

OTTAWA CITY COMMISSION -- REGULAR MEETING AGENDA
CITY HALL, 101 S. HICKORY
December 21, 2011 – 9:30 am



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Ramsey _____ Richards _____ Jorgensen _____ Caylor _____ Reed
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation** – Pastor Michael Schooley, Crosspointe Community Church

Consent Agenda - Items 6 and 7

6. Minutes from the November 16, 2011 Regular Meeting.

7. Agenda Approval

Motion: _____ Second: _____ Vote: _____

Regular Agenda

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.

9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

10. **Fourth Quarter Recognition of City Employees.**

Comments: The City Commission would like to recognize City employees who have been promoted or have recently completed educational and professional development programs, and those who are new to the City.

Tony Hurtado, Police Department

Tony recently completed the Glock Armorer's Certification Course.

David Buehler, Utilities/Water Production

David has completed the Utility Management Certification program by passing the UMC Certification exam administered by Water University, a program supported by the National Rural Water Association and the state rural water association.

Wynndee Lee, Director, Planning and Codes

Wynndee was presented the Ottawa University Distinguished Service Award in October at the Ottawa University Alumni Banquet. This award honors alumni for exceptional service to their church and community. Wynndee was recognized for her service through Rotary, Habitat for Humanity, United Way, First Baptist Church, and her service on the OU Board of Trustees and its committees.

Jim Bradley, Director, Utilities

Jim was awarded the Max Embree Award, named after the highly regarded Max Embree. Employees of KMEA member Cities who has been active in the Agency for at least 5 years are eligible. Nominees must possess skills in administration, public relations, accounting; human resources; and community leadership, and possess a strong desire to increase the positive image of Public Power in the state of Kansas.

Richard U. Nienstedt, City Manager

Richard was awarded the Buford Watson, Jr. Award for Excellence in Public Management/ City Manager of the Year Award. This award is given each year by the Kansas Association of City Managers to a local government manager who has displayed the attributes of the late Buford M. Watson, Jr. (former City Manager of Lawrence, KS) which includes serving as a role model in dealing with constituents, valuing customer satisfaction and encouraging new members of the profession.

Clancy Moore, Public Works/Streets Department

Clancy joined the City on October 10 as an Equipment Operator I.

11. Applications for the Neighborhood Revitalization Program.

Comments: Two commercial structures (126 N. Poplar and 412 S. Main) and two residential structures (528 S. Oak and 733 Liberty) have been recommended for inclusion in the program by the Review Committee.

Motion: _____ Second: _____ Vote: _____

12. An Ordinance Amending Article 8, Countryside District, Section 8-201, Permitted Uses; and Article 24, Supplemental District Regulations, Section 24-6, Accessory Uses, and Section 24-705 for Certain Fences Prohibited, of the Zoning Regulations, Ordinance No. 3501-05 for the City of Ottawa, Kansas.

Comments: The proposed amendments to the City's regulations are related to farm animals and fences. The Planning Commission recommends this amendment with a 6-0 vote.

Motion: _____ Second: _____ Vote: _____

13. A Resolution Defining Depository Institutions for and Funds Held by the City of Ottawa, Kansas.

Comments: This is an administrative update of those persons in the organization who have the authority to act on behalf of the City concerning bank accounts and other business transactions the City and financial institutions.

Motion: _____ Second: _____ Vote: _____

14. Report by City Manager

15. Reports by City Commissioners

16. Report by Mayor

Announcements

- December 21, 2011 Special Call Meeting: Labor Shed luncheon meeting, Great Life Fitness, 1001 E Logan Street, Noon-1:30 pm
- December 26, 2011 Christmas Holiday (observed) – City offices closed
- December 26, 2011 Study Session canceled
- January 2, 2012 New Year's Day (observed) – City offices closed
- January 2, 2012 Study Session canceled
- January 4, 2012 Regular Meeting, 7:00 pm
- January 9, 2012 Study Session, 4:00 pm
- January 16, 2012 Martin Luther King, Jr. Holiday – City offices closed
- January 16, 2012 Study Session canceled
- January 18, 2012 Regular Meeting, 9:30 am
- January 23, 2012 Study Session, 4:00 pm
- January 30, 2012 Study Session, 4:00 pm

Adjourn

Motion: _____ Second: _____ Time: _____