

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
July 2, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Caylor, Commissioner Reed, Commissioner Ramsey, and Commissioner Richards. A quorum was present.

Mayor Jorgensen called the meeting to order.

Public Comments

None offered at this time.

Review of Minutes

The Governing Body reviewed minutes from the June 18, 2012 Study Session and the June 20, 2012 Regular Meeting and agreed to place these items on the next Special Call: Regular Meeting Agenda on July 2, 2012 at 7 pm.

Ordinance-Sign Regulations

The Governing Body reviewed a revised ordinance amending Article 27, Section 27-4 General Standards, for the City of Ottawa zoning regulations.

The Governing Body heard from Director of Planning/Codes/Inspections Wynndee Lee who reported the changes requested at the June 25, 2012 Study Session were made to the revised ordinance. The Governing Body agreed to place this item on the next Regular Meeting Agenda.

Resolution-Gymnastic Center

The Governing Body reviewed a resolution for a change in nonconforming use permit to allow a gymnastic center on the property located at 913 E Wilson Street.

The Governing Body heard from Director of Planning/Codes/Inspections Wynndee Lee who provided details of the proposed gymnastics center and answered questions from the Governing Body. The Governing Body agreed to place this item on the next Regular Meeting Agenda.

2011 Financial Audit

The Governing Body heard from Harold Mayes, Agler & Gaeddert, who reviewed the 2011 Financial Audit and explained this was a clean audit.

July 2, 2012

2013 Budget Discussion

The Governing Body discussed the following 2013 proposed budgets:

- Stormwater Utility
- Youth in Government
- Ottawa Main Street Association
- Ottawa Library
- Prairie Paws Animal Shelter

Monthly Financial and Activity Report-May

The Governing Body agreed to defer this item to the next Study Session Agenda on July 9, 2012.

Commissioners' Reports

Commissioner Caylor reported on the following:

- Provided an Ottawa Recreation Commission (ORC) update and reported on a suggestion by Dan Step for ORC to partner with USD 290 and City of Ottawa to purchase ADA bleachers with shade and pave the parking lots at Oris Cox ball fields.

Commissioner Reed reported on the following:

- She recently attended sessions during Kansas Leadership Edge in Topeka, Kansas regarding experimenting with conflict issues.

Recess

Commissioner Ramsey made a motion, seconded by Commissioner Caylor, to recess to dine and reconvene into open session at 6:50 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed at 5:51 pm.

Reconvene

Commissioner Caylor made a motion, seconded by Commissioner Richards, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 6:50 pm.

Adjournment

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Richards, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Jorgensen declared the meeting duly adjourned at 6:50 pm.

Carolyn S. Snethen, City Clerk

July 2, 2012