

**MINUTES OF
CITY PLANNING COMMISSION STUDY SESSION
OTTAWA, KANSAS**

City Hall – June 1, 2011

The City Planning Commission met at Noon on this date with the following members present and participating to wit: Members Colbern, Wasko, Maxwell, and Chairperson Jackson. Members Bond and Livingston were absent.

Member Livingston arrived at 12:10 p.m.

Chairperson Jackson asked the Planning Commission Members to make a declaration of any conflict of interest or of any ex parte or outside communication that might influence their ability to hear all sides on any item on the agenda so they might come to a fair decision. There were none.

Reorganization of the Planning Commission:

1. **Elect new Chairperson:** Member Jackson was recommended as the chairperson.
2. **Elect new Vice-Chairperson:** Member Colbern stated he would consider being vice-chairperson for another term.
3. **Make motion to have staff as secretary:** Chairperson Jackson stated this is formality as staff is always the secretary.
4. **Elect a member to the Board of Zoning Appeals:** Member Maxwell was recommended as this member.

Tom Yahl informed the Planning Commissioners that there was one application for the vacant position on the Planning Commission and if they knew of anyone who would be a good candidate to encourage them to submit an application. Deadline for applications is Friday, June 3rd.

Information and Discussion Items:

Review the April 27, 2011 study session meeting minutes: Chairperson Jackson asked if there were any changes or corrections needed. There were none.

Review the May 11, 2011 meeting minutes: Chairperson Jackson asked if there were any changes or corrections needed. There were none.

Public Hearing Items:

Discuss the proposed from Franklin County R-E, Residential Estate District to City I-1, Light Industrial District, at 120 N. Willow.

Tom Yahl reviewed staff findings and the map (power point presentation) with the Planning Commissioners. Mr. Yahl stated staff is recommending approval.

Member Colbern asked if the owner was agreeable to the I-1 zoning classification. Tom Yahl indicated the owner asked for the I-1 zoning classification.

Richard Nienstedt, City Manager, asked what other uses allowed in the I-1 Zoning District. Tom Yahl reviewed those items, but also noted without the extension of water and sewer, use of the property is limited.

Chairperson Jackson asked if the Planning Commissioners had any questions, there were none.

Discussion Items:

Tom Yahl reviewed the area of the next phase of rezones in the UGA, and indicated it looked as if all of these rezones would be completed by February 2012.

Announcements:

Chairperson Jackson stated the next regular scheduled Planning Commission meeting is June 8, 2011, at 7 p.m. The next regular scheduled Planning Commission study session is June 29, 2011, at noon.

Adjournment:

Chairperson Jackson adjourned the meeting at 12:16 p.m.

Respectfully submitted,
Tom Yahl, AICP, Planner