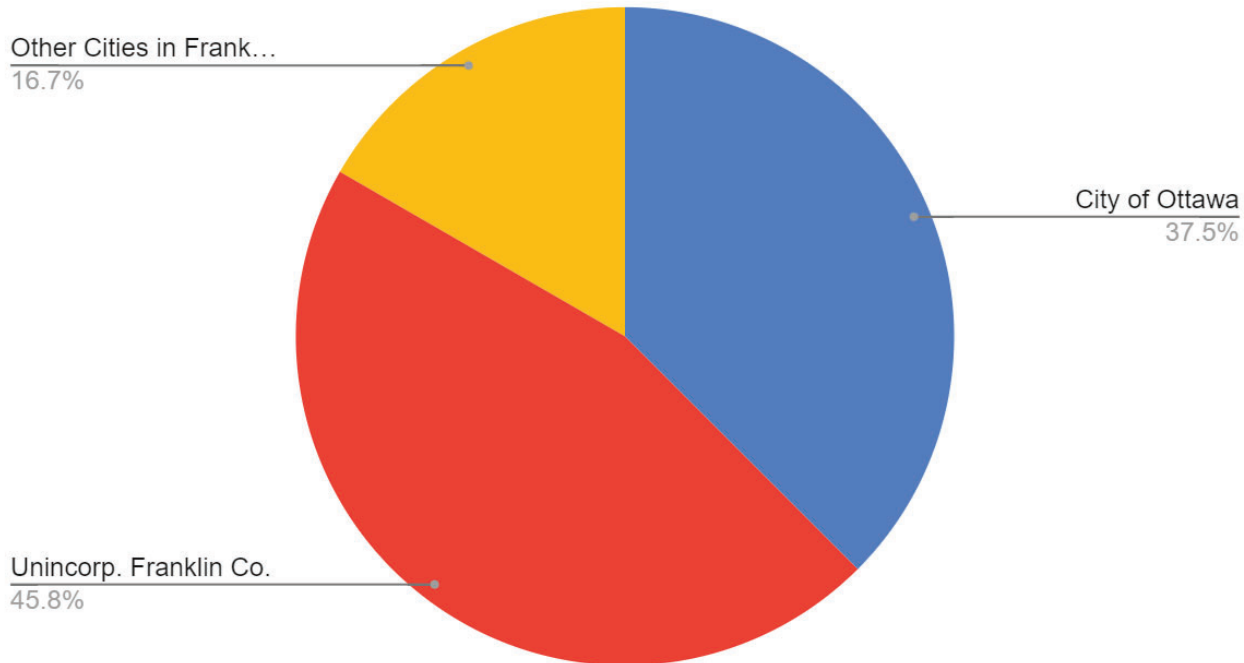


YTD Intakes Originating From

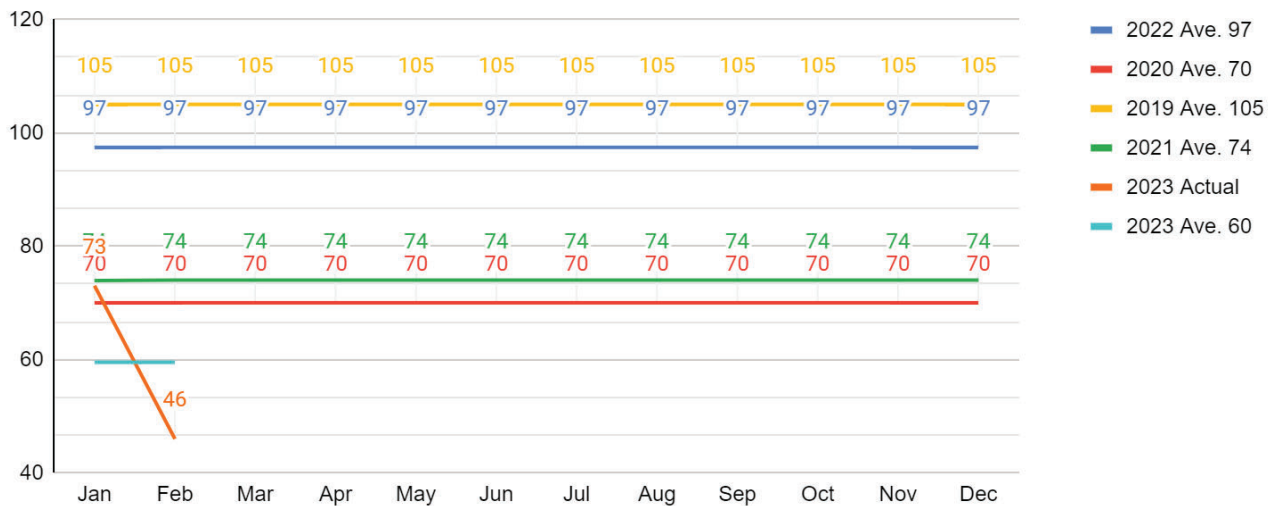


Prairie Paws Animal Shelter, Inc. - February 2023

YTD Franklin County Intakes (72)



2023 Monthly Intakes Compared to High & Low Years



February Statistics

Adoptions: 54 Adoptions: 39 dogs and 15 cats

Reclaims: 3 reclaimed pets: 3 dogs and 0 cats

Length of Stay of pets with outcomes: Cats: 6.2 days, Dogs: 25.7 days

Volunteer Hours: 516 hours

TNR Impact:

- Male Cats = 17
- Female Cats = 21

Prairie Paws Animal Shelter, Inc. - February 2023

- Total Cats = 38
- Prevented Kittens = 126

2023 Year-to-Date:

- Intakes: 119
- Live Release Rate: 99.3%
- Dog Reclaim Rate: 14%
- Average Length of Stay: Dogs = 24.7 days, Cats = 32.1 days
- TNR Cats spayed/neutered: 52, 180 prevented kittens
- Volunteer Hours: 1026 hours

Vanessa Cowie - Executive Director,
Prairie Paws Animal Shelter Inc.
vanessa.cowie@prairiepaws.org

Prairie Paws Animal Shelter Inc
Profit Loss Budget Comparison
January 2019 through February 2023

	Jan -Dec 19	Jan-Dec 20	Jan-Dec 21	Jan- Dec 22	Jan - Feb 23	2023 Budget YTD
Ordinary Income/Expense						
Income						
4 · Contributed support						
40 · Unrestricted						
4010 · Indiv/business cont. (unrest)						
4015 · Contributions - unrestricted	384,387.92	178,693.66	149,383.72	148,002.53	19,430.50	22,400.00
4016 · Summer Camp	4,100.00	10.80	0.00	0.00	0.00	0.00
4020 · Contributions-direct mail	77,095.26	36,233.00	46,938.27	55,467.00	3,400.00	4,500.00
4030 · Memorials & bequests	12,437.00	14,468.00	17,830.93	48,359.32	1,770.00	5,000.00
4040 · Gifts in kind						
4041 · Gifts in Kind - Goods	229,565.48	90,925.14	36,194.68	43,498.70	10,910.50	5,000.00
4042 · Gifts in Kind - Services	134,965.66	28,102.00	46,362.00	49,195.00	11,640.00	6,400.00
4044 · Gifts in Kind - Bow Meow	0.00	0.00	0.00	0.00	0.00	0.00
4045 · Gifts in Kind - Run For Ben	0.00	0.00	0.00	0.00	0.00	0.00
Total 4040 · Gifts in kind	842,551.32	348,432.60	296,709.60	344,522.55	47,151.00	43,300.00
4050 · Foundations/trusts	7,794.60	8,446.32	9,064.64	33,132.84	0.00	0.00
4060 · Grants	26,900.00	53,550.41	269,286.00	288,450.00	5,900.00	8,332.00
4010 · Indiv/business cont. (unrest) - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 4010 · Indiv/business cont. (unrest)	877,245.92	410,429.33	575,060.24	666,105.39	53,051.00	51,632.00
4100 · Fundraising(unrestricted)						
4105 · Spayghetti dinner	0.00	0.00	0.00	0.00	0.00	0.00
4120 · Shelter Birthday	10,325.00	4,155.00	22,694.56	8,408.75	1,100.00	0.00
4130 · TNR	50.00	25.00	775.00	357.30	0.00	100.00
4155 · Bow Meow	77,644.27	41,128.66	67,841.09	50,961.66	500.00	0.00
4166 · Pooch Plunge	0.00	0.00	0.00	0.00	0.00	0.00
4167 · Run For Ben	0.00	0.00	0.00	0.00	0.00	0.00
4175 · Miscellaneous fundraising	43,018.36	38,793.41	34,187.42	61,109.07	3,581.38	6,000.00
Total 4100 · Fundraising(unrestricted)	131,037.63	84,102.07	125,498.07	120,836.78	5,181.38	6,100.00
Total 40 · Unrestricted	1,008,283.55	494,531.40	700,558.31	786,942.17	58,232.38	57,732.00
Total 4 · Contributed support	1,008,283.55	494,531.40	700,558.31	786,942.17	58,232.38	57,732.00
4540 · Local government support						
4551 · Anderson County	7,374.00	7,500.00	7,500.00	7,600.00	7,752.00	7,500.00
4553 · City of Ottawa	52,026.00	42,587.94	57,556.00	60,342.50	10,400.00	10,400.00
4554 · City of Pomona	540.00	135.00	965.00	0.00	0.00	80.00
4557 · City of Richmond	135.00	0.00	0.00	0.00	0.00	0.00
4559 · City of Wellsville	1,100.00	0.00	1,000.00	1,000.00	0.00	0.00
4560 · City of Williamsburg	135.00	0.00	0.00	0.00	0.00	0.00

Prairie Paws Animal Shelter Inc
Profit Loss Budget Comparison
January 2019 through February 2023

