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101 S. Hickory
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Ottawa, KS 66067-0060
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www.facebook.com/ottawaks

TO: Mayor and City Commissioners
RE: **Study Session Agenda**
FROM: Richard U. Nienstedt, City Manager

A Study Session is scheduled for **September 17, 2012 at 4:00 pm** in the Commission Chambers on the first floor of City Hall, 101 S. Hickory. The following items will be presented:

I. Public Comments

II. Items to be Placed on the Regular City Commission Agenda

- a. Minutes from the September 5, 2012 Regular Meeting and the September 10, 2012 Study Session. *pp. 3-8*
- b. A proclamation recognizing October 2012 as National Community Planning Month. *p. 9*
- c. Quarterly recognition of City employees recently completing professional development programs and introduction of new employees. Staff is compiling the list of employees.
- d. An ordinance establishing the license fees for itinerant businesses. *p. 10*
- e. Consideration of two properties for the Neighborhood Revitalization Program: 603 S. Hickory and 504 N. Mulberry. *pp. 11-18*

III. Items for Presentation and Discussion

- a. Discussion of a proposed Fiber Optic Broadband Network project. *p. 19*
- b. City Manager's Report
- c. Commissioners' Reports
- d. Mayor's Report
- e. Interviews for Planning Commission: *pp. 21-24*
Rick Nunez
Jason Berve
- f. Executive Session

2012 Priorities

Streets & Sidewalk Improvements • Economic Development • Parks • Business Development • Citizen Relations

IV. Announcements

September 19, 2012 **NEXT REGULAR MEETING**, 9:30 am
September 19, 2012 Joint City/County/USD 290 Luncheon, City Commission Chambers,
City Hall, 101 S. Hickory, 12:00 Noon
September 24, 2012 Study Session, 4:00 pm
October 1, 2012 Study Session, 4:00 pm
October 3, 2012 Regular Meeting, 7:00 pm
October 8, 2012 Study Session CANCELED
October 15, 2012 Study Session, 4:00 pm
October 17, 2012 Regular Meeting, 9:30 am
October 22, 2012 Study Session, 4:00 pm
October 29, 2012 Study Session, 4:00 pm

V. Adjourn

VI. Items Already Placed

- a. A public meeting to be held at 7:00 pm on October 3, 2012 for the consideration of adoption of the redevelopment plan for a redevelopment district.
- b. Minutes from the August 20 and August 27, 2012 Study Sessions, and the August 22, 2012 Special Call meeting.
- c. A proclamation recognizing September 17-23, 2012 as Constitution Week.

**CITY COMMISSION
Regular Meeting Minutes
Commission Chambers
101 S. Hickory, Ottawa, Kansas
Minutes of September 5, 2012**

The City Governing Body met at 7 pm this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Jorgensen, Commissioner Richards, Commissioner Reed, Commissioner Ramsey, and Commissioner Caylor. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by Director of Finance Scott Bird.

Consent Agenda

Commissioner Caylor made a motion, seconded by Commissioner Richards, to approve the consent agenda. The consent agenda included the agenda and minutes from the August 6 and August 13, 2012 Study Sessions; and the August 1 and August 15, 2012 Regular Meetings. The motion was considered and upon being put, all present voted aye. The Mayor declared the Consent Agenda duly approved.

Public Comments

None offered at this time.

Declaration

The Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

Proclamation-National Childhood Cancer Awareness Month

Commissioner Caylor read a proclamation recognizing September 2012 as National Childhood Cancer Awareness Month. September is nationally recognized as Childhood Cancer Awareness Month. This proclamation honors those who lives have been forever touched by childhood cancer. Rodney White Children's Foundation representatives Dana White and Julie Smith accepted the proclamation. Dana White thanked the Governing Body for the recognition.

Proclamation-Ottawa High School Wall of Honor Days

Mayor Jorgensen read a proclamation recognizing September 13 and 14, 2012 as Ottawa High School Wall of Honor Days. Ottawa High School recognizes outstanding alumni with this honor. Ottawa High School representatives Susan Geiss and Michelle Gray accepted the proclamation. Susan Geiss thanked the Governing Body for helping honor the inductees.

