

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
June 4, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Richards, Commissioner Caylor, Commissioner Reed, and Commissioner Ramsey. A quorum was present.

Mayor Jorgensen called the meeting to order.

Public Comments

None offered at this time.

Review of Minutes

The Governing Body reviewed minutes from the May 16 (a.m.) and May 16, 2012 (p.m.) Special Call Meetings; and the May 21, 2012 Study Session and agreed to place these items with a change on the next Regular Meeting agenda on June 6, 2012.

Bid Recommendation-2012 Street Improvement Project

The Governing Body reviewed a request to accept the 2012 Street Improvement Mill and Overlay bid recommendation from low bidder Killough Construction for the anticipated projects through staff priority number 10 and agreed to place this item on the next Regular Meeting agenda.

The Governing Body heard from Director of Public Works Andy Haney who provided an overview of the anticipated projects and the estimated costs.

Appointment-Construction Board of Appeals

The Governing Body reviewed a request to appoint Rocky Evans to the Construction Board of Appeals and agreed by consensus to place this item on the next Regular Meeting agenda.

Request-Ottawa University

The Governing Body reviewed a request from Ottawa University to close Main Street from 3rd Street to 4th Street for the Fusion Business Expo event on Monday, August 27, 2012 and agreed by consensus to approve the request.

911 Agreement

The Governing Body reviewed a draft revision of the current 911 Agreement between the City of Ottawa and Franklin County. The Governing Body requested additional information to be brought back for further discussion at a later date.

Proposed Revision-City Employee Residency Policy

The Governing Body reviewed a proposed revision to the City employee residency policy and requested additional information to be brought back to the next Study Session agenda on June 11, 2012.

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City Attorney Bob Bezek discussed the proposed revision and answered questions from the Governing Body.

The Governing Body heard from the following Department Heads who spoke in favor of a revision to the City employee residency policy: Police Chief Dennis Butler, Director of Utilities Jim Bradley, Fire Chief Jeff Carner, Director of Public Works Andy Haney, Director of I.T. Chuck Bigham, and Director of Finance Scott Bird.

2013 Utility Budget

The Governing Body heard from Director of Utilities Jim Bradley and Director of Finance Scott Bird who reviewed the proposed 2013 Utility Budgets.

The Governing Body agreed to continue discussion of the General Fund at the June 11, 2012 Study Session and postpone the Cemetery Facilities Tour until June 18, 2012.

Monthly Financial and Activity Report-April

The Governing Body agreed to defer this item to the next Study Session Agenda.

Youth in Government Report

The Governing Body heard from Youth Delegate Abagael Pruitt who reported on the following:

- Youth Delegates performed a skit at Ottawa Recreation Commission (ORC) on May 31, 2012 for 3 groups of children aged kindergarten to 6th grade and taught walking/biking safety
- Youth Delegates are focusing on their next service project and working with ORC

The Mayor announced 3 Executive Sessions are needed.

Commissioners' Report

Commissioner Caylor reported on the following:

- Recently attended Relay for Life and was pleased with the community and Youth in Government involvement.

Commissioner Richards reported on the following:

- Inquired on status of Safe Routes to School sidewalk construction
- Inquired on status of Slurry Seal projects

Executive Session

Recess

Commissioner Caylor made a motion, seconded by Commissioner Ramsey, to recess into executive session to discuss attorney-client privilege with the City Manager and City Attorney present for a period of 10 minutes and to reconvene into open session at 5:30 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

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Reconvene

Commissioner Caylor made a motion, seconded by Commissioner Richards, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 5:30 pm.

Recess

Commissioner Caylor made a motion, seconded by Commissioner Richards, to recess into executive session to discuss attorney-client privilege and confidential data relating to financial affairs with the City Attorney Bob Bezek, City Manager Richard Nienstedt, Ottawa/Franklin County Economic Development (OFCED) Inc Interim Director Blaine Finch, and Director of Finance Scott Bird present for a period of 20 minutes and to reconvene into open session at 5:50 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Reed made a motion, seconded by Commissioner Caylor, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 5:50 pm.

Recess

Commissioner Ramsey made a motion, seconded by Commissioner Reed, to recess back into executive session to continue to discuss attorney-client privilege and confidential data relating to financial affairs with the City Attorney, City Manager, Ottawa/Franklin County Economic Development (OFCED) Inc Interim Director, and Director of Finance present for a period of 10 minutes and to reconvene into open session at 6:00 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Ramsey made a motion, seconded by Commissioner Caylor, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 6:00 pm.

Open Agenda

The Governing Body discussed issues related to debt financing.

Adjournment

There being no further business to come before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Richards, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Jorgensen declared the meeting duly adjourned at 6:05 pm.