

**CITY COMMISSION  
Regular Meeting Minutes  
Commission Chambers  
101 S. Hickory, Ottawa, Kansas  
Minutes of February 2, 2011**

The City Governing Body met at 7 pm this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Reed, Commissioner Jorgensen, Commissioner Humm, Commissioner Fleer, and Commissioner Ramsey. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience. The Mayor announced the City would add to the ongoing statewide celebration of the 150<sup>th</sup> Anniversary of Kansas becoming a state. In recognition of the sesquicentennial, the City Commission will include speakers and acknowledgement of the great accomplishments of our state throughout the year. The City will celebrate with a birthday cake for anyone wanting to participate.

Members of Cub Scout Pack 3079 and Boy Scout Troop 118 presented the flags, lead the Pledge of Allegiance, and recited the Scout Oath.

Thereupon, the invocation was given by Director of Finance Scott Bird.

**Consent Agenda**

Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Jorgensen, to approve the consent agenda. The consent agenda included the Agenda, minutes from the December 20, 2010, January 3, 2011 and January 10, 2011 Study Session; and the January 5, 2011 Regular Meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Consent Agenda duly approved.

**Public Comments**

Thereupon, the Governing Body heard from Helen Hood, 1119 N Hickory, who thanked the street crew for a great job of snow removal during the recent snow.

**Declaration**

Thereupon, the Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

**Proclamation-Boy Scout Week**

Thereupon, Mayor Reed read a proclamation recognizing Boy Scout Week. The Boy Scouts of America were incorporated on February 8, 1910. Each year this anniversary is commemorated with Scout Week. Boy Scouts provide an educational program for boys and young adults to build character, to train in the responsibilities of participating citizenship, and to develop personal fitness. Thereupon, Nathan Nowatzke, who just finished his Eagle Scout requirements, accepted the proclamation.

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**“If I Were Mayor, I Would....” Contest**

Thereupon, Mayor Reed announced the following:

The League of Kansas Municipalities sponsors an annual essay contest for seventh grade students to write essays entitled, “If I Were Mayor, I Would....” We received 24 entries this year from Mr. Mendell’s, Mrs. Mendell’s and Mr. Tokarz’s classes at Ottawa Middle School. The Commissioners and representatives from the Youth in Government program judged the essays. Winners were selected based on the criteria of creativity, clarity, sincerity of thought and the proper use of grammar. The winners and their families are here this evening.  
Tied for Third Place and winners of \$30 of Chamber Currency

Nicole Gansy, Mr. Mendell’s class  
Niccole Scott, Mr. Mendell’s class  
Hannah Tharp. Mr. Tokarz’s class  
Lacey Waterman, Mr. Mendell’s class  
Second Place and winner of \$50 of Chamber Currency:  
Kinley Jorgensen, Mr. Mendell’s class  
First Place and winner of \$80 of Chamber Currency:  
Brad Harris, Mr. Mendell’s class

Thereupon, First Place winner Brad Harris read his essay.

Thereupon, Mayor Reed thanked all the students that participated and thanked them for their ideas.

**Resolution-Contract with Big Bear Enterprises, LLC**

Thereupon, the Governing Body reviewed a resolution authorizing the City of Ottawa, Kansas to create and enter into a contract with Big Bear Enterprises, LLC for the purpose of granting a property tax exemption. Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Humm, to adopt the resolution.

During discussion it was explained this resolution establishes the policies and procedures for granting an ad valorem tax exemption for Big Bear Enterprises, LLC. d/b/a Hasty Awards. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1543-11.

**Ordinance-Economic Development**

Thereupon, the Governing Body reviewed an ordinance exempting certain property for economic development purposes. Thereupon, Commissioner Humm made a motion, seconded by Commissioner Jorgensen, to adopt the ordinance.

