



OTTAWA FIRE DEPARTMENT

FIRE WATCH LOG



FACILITY NAME:	ADDRESS:		
DATE:	TIME BEGAN:	TIME END:	
REASON FOR FIRE WATCH:			
PERSON(S) CONDUCTING FIRE WATCH:			
RESPONSIBILITIES: The responsibilities of fire watch personnel include the following: performing constant patrols of the premise to keep watch for fires, report all fires to 911 Dispatch Center and record actions during fire watch.			

AREA	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	2400

NO FIRE OR SMOKE	ANNOTATE WITH NF IN TIME BOX ABOVE
IF FIRE OR SMOKE	ANNOTATE WITH CD (CALLED DISPATCH AT 911)

INITIAL THE TIME AND LOCATION BEING OBSERVED
 ***AT THE END OF EACH DAY EMAIL A COPY TO ASST. CHIEF SHAWN DILLON sdillon@ottawaks.gov ***
 OTTAWA FIRE DEPARTMENT (785)229-3700