

**CITY COMMISSION
Regular Meeting Minutes
Commission Chambers
101 S. Hickory, Ottawa, Kansas
Minutes of
April 7, 2010**

The City Governing Body met at 7 pm this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Jorgensen, Commissioner Fleer, Commissioner Ramsey, Commissioner Humm and Reed. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by Pastor Scott Dickinson, from Cherry Street Wesleyan Church.

Consent Agenda

Thereupon, Commissioner Humm made a motion, seconded by Commissioner Fleer, to approve the consent agenda. The consent agenda included the agenda and minutes from the March 3 and March 17, 2010 Regular Meetings, March 5 Special Call Meeting, and the March 8 and March 22, 2010 Study Sessions. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Consent Agenda duly approved.

Public Comments

None offered at this time.

Declaration

Thereupon, the Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

Proclamation-Arbor Day

Thereupon, Mayor Jorgensen read a proclamation recognizing Arbor Day on Friday, April 30, 2010. As a Tree City USA designee, the City of Ottawa takes special notice of Arbor Day. Thereupon, Tree Board Member Connie Thompson accepted the proclamation.

Arbor Day Poster Contest Recognition

Thereupon, Mayor Jorgensen explained each year the Tree Board of the City of Ottawa sponsors a poster contest and invites all local fifth-grade teachers to engage their students in the creation of themed posters. This year's school-level winners are here to be recognized, and the City's overall poster winner will be chosen from this group.

Thereupon, Parks Superintendent Doug Reinert announced the following winners:

Kaitlyn Thompson	Ms. Christi Montgomery's class, Calvary Baptist Academy son of Daryl and Cheryl Thompson (not present)
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Janelle Sharp	Mrs. Diedre Altic's class, Eisenhower Elementary School daughter of Jennifer Sharp
Alyssa Taylor	Mrs. Cheryl Leitnaker's class, Eugene Field Elementary School daughter of Heather Beinhoff
Emily Fish	Mrs. Kelly Louderback's class, Garfield Elementary School daughter of Marissa Miller
Dawson Blanco	Mr. Gabriel Rich's class, Lincoln Elementary School son of Josh and Laurie Blanco
Ambriel Hiner	Mrs. Jo Robinson's class, Sacred Heart School daughter of Rich and Leanne Hiner

Thereupon, Mr. Reinert announced Dawson Blanco, from Lincoln Elementary School as the 2010 City of Ottawa overall winner.

Mr. Reinert explained a tree will be planted on Arbor Day, April 30th at Lincoln Elementary School at 2 pm. Mr. Reinert reported when Dawson Blanco's poster was submitted as the overall City winner, it was sent for judging at the State level and Dawson was declared the State of Kansas winner as well.

Proclamation-Ottawa Volunteer Week

Thereupon, Mayor Jorgensen read a proclamation recognizing Ottawa Volunteer Week. Ottawa Volunteer Week is April 18-24. Volunteers provide much-needed assistance and support to many local organizations and businesses. Thereupon, ECKAN Volunteer Center Director Lisa Rivers accepted the proclamation.

Public Hearing-Ottawa Municipal Airport

Thereupon, Mayor Jorgensen reported a public hearing is being held to consider public building improvements at the Ottawa Municipal Airport. The public hearing has been called for the purpose of considering the issuance of General Obligation Bonds of an amount not to exceed \$1,000,000 for the purpose of public building improvements at the Municipal Airport.

Thereupon, Mayor Jorgensen opened the public hearing at 7:25 pm.

Thereupon, City Manager Richard Nienstedt provided an overview of the proposed building improvements.

There being no one else to speak to this issue Mayor Jorgensen closed the public hearing at 7:27 pm.

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Ordinance-Educational Facility Revenue Bonds

Thereupon, the Governing Body reviewed an ordinance for the issuance of educational facility revenue bonds in the aggregate principal amount of \$5,270,000 for the purpose of acquiring, constructing, improving and equipping an educational facility for the Neosho County Community College Foundation. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Humm, to adopt the ordinance.

During discussion it was explained this ordinance allows for the issuance of Educational Facility Revenue Bonds for the construction of a new campus for Neosho County Community College in the City of Ottawa. The ordinance follows a resolution passed by the City Commission at the January 20, 2010 Regular Meeting and a Public Hearing held at the March 17, 2010 meeting. Kutak Rock Bond Attorney Dotty Riley explained the City has no debt obligation if the educational facility defaults on repayment. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance Number 3751-10.

Ordinance-Rezone

Thereupon, the Governing Body reviewed an ordinance rezoning an area within the Urban Growth Area, Franklin County, Kansas, and updating the section of the zoning map which is part of Ordinance No. 3501-05 of the City of Ottawa, Kansas. Thereupon, Commissioner Humm made a motion, seconded by Commissioner Flear, to adopt the ordinance.

During discussion it was explained the addresses in this rezone are: 2975 Pawnee Road, 1609 N Davis Avenue; 1619 N Davis Avenue; 1623 N Davis Avenue; 1723 N Davis Avenue; 3555 Montana Road; 2780 Sand Creek Road; 2909 Sand Creek Road; 2001 E Wilson; 2301 E Wilson; 3550 Nebraska Road; and 3698 Montana Road. The Planning Commission recommended approval of this rezone action by a 6-0 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adopted and the ordinance was duly numbered Ordinance No. 3752-10.

Ordinance-Rezone

Thereupon, the Governing Body reviewed an ordinance rezoning an area within the Urban Growth Area (UGA), Franklin County, Kansas, and updating the section of the zoning map which is part of Ordinance No. 3501-05 of the City of Ottawa, Kansas. Thereupon, Commissioner Reed made a motion, seconded by Commissioner Ramsey, to adopt the ordinance.

During discussion it was explained the property owner made the request to rezone the property at 3019 Pawnee Road in order to separate the house from the agricultural land. The Planning commission recommended approval of this rezone action by a 6-0 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3753-10.

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Ordinance-Rezone

Thereupon, the Governing Body reviewed a rezone on property located at 217 W Wilson. Thereupon, Commissioner Fler made a motion, seconded by Commissioner Humm, to adopt the ordinance.

During Discussion Planning/Codes/Inspection Director Wynndee Lee clarified the rezone is not in the Urban Growth Area (UGA) as stated on the agenda. The property is in the City Limits of Ottawa. The property owner made the request to rezone the property located at 217 W Wilson from C-3 General Commercial District, to MU/CA, Mixed Use Commercial/Industrial District. The Planning Commission recommended approval of this rezone action by a 4-1 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3754-10.

Energy Manager Grant Application

Thereupon, the Governing Body reviewed a request for a letter of support for the Franklin County Energy Manager Grant Application. Thereupon, Commissioner Humm made a motion, seconded by Commissioner Reed, to the requested Letter of Support.

During discussion it was explained Franklin County is applying for the Energy Manager Grant, and requests a letter of support from the City of Ottawa. If awarded, the City will become part of a coalition including Franklin County and USD 290, and all will benefit from a program of energy and resource efficiencies. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared a "Letter of Support" duly approved.

Financial Management Policy

Thereupon, the Governing Body reviewed a request for approval of a Financial Management Policy. The Governing Body heard from Director of Finance Scott Bird who explained the basic structure of the proposed Financial Management Policy has been an administrative guideline for a number of years, but has never been officially adopted as policy. Thereupon, Commissioner Reed made a motion, seconded by Commissioner Fler, to adopt the policy. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Financial Management Policy duly adopted.

KMEA Board of Directors

Thereupon, the Governing Body reviewed a request to reappoint Jim Bradley and Jeff Oleson to the KMEA Board of Directors. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fler, to approve the requested appointments.

During discussion it was explained in accordance with their bylaws, the Kansas Municipal Energy Agency calls for the reappointment of the Board of Directors every two years. Jim Bradley, Director of Utilities, and Jeff Oleson, Assistant Director of Utilities, are requesting reappointment.

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The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the appointments duly approved.

Youth in Government Report

Thereupon, Youth in Government Director Lisa Rivers reported praise and appreciation to Casey Sharp, City Manager Intern, who assisted the Youth Delegates in applying for a Stormwater Grant in the amount of \$5,700. The Youth and Ms. Sharp were successful and recently received notice the grant will be awarded.

Ottawa University Report

Thereupon, Ottawa University Student Senate Representative Jake McMillian reported on events and activities at Ottawa University.

City Manager Report

Thereupon, City Manager Richard Nienstedt thanked Youth in Government Director Lisa Rivers for her comments on City Manager Intern Casey Sharp. Mr. Nienstedt explained Ms. Sharp has done an exceptional job for the City. In addition, Mr. Nienstedt explained Ms. Sharp has diligently been working on the stormwater utility fee and will continue to work for the City another year.

Thereupon, the City Manager stated the downtown area is looking very nice due to employees from the Parks Department. Mr. Nienstedt explained two seasonal workers have returned making the downtown area even more enhanced and beautiful.

Announcements

Thereupon, the Mayor announced:

1. April 12, 2010: Study Session at 4 pm
2. April 19, 2010: Study Session at 4 pm
3. April 21, 2010: Joint City/County/USD 290 Luncheon, USD 290 Offices, 416 S Main
4. April 21, 2010: Next Regular Meeting, rescheduled to 7 pm

Adjournment

There being no further business to come before the Governing Body Commissioner Ramsey made a motion, seconded by Commissioner Fleer, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned at 7:50 pm.

Carolyn S. Snethen, City Clerk

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