	Jan -Dec 19	Jan-Dec 20	Jan-Dec 21	Jan- Dec 22	Jan - Feb 23	2023 Budget YTD
4561 · City of Baldwin	0.00	0.00	0.00	0.00	0.00	0.00
4563 · Franklin County	40,776.00	35,679.00	41,957.59	42,791.00	10,533.82	7,135.82
4565 · Miami County	5,500.00	5,500.00	5,500.00	5,500.00	0.00	0.00
4780 · Other Cities/Counties	270.00	75.00	0.00	66.01	0.00	0.00
Total 4540 · Local government support	107,856.00	91,476.94	114,478.59	117,299.51	28,685.82	25,115.82
5 · Earned revenues						
5180 · Program service fees						
5181 · Adoption PPAS	111,607.81	85,977.50	77,015.74	74,983.84	15,750.00	13,000.00
5182 · Microchip contribution	1,425.54	900.00	646.86	664.67	231.49	120.00
5183 · Adoption HAHS/Companion Protect	5,070.76	2,850.00	272.00	0.00	0.00	0.00
5184 · Grooming	0.00	0.00	0.00	0.00	0.00	0.00
5185 · Drop-off contribution	4,142.00	6,885.45	3,814.30	1,530.00	75.00	400.00
5186 · Training	0.00	0.00	0.00	0.00	0.00	0.00
5187 · S/N Contributions - Community	0.00	0.00	0.00	12,840.00	14,010.00	10,000.00
5188 · Cremation & disposal fees	1,694.00	1,286.16	1,610.00	2,898.12	616.60	200.00
5189 · Reclaim fees	3,826.00	3,092.20	3,469.80	4,188.24	215.00	600.00
Total 5180 · Program service fees	127,766.11	100,991.31	86,828.70	97,104.87	30,898.09	24,320.00
5820 · Merchandise Sales	18,372.66	5,960.15	2,907.28	2,778.56	620.09	400.00
5830 · Dog Licence Contributions	8,393.00	6,170.98	4,066.00	6,190.00	1,964.00	2,000.00
Total 5 · Earned revenues	154,531.77	113,122.44	93,801.98	106,073.43	33,482.18	26,720.00
6710 · Interest income						
6720 · Interest income (Restricted)	0.00	0.00	0.00	0.00	0.00	4.00
6721 · Interest Income (Unrestricted)	2.90	11.83	149.96	17.48	2.59	0.00
Total 6710 · Interest income	2.90	11.83	149.96	17.48	2.59	4.00
6810 · Unrealized gain(loss) - invest	986.15	-137.41	149.98	-517.29	0.00	0.00
6900 · Miscellaneous Income	0.00	0.00	0.00	1,000.00	540.00	0.00
6902 · Proceed from the sale of Land	0.00	0.00	0.00	0.00	0.00	0.00
6905 · Proceeds from Investments	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	1,271,660.37	699,005.20	909,138.82	1,010,815.30	120,942.97	109,571.82
Gross Profit	1,271,660.37	699,005.20	909,138.82	1,010,815.30	120,942.97	109,571.82
Expense						
7200 · Payroll expenses						
7250 · Wages & salary						
7251 · Wages	232,166.84	208,509.98	162,016.90	159,442.17	22,826.92	25,700.00
7252 · Hourly wages	172,441.43	161,096.42	130,977.18	143,846.25	26,403.67	26,800.00
7253 · Simple IRA Expense	0.00	0.00	2,489.62	7,384.30	1,221.97	1,400.00
7254 · Authorized time off	4,031.85	2,229.92	3,743.60	5,764.24	736.45	800.00
7256 · Health Insurance	0.00	0.00	0.00	0.00	1,200.00	1,200.00

Prairie Paws Animal Shelter Inc
Profit Loss Budget Comparison
January 2019 through February 2023

	Jan -Dec 19	Jan-Dec 20	Jan-Dec 21	Jan- Dec 22	Jan - Feb 23	2023 Budget YTD
7257 · Overtime Wages	50.75	736.84	521.80	1,133.20	72.29	200.00
Total 7250 · Wages & salary	408,690.87	372,573.16	299,749.10	317,570.16	52,461.30	56,100.00
7260 · Payroll Taxes						
7261 · FICA taxes	31,167.69	28,356.05	22,627.46	23,566.19	3,627.42	4,179.46
7262 · State unemployment	3,082.71	2,859.02	2,618.14	1,412.37	161.21	525.00
7263 · Workers compensation	2,225.42	2,398.50	3,660.00	3,482.00	0.00	0.00
Total 7260 · Payroll Taxes	36,475.82	33,613.57	28,905.60	28,460.56	3,788.63	4,704.46
7200 · Payroll expenses - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 7200 · Payroll expenses	445,166.69	406,186.73	328,654.70	346,030.72	56,249.93	60,804.46
7500 · Other Personnel Expenses						
7510 · Accounting fees	4,645.00	5,820.00	5,375.00	5,465.00	820.00	900.00
7511 · Professional fees - other	8,000.00	4,500.00	2,158.75	2,858.50	6,533.25	0.00
7515 · Uniform Expense	0.00	0.00	0.00	2,191.29	0.00	150.00
Total 7500 · Other Personnel Expenses	12,645.00	10,320.00	7,533.75	10,514.79	7,353.25	1,050.00
8100 · Non-personnel expenses						
8110 · Office supplies	2,189.12	828.11	1,324.20	1,486.20	90.78	250.00
8115 · Telephone						
8118 · Internet related	327.81	2,370.85	1,703.78	1,440.00	522.17	500.00
8115 · Telephone - Other	0.00	2,514.81	3,209.19	3,400.24	709.07	370.00
Total 8115 · Telephone	327.81	4,885.66	4,912.97	4,840.24	1,231.24	870.00
8120 · Postage and delivery	1,763.49	1,809.15	1,185.00	1,618.00	130.60	240.00
8130 · Printing and reproduction	0.00	0.00	0.00	0.00	0.00	0.00
8135 · Direct Mail Expenses	9,506.46	4,253.81	4,618.03	4,670.96	0.00	1,000.00
8140 · Equipment rental	11,415.81	9,123.66	4,707.34	3,726.64	631.58	540.00
8150 · Computer and IT Related	15,282.91	13,495.48	7,982.21	6,469.65	1,406.15	1,240.00
Total 8100 · Non-personnel expenses	40,485.60	34,395.87	24,729.75	22,811.69	3,490.35	4,140.00
8200 · Occupancy Expenses						
8205 · Repairs & maintenance	15,580.09	11,750.90	22,753.50	70,814.56	9,451.28	7,700.00
8210 · Utilities	37,318.42	30,895.35	31,912.50	38,011.81	8,640.47	6,600.00
8220 · Insurance - non employee	15,968.83	13,563.97	14,890.50	12,549.16	0.00	0.00
Total 8200 · Occupancy Expenses	68,867.34	56,210.22	69,556.50	121,375.53	18,091.75	14,300.00
8300 · Travel & meeting expenses						
8310 · Training	2,707.01	1,808.09	204.20	699.20	1,063.90	100.00
8315 · Staff development/meetings	8,019.60	10,462.71	11,622.17	8,024.80	25.00	400.00
8320 · Automobile expense	1,182.12	901.32	2,574.15	4,150.09	203.06	280.00
Total 8300 · Travel & meeting expenses	11,908.73	13,172.12	14,400.52	12,874.09	1,291.96	780.00

Prairie Paws Animal Shelter Inc
Profit Loss Budget Comparison
January 2019 through February 2023

	Jan -Dec 19	Jan-Dec 20	Jan-Dec 21	Jan- Dec 22	Jan - Feb 23	2023 Budget YTD
8400 · Depreciation & amortization exp						
8450 · Depreciation & amortization exp	0.00	0.00	0.00	0.00	0.00	0.00
Total 8400 · Depreciation & amortization exp	0.00	0.00	0.00	0.00	0.00	0.00
8500 · Animal expenses						
8510 · Animal expenses	46,567.29	37,339.00	10,163.57	29,091.72	6,840.90	6,000.00
8511 · Euthanasia expense	170.00	33.75	0.00	0.00	0.00	0.00
8512 · Food expense	922.84	547.89	5,306.83	9,283.00	2,593.85	1,400.00
8513 · Vet expense	11,384.28	4,571.23	5,758.51	9,706.49	2,386.21	1,800.00
8514 · Spay/neuter expense	2,211.40	3,992.35	752.90	16,005.07	9,769.91	8,000.00
8515 · Supplies	780.84	688.29	320.67	264.94	0.00	0.00
8516 · Cleaning supplies	8,032.99	4,513.56	3,751.39	4,677.22	161.42	600.00
8517 · Microchip Supplies	5,663.67	5,407.80	3,079.91	2,955.65	0.00	300.00
8518 · Grooming Supplies	0.00	0.00	0.00	0.00	0.00	0.00
8519 · Training Expense	0.00	134.91	0.00	0.00	0.00	0.00
8520 · Cremation Expense	1,836.00	1,968.90	1,291.32	2,652.27	783.00	400.00
8521 · TNR Expense	36.17	0.00	0.00	0.00	0.00	0.00
Total 8500 · Animal expenses	77,605.48	59,197.68	30,425.10	74,636.36	22,535.29	18,500.00
8530 · Fundraising expenses						
8531 · Fundraisng - general	3,122.67	8,237.18	5,609.30	11,200.85	3,360.88	1,700.00
8532 · Spaygetti dinner	0.00	0.00	0.00	0.00	0.00	0.00
8534 · Fundraing Bark for Life	0.00	0.00	0.00	0.00	0.00	0.00
8535 · Fundraing - Bow Meow	21,643.83	8,724.19	13,324.84	14,201.92	500.00	1,500.00
8538 · Gerbil Fund	0.00	0.00	0.00	0.00	0.00	0.00
8539 · Fundraising - Run For Ben	0.00	0.00	0.00	0.00	0.00	0.00
8540 · Fundraising - Pooch Plunge	0.00	0.00	0.00	0.00	0.00	0.00
8541 · Fundraising-Calendar	0.00	0.00	0.00	0.00	0.00	0.00
8542 · Fundraising-Cookbook	0.00	0.00	0.00	0.00	0.00	0.00
8544 · Fundraising-Shelter Birthday	934.03	565.68	0.00	3,586.03	0.00	0.00
Total 8530 · Fundraising expenses	25,700.53	17,527.05	18,934.14	28,988.80	3,860.88	3,200.00
8600 · Miscellaneous						
8605 · Advertising	2,884.88	1,291.28	1,427.49	1,081.52	202.50	200.00
8610 · Bank service charges	7,310.66	5,539.60	3,558.10	3,240.52	998.01	500.00
8615 · Dues and subscriptions	1,441.24	438.00	128.00	135.00	0.00	0.00
8650 · Licenses and permits	40.00	440.00	510.00	375.00	0.00	40.00
8660 · Miscellaneous	0.00	0.00	0.00	731.24	0.00	200.00
8675 · Taxes	0.00	0.00	0.00	-18.21	0.00	0.00
8676 · Volunteer Expenses	3,579.56	1,393.88	630.00	464.63	0.00	100.00
8600 · Miscellaneous - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 8600 · Miscellaneous	15,256.34	9,102.76	6,253.59	6,009.70	1,200.51	1,040.00

Prairie Paws Animal Shelter Inc
Profit Loss Budget Comparison
January 2019 through February 2023

	Jan -Dec 19	Jan-Dec 20	Jan-Dec 21	Jan- Dec 22	Jan - Feb 23	2023 Budget YTD
Total Expense	<u>697,635.71</u>	<u>606,112.43</u>	<u>500,488.05</u>	<u>623,241.68</u>	<u>114,073.92</u>	<u>103,814.46</u>
Net Ordinary Income	574,024.66	92,892.77	408,650.77	387,573.62	6,869.05	5,757.36
Other Income/Expense						
Other Income						
6700 · Other Income	<u>0.00</u>	<u>92,200.00</u>	<u>95,700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Other Income	<u>0.00</u>	<u>92,200.00</u>	<u>95,700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Other Expense						
9700 · Other Expenses						
9701 · In Kind Goods Expense	218,183.48	90,925.14	36,194.68	42,557.70	10,910.50	5,000.00
9701 · In Kind Services Expense	<u>134,965.66</u>	<u>28,102.00</u>	<u>46,362.00</u>	<u>49,195.00</u>	<u>11,640.00</u>	<u>6,400.00</u>
Total 9700 Other Expenses	<u>353,149.14</u>	<u>119,027.14</u>	<u>82,556.68</u>	<u>91,752.70</u>	<u>22,550.50</u>	<u>11,400.00</u>
9800 · Fixed asset purchases						
9805 · Capital purchases - building	0.00	0.00	0.00	0.00	0.00	0.00
9810 · Capital purchases - equipment	154.00	0.00	0.00	0.00	0.00	0.00
9800 · Fixed asset purchases - Other	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-3,000.00</u>	<u>0.00</u>	<u>0.00</u>
Total 9800 · Fixed asset purchases	<u>154.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-3,000.00</u>	<u>0.00</u>	<u>0.00</u>
9910 · Interest expense	<u>15,523.82</u>	<u>12,270.58</u>	<u>11,313.15</u>	<u>4,561.04</u>	<u>1,162.09</u>	<u>900.00</u>
Total 9700 · Other Expenses	<u>368,826.96</u>	<u>39,097.72</u>	<u>-1,830.17</u>	<u>93,313.74</u>	<u>23,712.59</u>	<u>12,300.00</u>
Total Other Expense	<u>368,826.96</u>	<u>39,097.72</u>	<u>-1,830.17</u>	<u>93,313.74</u>	<u>23,712.59</u>	<u>12,300.00</u>
Net Other Income	<u>-368,826.96</u>	<u>-39,097.72</u>	<u>1,830.17</u>	<u>-93,313.74</u>	<u>-23,712.59</u>	<u>-12,300.00</u>
Net Income	<u><u>205,197.70</u></u>	<u><u>53,795.05</u></u>	<u><u>410,480.94</u></u>	<u><u>294,259.88</u></u>	<u><u>-16,843.54</u></u>	<u><u>-6,542.64</u></u>

CITY OF OTTAWA, KANSAS
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO: Richard U. Nienstedt – City Manager
FROM: Michael Haeffele – Director of Public Works
SUBJECT: Cemetery Ordinance Update
DATE: March 23, 2023

After consulting with City Attorney Blaine Finch, we became aware of a need to make a few minor adjustments to our Cemetery Ordinance to grant authority to organizations/groups to clean and maintain Veteran's headstones. The changes to the ordinance are highlighted in yellow for your easy review.

Staff does recommend approving these changes at the next regular City Commission meeting.

Respectfully submitted,

Michael W. Haeffele
Director of Public Works

7-105. Monuments, stones and urns.

All monuments and stones shall be set on concrete footings. The measurements of the foundation excavations shall be eight inches wider than the width of the memorial or marker and eight inches longer than the length of the memorial or marker so that a concrete apron of four inches will extend beyond the entire length and width of the memorial or marker after it has been installed. This includes any vase or urn that is integrated as a part of the monument.

Foundation excavations for memorials or markers which will lie flat with the ground surface shall be dug at a depth of no less than ten inches and the depth must be consistent throughout the excavation, including the area to be excavated for the concrete apron.

Foundation excavations for an upright memorial or marker shall be approximately one-half the height of said upright memorial or marker, with a maximum depth of eighteen inches.

Piers approximately seven inches in diameter and ten inches deep shall be sunk below the base of the foundation excavation. Piers must be located on the sides of the excavation in approximately the center. In addition, if the lid of the vault is below the base of the foundation excavation, two additional piers shall be sunk, each approximately seven inches in diameter from the vault.

The excavation, and all piers dug from the base shall be filled with cement and finished.

The general location of all stones or monuments on any gravesite shall be located and placed as directed by the Sexton. The party desiring to install a memorial or marker shall give a minimum of three days' notice to the cemetery sexton. Flags will be placed out for up to five days. All monuments and foundations shall be entirely within the boundaries of a particular burial space. All stones and monuments cannot be set until a stone setting permit is acquired. Such stone setting permit shall be issued by designated city personnel in the Business Office in the City Hall. A fee for such stone setting permit shall be determined from time to time. All foundation excavations shall be inspected by cemetery personnel prior to pouring concrete. All foundations must be wet set. A final inspection will be completed once the memorial or marker has been set to determine that it was installed properly. If upon inspection, the installation of the memorial or marker deviates from the specifications set forth, the Sexton will give notice to the installer requiring corrections needed to comply. All stones and monuments may be realigned or relocated by the Sexton or their designee and is also authorized to repair and reset bases and stones as the need requires. All urns shall be installed in concrete and aligned with the head stones. Surface mausoleums shall not be permitted.

New or reset stones provided under Federal application may be set according to the Veterans Association Guidelines.

Cleaning, maintaining and/or resetting of Veteran's stones are permissible with the specific approval from the Public Works Director or their designee.

(Code 1982; Ord. 4083-21; Ord. 4090-21; Ord. 4108-03)