

**MINUTES OF
CITY PLANNING COMMISSION STUDY SESSION
OTTAWA, KANSAS**

City Hall – May 30, 2012

The City Planning Commission met at Noon on this date with the following members present and participating to wit: Members Boyd, Livingston, Wasko, and Chairperson Jackson. Members Bond, Colbern and Maxwell were absent.

Chairperson Jackson asked the Planning Commission members to make a declaration of any conflict of interest or of any ex parte or outside communication that might influence their ability to hear all sides on any item on the agenda so they might come to a fair decision. There were none.

Information and Discussion Items:

Review the April 25, 2012 study session meeting minutes: Chairperson Jackson asked if there were any changes or corrections needed. There were none.

Review the May 9, 2012 meeting minutes: Chairperson Jackson asked if there were any changes or corrections needed. There were none.

Public Hearing Items:

Discuss the proposed change in the nonconforming use of the property to allow a gymnastics facility in a R-1, Low Density Residential District, located at 913 E. Wilson.

Tom Yahl reviewed staff findings (power point presentation) with the Planning Commissioners.

Chairperson Jackson asked if there would be a parking problem. Tom Yahl said it is expected the parking would be adequate with 20 to 24 students per class session. Mr. Doelman, indicated there would only be a maximum of 16 students at any given time.

Member Wasko asked how they planned on filling in the pool area. Mr. Doelman indicated this area would be used for the trampolines and they would frame the trampolines structures.

Member Boyd asked when they would like to be opened by. Mr. Doelman stated September 1st.

Discuss the proposed amendments to Article 27, Sign Regulations, Section 27-4, General Standards, and Section 27-8, Prohibited Signs.

Tom Yahl reviewed the memo (power point presentation) with the Planning Commissioners.

Mr. Yahl indicated when reviewing the prohibited sign area he found that roof signs were prohibited and signage on rear of business were prohibited. Mr. Yahl asked the Planning Commissioners if they would like this language to be removed from the prohibited sign section of the Zoning Ordinance. The members of the Planning Commission agreed these signs should be allowed, however, they did not want the signs on the back of business to be lighted.

Member Boyd asked if there was a study if moving signs with color causes traffic problems. Mr. Yahl indicated there has been a study done and he would forward the information to them.

Chairperson Jackson stated that a typical maximum size for these signs should be put in the regulations, so the regulations would not have to be looked at each time someone wanted this type of signage.

Discussion Items:

There were none.

Announcements:

Chairperson Jackson stated the next regular scheduled Planning Commission meeting is June 13, 2012, at 7 p.m. The next regular scheduled Planning Commission study session is June 27, 2012, at noon.

Adjournment:

Chairperson Jackson adjourned the meeting at 12:30 p.m.

Respectfully submitted, Tom Yahl, AICP
Planner