September 5, 2012

Unofficial Until Approved

Recognition-Jen Wolzen for Organizing 2012 National Night Out

Mayor Jorgensen read a Certificate of Appreciation for Jen Wolzen for organizing the 2012 National Night Out. Occasionally the Governing Body has the opportunity to recognize good deeds and citizens who perform them. Jen Wolzen is recognized for her leadership in coordinating Ottawa's National Night Out, a nationally sponsored crime and drug prevention event. National Night Out, in its 29th year nationally, is designed to heighten crime and drug prevention awareness; generate support and participation for local anti-crime programs; strengthen neighborhood spirit and police-community partnerships; and send a message to criminals letting them know that neighborhoods are organized and fighting back. The City of Ottawa supports these goals and looks forward to successful National Night Out events in the future. Chief of Police Dennis Butler accepted the certificate on Jen's behalf and thanked her for her efforts.

City Manager's Report

City Manager Richard Nienstedt reported on the following:

- September 7, 2012: Chamber of Commerce Ribbon Cutting at Ottawa Municipal Airport, 2178 Montana Rd, at 8 am
- September 7, 2012: First Friday Forum at 10 am
- The City and County are jointly working on zoning the airspace around the Ottawa Municipal Airport.
- September 6, 2012: Ottawa Airport Airspace Protection Program Open House at Ottawa Municipal Airport, 2178 Montana Road, from 5-7 pm

Commissioners' Reports

Commissioner Richards reported on the following:

- He recently attended the OU Fusion event downtown and was pleased with the turnout.
- September 7, 2012: Pam Tillis concert at the Ottawa Municipal Auditorium at 7:30 pm
- September 8, 2012: Ottawa Municipal Auditorium benefit concert featuring local praise bands

Commissioner Caylor reported on the following:

- She encouraged everyone to attend the Power of the Past tractor show September 8-9, 2012 and the Ol'Marais River Run car show September 15-16, 2012.

Mayor's Report

Mayor Jorgensen reported on the following:

- He is glad to be back with the Commission after being absent from a recent regular meeting and study sessions.

Announcements

Mayor Jorgensen announced the following:

- September 6, 2012: Ottawa Airport Airspace Protection Program Open House at Ottawa Municipal Auditorium at 2178 Montana Road from 5-7 pm
- September 7, 2012: Chamber of Commerce Ribbon Cutting at Ottawa Municipal Airport at 2178 Montana Road at 8 am
- September 10, 2012: Study Session at 4 pm
- September 10, 2012: Ottawa Recreation Commission Facilities Tour at 5:30 pm

Executive Session

Recess

Commissioner Ramsey made a motion, seconded by Commissioner Richards, to recess into executive session to discuss attorney-client privilege with City Manager Richard Nienstedt and City Attorney Bob Bezek present for a period of 20 minutes and to reconvene into open session at 7:44 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Reed made a motion, seconded by Commissioner Caylor, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 7:44 pm.

Recess

Commissioner Ramsey made a motion, seconded by Commissioner Caylor, to recess back into executive session to discuss attorney-client privilege with the City Manager and City Attorney present for a period of 10 minutes and to reconvene into open session at 7:54 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Reed made a motion, seconded by Commissioner Richards, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 7:54 pm.

Adjournment

There being no further business to come before the Governing Body, Commissioner Richards made a motion, seconded by Commissioner Caylor, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Jorgensen declared the meeting duly adjourned at 7:56 pm.

Carolyn S. Snethen, City Clerk

September 5, 2012

Unofficial Until Approved

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
September 10, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Reed, Commissioner Ramsey, Commissioner Richards, and Commissioner Caylor. A quorum was present.

Mayor Jorgensen called the meeting to order.

Public Comments

The Governing Body heard from Ottawa Main Street Association Director Becci Shisler who invited the Governing Body and business owners to an emergency preparedness program on September 13, 2012 at the Ottawa Municipal Auditorium from 5:30-7 pm. During the program, the 3 finalists for the mural at Haley Park will be displayed.

Review of Minutes

The Governing Body reviewed minutes from the August 20 and August 27, 2012 Study Sessions; and the August 22, 2012 Special Call meeting and agreed to place these items on the next Regular Meeting Agenda on September 19, 2012.

Proclamation-Constitution Week

The Governing Body reviewed a proclamation recognizing September 17-23, 2012 as Constitution Week and agreed to place this item on the next Regular Meeting Agenda.

Cereal Malt Beverage Application-Logan 66

The Governing Body reviewed a request for a Cereal Malt Beverage license for Morani Inc DBA Logan 66, not for consumption on the premises. The City Attorney and Police Department have reviewed the application and found no reason for denial. Staff requested action at this Study Session.

Commissioner Ramsey made a motion, seconded by Commissioner Caylor, to approve the license application. The motion was considered and upon being put, all present voted aye. The Mayor declared the license application duly approved.

Service Line Warranty Program-Water Lines

The Governing Body heard from Director of Finance Scott Bird who reported on the proposed League of Kansas Municipalities (LKM) Service Line Warranty program for water lines and provided details on the LKM Service Line Warranty program for sewer lines already in place. The Governing Body agreed by consensus to allow staff to proceed with the water line program.

September 10, 2012

Unofficial Until Approved

Survey-Door-to-Door Solicitor Fees

The Governing Body heard from Director of Finance Scott Bird who reported on a door-to-door solicitor fees survey showing the cost and term of solicitor permits applied in surrounding communities. Mr. Bird suggested immediately raising the City of Ottawa's solicitor fees to \$100 per day per person and bringing back additional information in a comprehensive approach to this issue. The Governing Body agreed to review the current ordinance and place the proposed ordinance revision on the next Study Session Agenda on September 17, 2012.

City Manager's Report

City Manager Richard Nienstedt reported on the following:

- The Governing Body agreed by consensus to name Mayor Jorgensen, Commissioner Richards, and Commissioner Reed as voting delegates for the upcoming League of Kansas Municipalities meeting.
- November 28-December 1, 2012: National League of Cities Conference

The Governing Body reviewed the remaining 2012 Commission meeting dates and potential conflicts and made the following changes:

- Monday, October 8, 2012: Study Session canceled
- Monday, November 12, 2012: Study Session canceled
- Wednesday, November 21, 2012: Regular Meeting moved to Monday, November 19, 2012 in Commission Chambers at 5:30 pm following the Study Session
- Monday, December 24, 2012: Study Session canceled
- Monday, December 31, 2012: Study Session canceled

Planning Commission candidate interviews are scheduled for the September 17, 2012 Study Session.

Commissioners' Reports

Commissioner Reed reported on the following:

- She received a phone call regarding the group of solicitors at the intersection of 15th and Main Streets.

Commissioner Richards reported on the following:

- The benefit concert at Ottawa Municipal Auditorium (OMA) raised \$437.54 for OMA and approximately 100 people were in attendance.
- He inquired on a proposed Task Force to inspect downtown buildings. Director of Planning/Codes/Inspections Wynndee Lee reported a "self-inspect" check list was distributed to the downtown store owners.
- He spoke with the mason conducting the tuck pointing at OMA who expressed concerns regarding the top of the building. Director of Finance Scott Bird will follow up and bring additional information back to the Governing Body.

September 10, 2012

Unofficial Until Approved

Commissioner Ramsey reported on the following:

- He thanked staff for organizing the ribbon cutting at the Ottawa Municipal Airport on Friday, September 7, 2012 and reported approximately 85 people were present.

Mayor's Report

Mayor Jorgensen reported on the following:

- The League of Kansas Municipalities is conducting a strategic plan.
- He recognized Cal Lantis of Lantis and Associates for donating his commission from the recent land acquisition near the Ottawa Municipal Airport back to the City for benefit of OMA.

Adjournment

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Richards, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Jorgensen declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk



PROCLAMATION



WHEREAS, change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, the American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of the Planning Commission: John Boyd, Gregg Colbern, Richard Jackson, Brandon Livingston, Jack Maxwell, Ruthanne Wasko, recent Commissioner Deana Bond, and other citizen planners who have contributed their time and expertise to the improvement of the City of Ottawa; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of the City of Ottawa, and extend our heartfelt thanks for the continued commitment to public service by these professionals;

THEREFORE, the Governing Body of the City of Ottawa, Kansas, does hereby proclaim the Month of October 2012 as:

NATIONAL COMMUNITY PLANNING MONTH

and urges all citizens and community leaders to recognize the importance of the planning profession and volunteerism that helps to shape our great community.

SIGNED this 3rd day of October 2012.

Blake Jorgensen, Mayor

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING THE LICENSE FEES FOR ITINERANT BUSINESSES; REPEALING AND REPLACING SECTION 11-401A, ARTICLE IV OF CHAPTER 11 OF THE MUNICIPAL CODE OF THE CITY OF OTTAWA, KANSAS.

BE IT ORDAINED by the Governing Body of the City of Ottawa, Kansas:

Section 1. Sec. 11-401a of the Municipal Code of Ordinances of the City of Ottawa, Kansas, is hereby repealed and replaced to read as follows:

All such solicitors shall first apply for a license with the City Clerk, the fee for which shall be ~~(\$25.00) annually~~ \$100.00 per day for each individual person acting as a solicitor as described herein regardless of whether such solicitor is one of many solicitors working for the same employer or under the auspices of the same employer or whether solicitor is working alone. All such solicitors shall carry with them at all times while engaged in the type of solicitation covered by this ordinance the license issued to them by the City Clerk.

Section 2. SEVERABILITY. If any provision of this policy is declared unconstitutional, or the application thereof to any person or circumstance is held invalid, the constitutionality of the remainder of the policy and the applicability thereof to other persons and circumstances shall not be affected thereby.

Section 3. CODIFICATION. This Ordinance shall be incorporated into the Municipal Code of the City of Ottawa and shall repeal and replace Section 11-401a.

Section 4. EFFECTIVE DATE. This Ordinance shall be in full force and effect from its adoption and after publication in the official City Newspaper.

ADOPTED this _____ day of _____, 2012.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Memorandum

To: Richard U. Nienstedt, City Manager
From: Charlotte Newkirk, Administrative Assistant
Date: September 11, 2012
Re: Neighborhood Revitalization

The Neighborhood Revitalization Program Review Committee has recommended two residential structures to be included into the Neighborhood Revitalization Program. The properties are within the established Neighborhood Revitalization District and are located at 603 S. Hickory and 504 N. Mulberry.

The owner of the property at 504 N. Mulberry does not currently live in Ottawa and has indicated that once the remodel is completed and if he sells his house in Oregon he will be using this as his primary residence. We have informed the owner that a full rebate is conditioned on this being his primary residence. For 504 N. Mulberry, staff will determine the rebate allowance prior to rebate distribution, to see if it is eligible for the full rebate.

Full Rebate

Year 1 - 100%
Year 2-3 - 75%
Year 4-5 - 50%

Rental Rebate

Year 1 - 100%
Year 2-3 - 50%
Year 4-5 - 25%

The review committee recommends the governing body pass a motion stating that the above-mentioned properties be included in the Neighborhood Revitalization Program and receive a property tax rebate per the established guidelines.

The applications and summary sheets are attached.

PART 1
APPLICATION FOR TAX REBATE UNDER THE CITY OF OTTAWA
NEIGHBORHOOD REVITALIZATION PLAN

Owner's Name Sundown Properties (Alan Wright) Day Phone No. 785-423-1916

Owner's Mailing Address Box 305 Baldwin KS 66006
Street City State Zip

E-Mail Address alan @ ah-air . com

Address of Property 603 S Hickory Zoning District R-2

Parcel Identification Number 087-360-30-32-003-00 Tax ID # OTC 1310A
(Take from your tax statement or call the County Clerk's Office)

Legal Description of Property W 80 Lots 1, 3 and 5 Block 125
O.T.

(Use additional sheets if necessary)

Type of Structure – Single-Family Multi-Family Duplex Commercial

Type of Usage – Homeowner Rental Selling Commercial

Type of Improvements – All New Remodel – Exterior Interior

List of Buildings Proposed to be Demolished None

Description of work to be done: Roof back porch, Roof front Porch, Remodel Kitchen
move bathroom, Add bedroom, Add smoke alarms, Refinish Floors
Replace gable siding, Rework Laundry room, Repair Plumbing
A \$25 FEE TO BE PAID AT TIME OF APPLICATION FOR CITY EXPENSES.

PART II
COMMENCEMENT OF CONSTRUCTION

Estimated Cost of Improvements \$ 30,000⁰⁰

Construction Estimated to Begin On: May 5, 2012

Estimated Date of Completion of Construction: Aug. 5 2012

By Alan Wright Date 5-3-12
(Applicant's Signature)

A \$50 FEE WILL BE RETAINED FROM REBATE FOR COUNTY EXPENSES.

PART III

FOR COUNTY APPRAISER USE ONLY

As of Jan 1, 2012 the certified appraised valuation is:

Land	\$	<u>11,390</u>	Percent (%) to be met:	<u>25</u>
Improvements	\$	<u>69,400</u>	Dollar Amount that must be met	<u>20,198</u>
TOTAL	\$	<u>80,790</u>		

By Philip A. Dudley Date 6-29-12
 Franklin County Appraiser Office

FOR COUNTY TREASURER'S OFFICE ONLY

As of 6-29-12 taxes on this parcel are / are not current.

By Amiee Lee Date 6-29-12
 Franklin County Treasurer's Office

REVIEW COMMITTEE APPROVAL

Date 8-21-12 City Johanna

County Colton M. Uggiani U.S.D. 290 David White

GOVERNING BODY APPROVAL

Date of City Approval: _____ City approval form attached.

Date of County Approval: _____ County approval form attached.

Date of U.S.D. 290 Approval: _____ U.S.D. 290 approval form attached.

FOR COUNTY APPRAISER USE ONLY

As of _____ the certified appraised valuation is:

Land	\$	
Improvements	\$	
TOTAL	\$	

Improvements:

- Meets the 25% increase in assessed valuation for residential property.
- Meets the 20% increase in assessed valuation for commercial or industrial property.
- Meets the 10% to 15% increase in assessed valuation for commercial or industrial property.
- DOES not meet the percentage increase needed.

By _____ Date _____
 Franklin County Appraiser's Office

FOR COUNTY TREASURER'S OFFICE ONLY

As of _____, taxes on this parcel **are** / **are not** current.

By _____ Date _____
 Franklin County Treasurer's Office

NRA Summary Sheet

Meeting Date: August 21, 2012

Property Address: 603 S. Hickory

Owner Name: Sundown Properties

Legal Description: The West 80 feet of Lots 1, 3, & 5, Block 125, Ottawa Original Town

Parcel I.D. #: 087-36-0-30-32-003-00

Description of property improvements: Remodel exterior & interior

Estimated Value of improvement: 30,000

Date Project to start: 05-05-12

Appraised Date: 01-01-12

Appraisal:	Land	<u>11,390</u>
	Improvement	<u>69,400</u>
	Total	<u>80,790</u>

Estimated Date Completed: 08-12

Appraised Date:

Appraisal:	Land	_____
	Improvement	_____
	Total	_____

Type of Structure: Single-family residence

Taxes Current: Yes

Property meets value improvement requirement: Yes

Property approved by Review Committee: Yes

Rebate: Year 1, 100%; Years 2-3, 50%; Years 4-5, 25%



PART 1
APPLICATION FOR TAX REBATE UNDER THE CITY OF OTTAWA
NEIGHBORHOOD REVITALIZATION PLAN

Owner's Name David L. CHESTER Day Phone No. 549916337

Owner's Mailing Address 2107 Hwy 101 Pmb 157 Florence ^{KS} OK 97439
Street City State Zip

E-Mail Address dchester@gmail.com

Address of Property 504 N Mulberry Zoning District _____

Parcel Identification Number 087-25-0-30-31-008-00-0 Tax ID # OTC 2008
(Take from your tax statement or call the County Clerk's Office)

Legal Description of Property lots 32, 34, 36 Block 28, Routes, Sheldon & Toppings Add.
(Use additional sheets if necessary)

Type of Structure – Single-Family Multi-Family [] Duplex [] Commercial []

Type of Usage – Homeowner Rental [] Selling [] Commercial []

Type of Improvements – All New [] Remodel – Exterior [] Interior

List of Buildings Proposed to be Demolished none

Description of work to be done: New Electric, Plumbing, Heat & Air Insulation, landscaping

A \$25 FEE TO BE PAID AT TIME OF APPLICATION FOR CITY EXPENSES.

PART II
COMMENCEMENT OF CONSTRUCTION

Estimated Cost of Improvements \$ 25000

Construction Estimated to Begin On: 5/15/12

Estimated Date of Completion of Construction: 8/15/12

By David L. Chester Date 5/30/12
(Applicant's Signature)

A \$50 FEE WILL BE RETAINED FROM REBATE FOR COUNTY EXPENSES.

PART III

FOR COUNTY APPRAISER USE ONLY

As of Jan 2012 the certified appraised valuation is:

Land	\$	<u>16,900</u>	Percent (%) to be met: <u>25</u>
Improvements	\$	<u>16,600</u>	Dollar Amount that must be met <u>8,375</u>
TOTAL	\$	<u>33,500</u>	

By Philip A. Dudley Date 6-29-12
Franklin County Appraiser Office

FOR COUNTY TREASURER'S OFFICE ONLY

As of 6-29-12 taxes on this parcel are / are not current.

By Amiee Lee Date 6-29-12
Franklin County Treasurer's Office

REVIEW COMMITTEE APPROVAL

Date 8-21-12 City Jokim

County Champaign U.S.D. 290 David Rhot

GOVERNING BODY APPROVAL

Date of City Approval: _____ . City approval form attached.

Date of County Approval: _____ . County approval form attached.

Date of U.S.D. 290 Approval: _____ . U.S.D. 290 approval form attached.

FOR COUNTY APPRAISER USE ONLY

As of _____, the certified appraised valuation is:

Land	\$	
Improvements	\$	
TOTAL	\$	

Improvements:

- Meets the 25% increase in assessed valuation for residential property.
- Meets the 20% increase in assessed valuation for commercial or industrial property.
- Meets the 10% to 15% increase in assessed valuation for commercial or industrial property.
- DOES not meet the percentage increase needed.

By _____ Date _____
Franklin County Appraiser's Office

FOR COUNTY TREASURER'S OFFICE ONLY

As of _____, taxes on this parcel **are** / **are not** current.

By _____ Date _____
Franklin County Treasurer's Office

NRA Summary Sheet

Meeting Date: August 21, 2012

Property Address: 504 N. Mulberry

Owner Name: David L. Chester

Legal Description: Lots 32, 34, & 36, Block 28, Bowles, Sheldon & Toppings Addition

Parcel I.D. #: 087-25-0-30-31-008-00

Description of property improvements: Remodel exterior & interior

Estimated Value of improvement: 30,000

Date Project to start: 05-12

Appraised Date: 01-01-12

Appraisal: Land 16,900

Improvement 16,600

Total 33,500

Estimated Date Completed: 08-12

Appraised Date:

Appraisal: Land _____

Improvement _____

Total _____

Type of Structure: Single-family residence

Taxes Current: Yes

Property meets value improvement requirement: Yes

Property approved by Review Committee: Yes

Rebate: Year 1, 100%; Years 2-3, 75%; Years 4-5, 50%



Neighborhood Revitalization Program
Governing Body Approval of an Application

On _____, 2012 the City Of Ottawa City Commission passed a motion with a _____ vote to include the following applications into the Neighborhood Revitalization Program.

Residential Address	Maximum Rebate Available
603 S. Hickory	100% for Years 1-5
504 N. Mulberry	100% for Year 1 50% for Years 2-3 25% for Years 4-5

The properties listed above will receive a rebate of property tax increments, authorized by K.S.A. 12-17,118 the next five to ten years after completion. The rebates of property tax increments will only be given when the property owner successfully completes the project and meets all of the established criteria.

ATTEST:

City Clerk

Estimated Costs - Phase 1			
	Est. Cost	Contingency@ .1	Total
Equipment for 100 Mbps Service	\$ 75,132.00	\$ 7,513.20	\$ 82,645.20
Equipment to expand to 1 Gbps	\$ 306,963.00	\$ 30,696.30	\$ 337,659.30
Fiber Build Cost	\$ 56,307.00		\$ 56,307.00
SCADA Payback	\$ 12,000.00		\$ 12,000.00
Total Estimate Cost with contingencies	\$ 450,402.00	\$ 38,209.50	\$ 488,611.50

Enter Estimated Monthly Amount Here Monthly Fees	Revenue Anchors																Cumulative Revenues
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
\$6,000.00	\$ -	\$36,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000	\$1,044,000
\$5,500.00	\$ -	\$27,500	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$951,500
\$1,250.00	\$ -	\$ -	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$1,000.00	\$ -	\$7,500	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$217,500
\$4,500.00	\$ -	\$6,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$174,000
\$1,000.00	\$ -	\$54,000.00	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000	\$810,000
		\$6,000.00	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$174,000
	Total Public Rev.	\$ -	\$137,000	\$231,000	\$231,000	\$231,000	\$231,000	\$231,000	\$231,000	\$231,000	\$231,000	\$231,000	\$231,000	\$231,000	\$231,000	\$231,000	\$3,371,000
\$19,250.00																	

