

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
August 13, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Reed, Commissioner Ramsey, and Commissioner Richards. Commissioner Caylor was absent. A quorum was present.

Mayor Jorgensen called the meeting to order.

Public Comments

None offered at this time.

Review of Minutes

The Governing Body reviewed minutes from the July 16, July 23, and July 30, 2012 Study Sessions; and the July 18 Regular Meeting and agreed by consensus to place these items on the next Regular Meeting Agenda on August 15, 2012.

Commissioner Caylor arrived at 4:01 pm.

Ordinance-Vacating Right-of-Way

The Governing Body reviewed an ordinance vacating the alley right-of-way on 1st Street between the 100 blocks of North Cedar Street and North Oak Street.

The Governing Body heard from Assistant Planner Tom Yahl who provided an overview of the right-of-way vacation and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting Agenda.

Standard Traffic Ordinance

The Governing Body reviewed an ordinance adopting the revisions to the Standard Traffic Ordinances for 2012.

The Governing Body heard from Chief of Police Dennis Butler who provided details on the revisions to the Standard Traffic Ordinances and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting Agenda.

Ordinance-Restricting Parking on Westside of South Cedar

The Governing Body reviewed an ordinance restricting parking on the west side of South Cedar Street both north and south of the intersection with 10th Street.

The Governing Body heard from Chief of Police Dennis Butler who provided details on the restricted parking request and answered questions from the Governing Body. The Governing Body agreed to place this item on the next Regular Meeting Agenda.

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City Manager's Report

City Manager Richard Nienstedt reported on the following:

- He explained a Planning Commissioner had resigned and the term would expire next May and additional information will be brought back to the Governing Body.
- He explained an executive session is needed.

Commissioners' Reports

Commissioner Ramsey reported on the following:

- He expressed concern about the walls on the north and south of 124 S Main demolition site.
- He inquired about enforcement of 2-hour parking in downtown.

Commissioner Richards reported on the following:

- August 14, 2012: Congresswoman Lynn Jenkins will be present at the Gun Guys grand opening.

Commissioner Reed reported on the following:

- She thought National Night Out was a fantastic project.

Commissioner Caylor reported on the following:

- Losing Jim Hasty was a huge loss to the community.
- She visited different parks during a trip to Minnesota and is eager to share ideas with the Play Taskforce.

Mayor's Report

Mayor Jorgensen reported he will not be present at the Regular Meeting on August 15, 2012 and Commissioner Caylor will step in as Mayor pro tem.

Executive Session

Recess

Commissioner Caylor made a motion, seconded by Commissioner Richards, to recess into executive session to discuss attorney-client privilege with City Manager Richard Nienstedt and City Attorney Bob Bezek present for a period of 20 minutes and to reconvene into open session at 4:43 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Reed made a motion, seconded by Commissioner Caylor, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 4:43 pm.

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Recess

Commissioner Richards made a motion, seconded by Commissioner Caylor, to recess back into executive session to discuss attorney-client privilege with the City Manager and the City Attorney present for a period of 10 minutes and to reconvene into open session at 4:53 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Reed made a motion, seconded by Commissioner Caylor, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 4:53 pm.

Open Agenda

The Governing Body discussed a chip and seal contract.

Adjournment

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Jorgensen declared the meeting duly adjourned at 5:04 pm.

Carolyn S. Snethen, City Clerk