

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
September 19, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Caylor, Commissioner Reed, Commissioner Jorgensen, and Commissioner Richards. A quorum was present.

Mayor Ramsey called the meeting to order and asked for Public Comments.

Public Comments

Thereupon, the Governing Body heard from Director of Ottawa Main Street Association Brian Dennis who announced his resignation to accept a career opportunity in Louisiana. Mr. Dennis' last day is September 30, 2011.

Neighborhood Revitalization Program Applications

Thereupon, the Governing Body reviewed applications for the Neighborhood Revitalization Program at addresses 415 S Main, 1040 S Walnut, and 812 Lincoln and agreed to place these items on the next Regular Meeting Agenda for September 21, 2011.

Ordinance-Amend Article 8, Countryside District (CS)

Thereupon, the Governing Body reviewed an ordinance to adopt an amendment to Article 8, Countryside District (CS) and agreed to place this item on the next Regular Meeting Agenda.

Bid Results-15th Street Sidewalk/Bike Path Project

Thereupon, the Governing Body reviewed the bid results for the 15th Street sidewalk/bike path project and agreed to place these items on the next Regular Meeting Agenda.

Park Impact Fee

Thereupon, the Governing Body heard from Planning/Codes/Inspection Director Wynndee Lee who continued discussion on establishing a park impact fee. Thereupon, the Governing Body heard from Ottawa Recreation Commission (ORC) Board Member Brian Sharp and ORC Director Therron Dieckmann who spoke in support of the park impact fee. Thereupon, the Governing Body agreed to bring this item back for further discussion.

ACT Ottawa-Halloween/Fall Fun Fest

Thereupon, the Governing Body heard from ACT Ottawa representative John White who reviewed a request for permission to hold a Halloween/Fall Fun Fest at Forest Park on Saturday, October 22, 2011. Thereupon, the Governing Body agreed by consensus to this request.

September 19, 2011

Stormwater Management Chapter

Thereupon, the Governing Body heard from Stormwater Project Specialist Sam Davis who discussed updates to the proposed stormwater management chapter under consideration for inclusion in the Municipal Code. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda, and asked Mr. Davis to have a presentation prepared for that agenda.

Monthly Financial and Activity Report-July

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Reports for the month of July.

City Manager's Report

Thereupon, on behalf of the City Manager, Mayor Ramsey reported on the following:

- September 27, 2011: O/FCED Annual Banquet at 6 pm
- November 17, 2011: League of Kansas Municipalities (LKM) Regional Suppers, Leawood, at 5:30 pm
- October 6, 2011: Willow Domestic Violence Luncheon at 12 pm
- Public Works Project Tour (part of September 26 Study Session Meeting) – The Governing Body requested additional locations on the tour.

City Commissioner's Report

Thereupon, Commissioner Richards reported on complaints during the Car Show of no soap in dispensers at Forest Park.

Thereupon, Police Chief Dennis Butler reported no calls for service or arrests were made in the car show area.

Thereupon, Commissioner Caylor reported on the following:

- Meeting Mr. and Mrs. Yushchenko, former President of Ukraine and his wife, at Ottawa University
- Possibility of Yushchenko speech on Government Access channel

Thereupon, Commissioner Jorgensen reported the car show was great and recommended an additional speaker be added to the public address system south of 5th Street.

Mayor's Report

Thereupon Mayor Ramsey reported on complaints he received that some hotels dramatically increased room rates during Car Show weekend.

September 19, 2011

Thereupon, Director of Finance Scott Bird reported Franklin County had inquired about a partnership on parking lot improvements at Fire Station 2. The requested financial support is for \$8,000. After discussion, Commissioner Jorgensen made a motion, seconded by Commissioner Richards, to approve \$8,000 in funding. The motion was considered, and upon being put, all present voted aye. Thereupon, the Mayor declared the request duly approved in the amount of \$8,000.

Executive Session

Recess

Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Jorgensen, to recess into Executive Session to discuss attorney-client privilege for a period of 15 minutes with City Attorney and Director of Finance present. The Governing Body will reconvene into Regular Study Session at 5:43 pm. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed at 5:28 pm.

Reconvene

Thereupon, Commissioner Richards made a motion, seconded by Commissioner Caylor, to reconvene the meeting into Regular Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened at 5:43 pm.

Open Agenda

Thereupon, the Governing Body discussed options to improve the condition of Kingman Road.

Thereupon, Mayor Ramsey reported the Joint City/County/USD 290 Luncheon is scheduled for Wednesday, September 21, 2011 at City Commission Chambers at 12 pm.

Thereupon, Commissioner Richards discussed issues related to the 911 Interlocal Agreement.

Adjournment

There being no further business to come before the Governing Body Commissioner Reed made a motion, seconded by Commissioner Richards, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned at 5:52 pm.

Carolyn S. Snethen, City Clerk

September 19, 2011