

**STUDY SESSION MINUTES**  
**OTTAWA, KANSAS**  
**Minutes of**  
**December 13, 2010**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Reed, Commissioner Jorgensen, Commissioner Humm, Commissioner Ramsey, and Commissioner Fleer. A quorum was present.

Mayor Reed called the meeting to order and asked for Public Comments.

**Public Comments**

None offered at this time.

**Review of Minutes**

Thereupon, the Governing Body reviewed minutes from the November 15, November 22, 2010 Study Sessions; the November 17, 2010 Regular Meeting; and the November 30, 2010 Special Call Meeting. Thereupon, the Governing Body agreed by consensus to place these items on the Regular Meeting Agenda for December 15, 2010 with a change.

**Demolition- 418 S Hickory**

Thereupon, the Governing Body heard from Planning/Codes/Inspection Director Wynndee Lee who explained a request for permission to demolish the residence at 418 S Hickory. A public hearing has been called for Wednesday, December 15, 2010 to consider all relevant factors and determine if the proposed demolition represents the only reasonable and prudent alternative. Thereupon, the Governing Body agreed to place this item on the December 15, 2010 Regular Meeting Agenda.

**“Parks Development” – Capital Improvement Fund**

Thereupon, the Governing Body heard from Planning/Codes/Inspection Director Wynndee Lee who reviewed a proposed ordinance and a resolution creating and establishing a “Parks Development” capital improvement fund. Thereupon, the Governing Body agreed to continue discussion and requested this item return to the agenda in two weeks.

**Public Works Equipment/Purple Wave**

Thereupon, the Governing Body heard from Director of Finance Scott Bird who reviewed a list of Public Works equipment that needs to be disposed of through auction. Staff requests authorization to contract with Purple Wave to assist in the disposition of these items and other similar items being held in storage around the city. Thereupon, the Governing Body agreed to allow staff to move forward on this request of auction.

**Fixed-Base Operator (FBO)**

Thereupon, the Governing Body heard from City Attorney Bob Bezek who reviewed the contract for the Fixed-Base Operator (FBO) services at Ottawa Municipal Airport. Thereupon, the Governing Body agreed to place this item on the December 15, 2010 Regular Meeting Agenda.  
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### **Urban Growth Agreement**

Thereupon, the Governing Body heard from Planning/Codes/Inspection Director Wynndee Lee and City Attorney Bob Bezek who reviewed the chronology of the Urban Growth Agreement. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda for December 15, 2010.

### **City Manager's Report**

Thereupon, City Manager Richard Nienstedt announced a donation from Virginia Anderson had been received in the amount of \$2,800. The donation is designated to go towards playground park equipment.

### **Adjournment**

There being no further business to come before the Governing Body Commissioner Fleer made a motion, seconded by Commissioner Humm, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

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Carolyn S. Snethen, City Clerk

December 13, 2010