

**STUDY SESSION MINUTES  
OTTAWA, KANSAS  
Minutes of  
December 5, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Jorgensen, Commissioner Caylor, and Commissioner Reed. A quorum was present.

Mayor Ramsey called the meeting to order.

**Public Comments**

None offered at this time.

**Review of Minutes**

Thereupon, the Governing Body reviewed the minutes from the November 7 and November 14, 2011 Study Sessions and agreed to place these items on the next Regular Meeting Agenda on December 7, 2011.

**Cereal Malt Beverage-Not for Consumption**

Thereupon, the Governing Body reviewed applications for license renewal to sell Cereal Malt Beverages in original and unopened containers, not for consumption on the premises. Each application was reviewed by the Police Department and City Attorney, with no cause for denial discovered. Thereupon, the Governing Body agreed to place these items on the next Regular Meeting Consent Agenda.

The applications were received from the following businesses:

- Taylor Oil, Inc. d/b/a Amoco, 2305 S Cedar
- Wal-Mart Stores, Inc., 2101 Princeton Road
- C & J Management, d/b/a Country Mart, 2138 Princeton Circle Drive
- Gasmart USA, 2243 Princeton
- Damani, Inc, d/b/a Logan Street 66, 304 E Logan
- Casey's General Store, 334 N Main
- Casey's General Store, 940 N Main
- Casey's General Store, 1019 W 7<sup>th</sup>
- Leiszler Oil Co, Inc. d/b/a Short Stop #23, 1621 S Main
- C-Prop Holdings LLC, d/b/a Ottawa Mini Mart, 2120 Princeton Road
- Walgreen's, 1445 S Main
- Love's Travel Stop #258, 203 E 27<sup>th</sup> Street
- Zarco 66, Inc., 2518 E Logan
- Bishop's Brew, 120 E Dundee

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### **Cereal Malt Beverage-For Consumption**

Thereupon, the Governing Body reviewed applications for license renewal to sell Cereal Malt Beverages for consumption on the premises. Each application was reviewed by the Police Department and City Attorney, with no cause for denial discovered. Thereupon, the Governing Body agreed to place these items on the next Regular Meeting Consent Agenda.

The applications were received from the following businesses:

- Pizza Village, Inc., 330 S Main
- Ping Enterprise, d/b/a China Palace, 910 S Main
- NPC International d/b/a Pizza Hut #4739, 2314 S Princeton Road
- Windmill Café, 1010 N Main
- John Duncan, d/b/a Pizza Time Pub, 208 S Main
- RR Management, LLC, d/b/a Poncho's of Ottawa, 429 S main
- Bishop's Brew, 120 E Dundee

### **Resolution-Describing City Limits**

Thereupon, the Governing Body reviewed a resolution describing the City limits, including property annexed in 2011 and agreed to place this item on the next Regular Meeting Agenda.

### **Ordinance-Solicitation**

Thereupon, the Governing Body reviewed an ordinance prohibiting solicitation on streets, intersections and alleys except by obtaining a permit from the City Commission and agreed to place this item on the next Regular Meeting Agenda.

### **Grant Application-Law Enforcement**

Thereupon, the Governing Body reviewed a grant application to the Commission on Accreditation of Law Enforcement Agencies (CALEA) to partially fund the fees associated with accreditation of the Ottawa Police Department. Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Richards, to give Chief Butler and Mayor Ramsey the authority to execute the document. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the authority to execute the document duly granted.

### **Monthly Financial and Activity Report-October**

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Report for the month of October.

### **City Manager's Report**

Thereupon, City Manager Richard Nienstedt shared his appreciation for receiving the Buford R. Watson Jr. Award for Excellence in Public Administration.

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### **Commissioner's Report**

Commissioner Caylor reported on the following:

- Citizen concern regarding Allegiance Communications and the service they provide
- Citizen inquiry regarding AT&T U-Verse in our community

Commissioner Richards reported on the following:

- Commended Main Street Association for businesses remaining open later to accommodate holiday shopping
- Residence at 633 N Main shows signs of work being done with a "Do Not Occupy" order posted

Commissioner Jorgensen reported on the following:

- Success of the recent Legislative Dinner
- Will begin representing the City as a Board Member of the League of Kansas Municipalities on December 8, 2011.

### **Executive Session**

#### **Recess**

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Caylor, to recess into Executive Session for a period of 10 minutes to discuss attorney-client privilege with the City Attorney and City Manager present, and to reconvene into Open Session at 5:25 pm in the same Work Study Session Room. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

#### **Reconvene**

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Richards, to reconvene at 5:25 pm into Regular Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

#### **Recess**

Thereupon, Commissioner Reed made a motion, seconded by Commissioner Caylor, to recess back into Executive Session to continue discussion related to attorney-client privilege for a period of 10 minutes with the City Attorney and City Manager present, and to reconvene into Regular Study Session at 5:35 pm in the same Work Study Session Room. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

#### **Reconvene**

Thereupon, Commissioner Reed made a motion, seconded by Commissioner Richards, to reconvene at 5:35 pm into Regular Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

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**Adjournment**

There being no further business to come before the Governing Body Commissioner Jorgensen made a motion, seconded by Commissioner Reed, to adjourn the meeting at 5:42 pm.

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Carolyn S. Snethen, City Clerk

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