

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
July 16, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Caylor, Commissioner Reed, Commissioner Ramsey, and Commissioner Richards. A quorum was present.

Mayor Jorgensen called the meeting to order.

Public Comments

None offered at this time.

Review of Minutes

The Governing Body reviewed minutes from the June 25 and July 2, 2012 Study Sessions and agreed to place these items on the next Regular Meeting Agenda on July 18, 2012.

Resolution-Allegiance Communications, Inc Franchise

The Governing Body reviewed a resolution amending the Cable Communications Franchise with Allegiance Communications, Inc.

The Governing Body heard from City Manager Richard Nienstedt and City Attorney Bob Bezek who provided an overview of the Cable Communications Franchise and answered questions from the Governing Body. The Governing Body agreed to place this item on the next Regular Meeting Agenda.

Sublease-Don Woodward Center

The Governing Body reviewed a request to consider a proposed sublease with East Central Kansas Economic Opportunity Corporation (ECKAN) at the Don Woodward Center.

The Governing Body heard from Ottawa Recreation Commission (ORC) representative Blaine Finch who provided an overview of the proposed sublease with ECKAN and a similar existing sublease with Big Brothers Big Sisters at the Don Woodward Center and explained the City's lease with ORC requires approval from the Governing Body. The Governing Body agreed to place this item on the next Regular Meeting Agenda.

Proposed 2013 Budget-Request to Publish

The Governing Body reviewed a request to publish the proposed 2013 Budget and to call a public hearing for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax on August 1, 2012 at 7 pm.

The Governing Body heard from Director of Finance Scott Bird who provided an overview of the proposed 2013 Budget and answered questions from the Governing Body.

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After discussion, the Governing Body requested a change related to capital spending for buildings with a suggestion that half of the amount proposed for the Municipal Auditorium be moved to the General Fund. The Governing Body agreed to publish the proposed 2013 Budget with the change and to place the Public Hearing on the Regular Meeting Agenda on August 1, 2012 at 7 pm.

Request-Traveling Petting Zoo

The Governing Body reviewed a request to bring a traveling petting zoo to City Park.

The Governing Body heard from BJ and Melissa Harlan of Faith Farm Corporation who explained the request to have a traveling petting zoo at City Park on Sunday, July 22, 2012 and their plans for clean up. The Governing Body agreed by consensus to approve the request.

2013 Budget Discussion

The Governing Body discussed the following 2013 proposed budgets:
Franklin County Development Council 1100-572
Municipal Court
Library

Commissioners' Reports

Commissioner Caylor reported on the following:

- Play Day was great.

Commissioner Richards reported on the following:

- He requested an update on the airport runway. Director of Public Works Andy Haney reported the target completion date is July 27, 2012.

Commissioner Ramsey reported on the following:

- He requested an update on 124 S Main. Director of Planning/Codes/Inspections Wynndee Lee explained there is ongoing discussion with the contractors and the wall treatment issue is being addressed.

Mayor's Report

Mayor Jorgenson reported on the following:

- The water has a chlorine taste. Director of Utilities Jim Bradley explained the chlorine taste is due to the flushing process.

Commissioner Caylor thanked Parks Superintendent Doug Reinert for all he has done and explained he will begin to assemble the rock climbing wall in Forest Park.

City Manager Richard Nienstedt reported 11 new benches were ordered for downtown. Director of Public Works Andy Haney reported the benches should be here by Labor Day.

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Adjournment

There being no further business to come before the Governing Body, Commissioner Richards made a motion, seconded by Commissioner Caylor, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Jorgensen declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk