

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
March 26, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Caylor, Commissioner Jorgensen, and Commissioner Reed. A quorum was present.

Mayor Ramsey called the meeting to order.

Public Comments

The Governing Body heard from Ottawa/Franklin County Economic Development (OFCED) Inc President Blaine Finch who discussed the recent resignation of Ottawa Area Chamber of Commerce President and CEO Tom Weigand and their future plans to evaluate the structure of the OFCED and the Chamber of Commerce.

ECKAN-Community Garden Plots

The Governing Body heard from ECKAN representatives Richard Jackson, Jake Howard, and Deana Bond who presented a proposal to pilot a community garden program and asked the City to provide water for the garden plots on City-owned land located on North Hickory, between West Wilson and East Grant Streets, West 11th and South Locust Street.

City Manager Richard Nienstedt recommended approval of this pilot program and said the City is prepared to install water accessibility to both lots and help offset the cost of watering the gardens. The Governing Body agreed by consensus to move forward with this project.

Review of Minutes

The Governing Body reviewed minutes from the February 15, 2012 Special Call Meeting and agreed to place this item on the next Regular Meeting agenda for April 4, 2012.

Proclamation-Arbor Day

The Governing Body reviewed a proclamation recognizing April 27, 2012 as Arbor Day and agreed to place this item on the next Regular Meeting agenda.

Proclamation-Fair Housing Month

The Governing Body reviewed a proclamation recognizing April 2012 as Fair Housing Month and agreed to place this item on the next Regular Meeting agenda.

Resolution-KDOT Corridor Project

The Governing Body reviewed a resolution to approve the Kansas Department of Transportation (KDOT) Corridor Project Application Form. Staff requested action at this study session. Commissioner Jorgensen made a motion, seconded by Commissioner Caylor, to adopt the resolution.

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The Governing Body heard from Director of Planning/Codes/Inspections Wynndee Lee who provided an overview of the project. The motion was considered and upon being put, all present voted aye. The Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1578-12.

Ordinance-Rezone 321 Dundee

The Governing Body reviewed an ordinance to rezone the property located at 321 Dundee. The Planning Commission recommended approval of this rezone with a 6-0 vote.

The Governing Body heard from Director of Planning/Codes/Inspections Wynndee Lee who provided an overview of the rezone of the property. The Governing Body agreed to place this item on the next Regular Meeting agenda.

Ordinance-Conditional Use Permit at 122 Tecumseh

The Governing Body reviewed an ordinance to approve a conditional use permit for the property located at 122 Tecumseh. The Planning Commission recommended approval of the conditional use permit with a 6-0 vote.

The Governing Body heard from Director of Planning/Codes/Inspections Wynndee Lee who provided an overview of the intended use of the building as a private storage facility. The Governing Body agreed to place this item on the next Regular Meeting agenda.

Ordinance-Amendments to Zoning Regulations

The Governing Body reviewed an ordinance for the adoption of amendments to Zoning Regulations Article 5, Agricultural District, Article 8, Countryside District, Article 23, Home Occupation Regulations, and Article 24, Accessory Uses. The Planning Commission recommended approval of the zoning regulation amendments with a 6-0 vote.

The Governing Body heard from Director of Planning/Codes/Inspections Wynndee Lee who provided an overview of the amendments to the Zoning Regulations and the County's participation in the process. The Governing Body agreed to place this item on the next Regular Meeting agenda.

Reorganization-City Commission

The Governing Body discussed the selection of Mayor and Mayor Pro-Tem for 2012-2013. Mayor Ramsey recommended Commissioner Jorgensen for 2012-2013 Mayor and Commissioner Caylor for 2012-2013 Mayor Pro-Tem. The Governing Body agreed by consensus to the Mayor's recommendations and agreed to place the City Commission reorganization on the next Regular Meeting agenda.

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Monthly Financial and Activity Report-February

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Reports for the month of February.

Commissioner Jorgensen excused himself from the meeting at 4:59 pm.

Commissioners' Reports

Commissioner Richards reported on the following:

- He has been contacted by citizens regarding his recent comments regarding the 911 Interlocal Agreement with the County
- He has been contacted by citizens concerned about the condition of North Cherry Street and the increased traffic due to the opening of a new business in the area

Mayor's Report

The Mayor reported on the following:

- Status of City Park bridge
- Recommended City Commission discuss the 911 Interlocal Agreement as a whole to determine how to proceed

Announcements

The Mayor announced the following:

- March 27, 2012: Mayor's Prayer Breakfast at 7:30 am at Westminster Presbyterian Church, 401 W 13th

Adjournment

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Richards, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk