

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
May 16, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Caylor, Commissioner Jorgensen, Commissioner Reed and Commissioner Richards. A quorum was present.

Mayor Ramsey called the meeting to order and asked for Public Comments.

Public Comments

None offered at this time.

Review of Minutes

Thereupon, the Governing Body reviewed minutes from the April 18, April 25 and May 2, 2011 Study Sessions; and the April 20 Regular Meeting and agreed to place these items on the Regular Meeting Agenda for May 18, 2011 with a change.

Bonita Nicewander Retirement

Thereupon, the Governing Body reviewed a recognition for Bonita Nicewander on her retirement after 15 years of service with the City of Ottawa and agreed to place this item on the next Regular Meeting Agenda.

Utility Easement-AT&T

Thereupon, the Governing Body reviewed a utility easement request from AT&T on the Kanza Park property. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda for May 18, 2011.

Safe Routes to Schools Funding

Thereupon, the Governing Body reviewed request to authorize the City Manager to sign an application to the Kansas Department of Transportation requesting Safe Routes to Schools Funds and agreed to place this item on the next Regular Meeting Agenda.

Report from Fire Chief Jeff Carner

Thereupon, the Governing Body heard from Fire Chief Jeff Carner who provided an overview of current department priorities, visions and projects.

Residency Policy

Thereupon, the Governing Body discussed the residency policy for City employees. Thereupon, the Governing Body did not have a consensus to further discuss. No additional information was requested.

May 16, 2011

Youth in Government Report

Thereupon, the Governing Body heard from Jordan Gray who reported on the service project for the Youth Delegates which is “Youth Mapping”.

City Manager’s Report

Thereupon, City Manager Richard Nienstedt reported on the following:

- Take Charge Challenge update by Executive Asst. Leslie Quillen
- Commission Retreat
- Davis Road-discussions continue with staff, additional information in the near future
- ADA Study Back-being reviewed by staff with some budget funding this year

Commissioners’ Reports

Thereupon, Commissioner Caylor discussed two citizen comments regarding 1640 S Main and 425 N Main.

Thereupon, Commissioner Reed reported she had recently attended her first Kansas Municipal Energy Agency (KMEA) Meeting as a representative of the Governing Body.

Thereupon, Commissioner Richards and Caylor reported on the recent League of Kansas Municipalities Governing Body Institute training session they had attended.

Thereupon, Commissioner Richards inquired about donated land from Roy and Debbie Dunn being used for an “Ottawa Welcome” sign. Thereupon, Director of Planning/Codes/Inspection Wynndee Lee stated the project was in the Capital Improvement Program.

Announcements

Thereupon, the Mayor announced:

1. May 18, 2011: Regular Meeting, RESCHEDULED to 7 pm (Franklin County Summit)

Adjournment

There being no further business to come before the Governing Body Commissioner Caylor made a motion, seconded by Commissioner Richards, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk