

OTTAWA CITY COMMISSION -- REGULAR MEETING AGENDA
CITY HALL, 101 S. HICKORY
September 21, 2011 – 9:30 am



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Ramsey _____ Richards _____ Jorgensen _____ Caylor _____ Reed
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation**

Consent Agenda - Items 6 and 7

6. Minutes from the August 15 and August 29, 2011 Study Sessions; the August 17, 2011 Regular Meeting; and the August 17, 2011 Special Call Meeting.
7. Agenda Approval
Motion: _____ Second: _____ Vote: _____

Regular Agenda

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

10. **A Proclamation Recognizing Sept. 17-23, 2011 as Constitution Week.**
Comments: Constitution Week is an official week to commemorate the anniversary of the creation of the world's longest-lived written Constitution. Members of the General Edward Hand Chapter, Daughters of the American Revolution, will accept the proclamation.

11. Third Quarter Recognition of City Employees.

Comments: The City Commission would like to recognize City employees who have been promoted or have recently completed educational and professional development programs, and those who are new to the City.

Rick Geist, Police Department

Detective Rick Geist will be retiring on September 30, 2011 with 30 years of service to the City of Ottawa. A reception honoring Detective Geist will be held from 3:00 – 5:00 pm on Thursday, September 29, 2011 at the Ottawa Fire Department, 20 W. Second Street.

Larabe Alexander, Police Department

Leah Thomas, Police Department

Community Service Officer Larabe Alexander and Officer Leah Thomas have become DARE certified.

Ryan Murphy, Police Department

Officer Ryan Murphy has completed Field Training Officer Training.

Bobbie Hawkins, Police Department

Sergeant Bobbie Hawkins attended the Kansas Police Administration Seminar at the Kansas Law Enforcement Training Center.

Tom Yahl, Planning and Codes Department

Tom Yahl has recently passed the Association of State Floodplain Managers Certification Exam to become a Certified Floodplain Manager (CFM). Tom is the first City employee to become a certified floodplain manager, and joins 125 Kansas officials who have earned CFM designations.

Travis Kurtz, Fire Department

Travis joined the Ottawa Fire Department as a Fire Fighter/EMT I on August 8, 2011.

Kelly Hadi-Raby, Utilities

Kelly joined the Utilities Department as a Warehouse Worker I on August 3, 2011.

Bob Crowell, Public Works/Streets

Bob joined the City on August 22, 2011 as an Equipment Operator I in the Streets Division of the Public Works Department.

DJ Welsh, Public Works/Parks

DJ Welsh joined the Parks Division of the Public Works Department on September 4, 2011 as an Equipment Operator I.

12. A Public Hearing for the Consideration of Annexation of the Property Located at 2597 US 59 Highway.

Comments: This public hearing continues from the August 3, 2011 Regular Meeting and is for the purpose of hearing public comments related to the annexation of the property located at 2597 US 59 Highway to the City of Ottawa, KS.

Open: 7:03 pm 6/22/2011; continued on 7/20/2011;

Close: _____

continued on 8/3/2011; continued on 8/17

13. **An Ordinance Annexing Land to the City of Ottawa Located at 2597 US 59 Highway.**
Comments: This ordinance annexes the land to the City of Ottawa located at 2597 US 59 Highway.
Motion: _____ Second: _____ Vote: _____
14. **An Ordinance Adopting by Reference Chapter 15 of the Ottawa Municipal Code and Implementing Stormwater Management.**
Comments: Sam Davis, Stormwater Project Specialist, will make a presentation detailing these proposed stormwater management practices.
Motion: _____ Second: _____ Vote: _____
15. **Approval of Applications for the Neighborhood Revitalization Program.**
Comments: The Neighborhood Revitalization Program Review Committee has recommended one commercial structure (415 S. Main) and two residential structures (1040 S. Walnut and 812 Lincoln) for inclusion in the Neighborhood Revitalization Program and to be eligible for property tax rebates as identified by the program guidelines.
Motion: _____ Second: _____ Vote: _____
16. **An Ordinance Amending Article 8, Section 8-2, Countryside District Regulations, for the City of Ottawa Zoning Regulations.**
Comments: This amendment provides better consistency with the Franklin County Zoning Regulations for those parcels in the Urban Growth Area by permitting churches and places of worship in the City's Countryside District. The Planning Commission recommends this amendment with a 7-0 vote.
Open: _____ Close: _____
17. **A Resolution Authorizing the City of Ottawa, Kansas to Request the Director of Accounts and Reports to Waive the Statutory Requirement to Use GAAP-Based Accounting for the Reporting of Fiscal Year 2011.**
Comments: This is an annual procedural request to formalize the format of financial accounting reports for the City of Ottawa for the 2011 fiscal year.
Motion: _____ Second: _____ Vote: _____
18. **The Selection of Voting Delegates for the National League of Cities Congress of Cities Annual Meeting.**
Comments: The National League of Cities is holding this annual meeting in Phoenix, Arizona November 9-12, 2011. The City of Ottawa needs to designate one voting delegate and one alternate. Commissioner Sara Caylor has been nominated as the voting delegate; Richard U. Nienstedt has been nominated as the alternate.
Motion: _____ Second: _____ Vote: _____

19. **Report by City Manager**

20. **Reports by City Commissioners**

21. **Report by Mayor**

Announcements

- September 21, 2011 Joint City/County/USD 290 Luncheon, City Commission Chambers, City Hall, 101 S. Hickory, 12:00 noon
- September 26, 2011 Study Session – Bus Tour, 4:00 pm
- October 3, 2011 Study Session, 4:00 pm
- October 5, 2011 **NEXT REGULAR MEETING**, 7:00 pm
- October 10, 2011 Study Session, 4:00 pm
- October 17, 2011 Study Session, 4:00 pm
- October 19, 2011 Regular Meeting, 9:30 am
- October 19, 2011 Joint City/County/USD 290 Luncheon, USD 290, 1404 S. Ash, 12:00 Noon
- October 24, 2011 Study Session, 4:00 pm
- October 31, 2011 Study Session, 4:00 pm

Adjourn

Motion: _____ Second: _____ Time: _____