Beginning Balance Equipment Lease	\$ 488,612	\$ 446,962	\$ 403,854	\$ 359,238	\$ 313,059	\$ 265,265	\$ 215,798	\$ 164,600	\$ 111,610	\$ 56,765							
Principal	\$41,650	\$43,108	\$44,616	\$46,178	\$47,794	\$49,467	\$51,198	\$52,990	\$54,845	\$56,765							\$488,612
Interest **	\$17,101	\$15,644	\$14,135	\$12,573	\$10,957	\$9,284	\$7,553	\$5,761	\$3,906	\$1,987							\$98,902
Lease Ending Balance	\$ 446,962	\$ 403,854	\$ 359,238	\$ 313,059	\$ 265,265	\$ 215,798	\$ 164,600	\$ 111,610	\$ 56,765	\$ (0)							
Total Lease Payments	\$58,751							\$587,513									
Annual Insurance	\$ 7,329	\$ 7,366	\$ 7,403	\$ 7,440	\$ 7,477	\$ 7,514	\$ 7,552	\$ 7,590	\$ 7,628	\$ 7,666	\$ 7,704	\$ 7,743	\$ 7,781	\$ 7,820	\$ 7,859		
SEGA - Annual Costs 24/7	\$ 20,000	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 33,122	\$ 33,785	\$ 34,461	\$ 35,150	\$ 35,853	\$ 36,570	\$ 37,301	\$ 38,047	\$ 38,808		
\$1800 per month for 100 mbps service	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600		
\$8800 per month for 1 Gbps service	\$ 52,800	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600	\$ 105,600		
Total Estimated Annual Operating Costs	\$ 101,729	\$ 164,566	\$ 165,203	\$ 165,852	\$ 166,513	\$ 167,187	\$ 167,874	\$ 168,574	\$ 169,288	\$ 170,015	\$ 170,757	\$ 171,512	\$ 172,282	\$ 173,067	\$ 173,867		\$2,468,288
Total Operating Costs plus P&i	\$ 160,480	\$ 223,317	\$ 223,954	\$ 224,603	\$ 225,264	\$ 225,939	\$ 226,626	\$ 227,326	\$ 228,039	\$ 228,767	\$ 170,757	\$ 171,512	\$ 172,282	\$ 173,067	\$ 173,867		\$3,055,801
Total Revenue	\$ 137,000	\$ 231,000															
Profit (Loss) for the Year		(\$23,480)	\$7,683	\$7,046	\$6,397	\$5,736	\$5,061	\$4,374	\$3,674	\$2,961	\$2,233	\$60,243	\$59,488	\$58,718	\$57,933	\$57,133	\$315,199
Cumulative Profit (Loss)		(\$23,480)	(\$15,798)	(\$8,752)	(\$2,355)	\$3,381	\$8,443	\$12,817	\$16,491	\$19,452	\$21,685	\$81,928	\$141,416	\$200,133	\$258,066	\$315,199	

Notes

* Revenue for 2013 is based on 6 months of receipts

** Cost of borrowing is estimated at 3.5%

Application to Serve on the City of Ottawa Planning Commission

Name: Rick Nunez

Home Address: _____

Day Phone: _____ Evening Phone: _____

Email Address: _____

Place of Employment Advantage Ford

How long have you been a resident of Ottawa? 2 years 2 months

How long have you been a resident of Fr. Co.? Was born here. Been back 2yrs

How much time could you devote per month? 20-25 hrs

Are you related to a Board/Commission member or a City employee? Josh Blanco

Briefly describe why you are interested in serving on a Board for the City of Ottawa?

To improve the lives and economics of the citizens of Franklin County

Please list any groups or activities which you participate in and which might demonstrate your involvement in your community.

Board of Director - Ottawa Chamber of Commerce
Board of Director - Big Brothers Big Sisters of Franklin County

Signature: 

Date: 08/20/12

Thank you for your interest in serving on the City Planning Commission!

Additional Questions for Planning Commission Candidates

1. Do you consider Ottawa to be growing at the right pace, too fast or too slow? Why?
Since I have been back I have noticed a deterioration of the community. Business have come and left. Need to keep citizens shopping here.
2. Please describe specific experiences and qualifications you have that will add to the current Planning Commission.
My vast experience in the automobile business.
3. Are you willing and able to set aside personal feelings (for or against) any type of business or specific proposal if an applicant for development has complied with all applicable laws and regulations?
Yes I am.
4. Are you comfortable expressing your opinion even when there may be disagreement?
Yes
5. Are you willing to invest your time in training and experiences to improve your knowledge of planning, zoning, and legal aspects of the planning commission role?
Yes. I believe that it would be interesting.
6. How would others you have served on boards with describe your participation?
Listener, brings good ideas to the Board.
7. Please describe some of the most recent community issues in Ottawa that you've been interested and why these were of interest?
Once again the loss of business and industry in Franklin County. While I was growing up here Ottawa was so vibrant.
8. From your perspective, and in detail, what are some of the unique challenges and opportunities Ottawa faces over the next 3-5 years?
Ottawa needs to encourage business while also retaining current businesses.

Application to Serve on the City of Ottawa Planning Commission

Name: Jason Berve

Home Address: _____

Day Phone: _____ Evening Phone: _____

Email Address: _____

Place of Employment Edward Jones Investments (101 N Main St)

How long have you been a resident of Ottawa? 2 years

How long have you been a resident of Fr. Co.? 2 years

How much time could you devote per month? No problem making meetings

Are you related to a Board/Commission member or a City employee? No

Briefly describe why you are interested in serving on a Board for the City of Ottawa?

While I have only lived in Ottawa for a short time, I have always wanted to plant my roots in a smaller town atmosphere. Edward Jones has allowed me to do just that. I think this board position will give me some great experience working with the City, and I am relatively young still and I believe that I can bring a new fresh perspective to the board.

Please list any groups or activities which you participate in and which might demonstrate your involvement in your community.

I am currently a member of the Ottawa Main Street Association, where I currently hold a spot on its board as well as the chair for the Business Enhancement branch of OMSA. I am also active with the Chamber of Commerce, and the Ottawa Optimist Club.

Signature: Jason Berve
Digitally signed by Jason Berve
DN: cn=Jason Berve, o=Edward Jones, ou,
email=jason.berve@edwardjones.com, c=US
Date: 2012.08.29.14.22:44 -0500

Date: 08/29/2012

Thank you for your interest in serving on the City Planning Commission!

Additional Questions for Planning Commission Candidates

1. Do you consider Ottawa to be growing at the right pace, too fast or too slow? Why?
I think we are in a very challenging economy from a growth perspective right now, so I don't believe there is really a control speed to base too fast or too slow right now. I would more explain it as a survival pace right now.
2. Please describe specific experiences and qualifications you have that will add to the current Planning Commission.
I have a bachelors business management and marketing degree w/ an emphasis minor in economics, so I understand a lot of the theories on different ways to get things going, and I am a quick learner.
3. Are you willing and able to set aside personal feelings (for or against) any type of business or specific proposal if an applicant for development has complied with all applicable laws and regulations?
Of course, the responsibility this position requires is to abide by the laws and this position does not allow me to create and pass new legislation by myself.
4. Are you comfortable expressing your opinion even when there may be disagreement?
If I don't agree with something I have no problem letting my opinion be heard.
5. Are you willing to invest your time in training and experiences to improve your knowledge of planning, zoning, and legal aspects of the planning commission role?
Yes, I would love to have the opportunity to do things that would better the effectiveness of my role for the community.
6. How would others you have served on boards with describe your participation?
I can't speak for others on their opinions about me, but I would believe them to say that I always give my 100%, and stand up against things I don't agree with.
7. Please describe some of the most recent community issues in Ottawa that you've been interested and why these were of interest?
As it pertains to zoning, I don't recollect anything of recent, however one issue that I had been working with the chief of police on is pedestrian safety on main st. When we moved to 1st and main I have noticed some drivers are pretty lax about following laws that protect peds
8. From your perspective, and in detail, what are some of the unique challenges and opportunities Ottawa faces over the next 3-5 years?
I think the recent state tax cuts present a great opportunity for Ottawa being in a strategic location for businesses coming in from out of state. I think it would be great to work together with the board to make sure Ottawa as a city is doing everything in its power to attract new jobs for the people in our community. Challenges I will update you on as I know what we are facing.