

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
July 30, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Caylor, Commissioner Reed, and Commissioner Ramsey. Commissioner Richards was absent. A quorum was present.

Mayor Jorgensen called the meeting to order.

Public Comments

The Governing Body heard from Silent Siren representative Gina Hill who invited the Governing Body to attend a BBQ event and Family Fun Day on Saturday, August 4, 2012 at 3 pm at Ottawa University to raise funds for military veterans with Post Traumatic Stress Disorder.

Review of Minutes

The Governing Body reviewed minutes from the July 9, 2012 Study Session and the July 11, 2012 Special Call Meeting and agreed to place these items on the next Regular Meeting Agenda on August 1, 2012.

Donation-Ottawa Optimists

The Governing Body reviewed a request from Ottawa Optimists to make a donation in support of City parks improvement and agreed to place this item on the next Regular Meeting Agenda.

FAA Grant-Ottawa Municipal Airport

The Governing Body reviewed a request to authorize City staff and the City Attorney to proceed with necessary actions to comply with the FAA grant requirements and execute the FAA grant offer for the acquisition of additional land for the Ottawa Municipal Airport.

The Governing Body heard from Director of Public Works Andy Haney and Board Chair of the Airport Advisory Committee Chad Caylor who provided an overview of the grant and answered questions from the Governing Body. City Manager Richard Nienstedt announced the ribbon cutting will be September 7, 2012 at the Ottawa Municipal Airport. The Governing Body agreed to place this item on the next Regular Meeting Agenda.

2013 Budget-Approval of State Forms

The Governing Body reviewed a request to approve the 2013 State Budget Forms.

The Governing Body heard from Director of Finance Scott Bird who provided a presentation of the 2013 Budget. The Governing Body agreed to place this item on the next Regular Meeting Agenda.

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Ordinance-Increase in Tax Revenues for Budget Year 2013

The Governing Body reviewed an ordinance attesting to an increase in tax revenues for Budget Year 2013. While the mill levy for the 2013 budget is projected to see a slight decrease, the overall dollars have increased due to the increase to assessed value making the ordinance required. The Governing Body agreed to place this item on the next Regular Meeting Agenda.

Commissioners' Reports

Commissioner Caylor reported on the following:

- Community conversations have unveiled a key interest in community involvement with school age children and she will bring more information back for discussion.

Mayor's Report

Mayor Jorgensen explained an executive session is needed.

Executive Session

Recess

Commissioner Ramsey made a motion, seconded by Commissioner Caylor, to recess into executive session to discuss attorney-client privilege with City Manager Richard Nienstedt and City Attorney Bob Bezek present for a period of 15 minutes and to reconvene into open session at 4:50 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Reed made a motion, seconded by Commissioner Ramsey, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 4:50 pm.

Recess

Commissioner Ramsey made a motion, seconded by Commissioner Caylor, to recess into executive session to discuss attorney-client privilege with the City Manager and City Attorney present for a period of 10 minutes and to reconvene into open session at 5 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Caylor made a motion, seconded by Commissioner Ramsey, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 5 pm.

Recess

Commissioner Reed made a motion, seconded by Commissioner Ramsey, to recess into executive session to discuss attorney-client privilege with the City Manager and City Attorney present for a period of 10 minutes and to reconvene into open session at 5:10 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Ramsey made a motion, seconded by Commissioner Reed, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 5:10 pm.

Adjournment

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Reed, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Jorgensen declared the meeting duly adjourned at 5:14 pm.

Carolyn S. Snethen, City Clerk