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During discussion it was explained this ordinance exempts Big Bear Enterprises, LLC d/b/a Hasty Awards and the manufacturing facility located at 1015 Enterprise Street from ad valorem taxation for a ten-year period. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3775-11.

### **Ordinance-Airport Advisory Board**

Thereupon, the Governing Body reviewed an ordinance establishing an Airport Advisory Board for the City of Ottawa. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fler, to adopt the ordinance.

During discussion it was explained this ordinance details the membership and defines the duties of an Airport Advisory Board. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3776-11.

### **Kansas Department of Wildlife and Parks**

Thereupon, the Governing Body reviewed a request to approve the 2011 Annual Operation and Maintenance Assurance Statement for the Kansas Department of Wildlife and Parks. Thereupon, Commissioner Humm made a motion, seconded by Commissioner Fler, to approve the request.

During discussion it was explained this request is an annual statement which reviews and renews the Forest Park Swimming Pool compliance with state funding requirements. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the request duly approved.

### **Ordinance-Rezone Urban Growth**

Thereupon, the Governing Body reviewed an ordinance rezoning an area within the Urban Growth Area, Franklin County, Kansas and updating the section of the zoning map which is part of Ordinance No. 3501-05 of the City of Ottawa, Kansas. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Jorgensen, to adopt the ordinance.

During discussion it was explained the ordinance addresses included in this rezone include: 3268 Osborne Terrace; 3375 and 3380 Nebraska Road; 3345 Nebraska Terrace; 3325 Nebraska Road and 3255 K-68 Highway; 3053 Neosho Road; 3378 Nebraska Road; 3345 Nebraska Terrace; 3281 and 3293 K-68 Highway; 3313 Nebraska Terrace; 3193, 3139, 3125 and 3117 K-68 Highway; 3332 Nebraska Road; 3161 and 3183 K-68 Highway. The Planning Commission recommended approval of the rezoning with a 7-0 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3778-11.

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### **Ordinance-Floodplain Regulations**

Thereupon, the Governing Body reviewed an ordinance amending Article 19, Floodplain Regulations, Section 19-3 General Provisions, Number 19-301, Letter A, and Section 19-5 Provisions for Flood Hazard Reduction, Number 19-502, Numbers 1 and 2, for the City of Ottawa Zoning Regulations. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Humm, to adopt the ordinance.

During discussion it was explained this ordinance includes amendments and reference to new maps as required by FEMA regulations. The Planning Commission recommended approval of these amendments with a 7-0 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance duly numbered Ordinance No. 3779-11.

### **Report from Ottawa University Student Body**

Thereupon, the Governing Body heard from Ottawa University Student Body Sophomore Andrew McCluney who reported on activities at Ottawa University.

### **Report by City Manager**

Thereupon, City Manager Richard Nienstedt wished Kansas "Happy Birthday" and Commissioner Jorgensen.

Thereupon, City Manager Richard Nienstedt called upon Director of Public Works Andy Haney to provide an update on how streets were taken care of during the recent 10 inch snow. Thereupon, Mr. Haney thanked Mrs. Hood for her previous comments of gratitude. Mr. Haney explained time worked by staff and the process taken to clear streets.

Thereupon, Mayor Reed thanked Mr. Haney and his crew for all their hard work.

### **Report by Mayor**

Thereupon, Mayor Reed invited everyone to have some cake after the meeting in celebration of Kansas Day.

### **Announcements**

Thereupon, the Mayor announced:

1. February 7, 2011: Study Session at 4 pm
2. February 9, 2011: City Hall Day, Topeka, KS (rescheduled from February 2)
3. March 9, 2011: Mayor's Prayer Breakfast, 7:30 am – 9 am, Faith Lutheran Church, 1320 W 15<sup>th</sup> Street; tickets required

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**Adjournment**

There being no further business to come before the Governing Body Commissioner Ramsey made a motion, seconded by Commissioner Jorgensen, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned at 7:31 pm.

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Carolyn S. Snethen, City Clerk