

**STUDY SESSION MINUTES  
OTTAWA, KANSAS  
Minutes of  
January 4, 2010**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Reed, Commissioner Humm, Commissioner Ramsey, and Commissioner Fleer. A quorum was present.

Mayor Jorgensen called the meeting to order and asked for Public Comments.

**Public Comments**

None offered at this time.

**Review of Minutes**

Thereupon, the Governing Body reviewed a request to amend November 30, 2009 Study Session Minutes and December 16, 2009 Regular Meeting Minutes. The requested amendments reflect supporting documentation for submitting the application to KDOT and use of Transportation Enhancement Funds. As the November 30<sup>th</sup> minutes were approved on December 16, 2009, City staff respectfully requests approval of the amendments by a vote at today's meeting. Thereupon, Commission Reed made a motion, seconded by Commissioner Fleer, to approve the amendments as stated. The motion was considered and upon being put all present voted aye. Thereupon, the Mayor declared the amendments duly approved.

**Proclamation-Martin Luther King, Jr. Day**

Thereupon, the Governing Body reviewed a proclamation recognizing Martin Luther King, Jr. Day and agreed to place this item on the next regular meeting agenda.

**Ordinance-Transportation Development District (TDD)**

Thereupon, the Governing Body reviewed an ordinance for the creation of a Transportation Development District (TDD) for the Loves/Granger project area south of I-35, east of Highway 59. The public hearing is scheduled for Wednesday, January 6, 2010 at 7 pm during the Regular Meeting of the City Commission. Thereupon, the Governing Body agreed to place this item on the January 6, 2010 meeting agenda.

**Agreement-Kansas Department of Transportation- KLINK Project**

Thereupon, the Governing Body reviewed an agreement with the Kansas Department of Transportation (KDOT) for the KLINK project on K-68 and agreed by consensus to place this item on the next Regular Meeting Agenda for January 6, 2010.

**Energy Audit Discussion**

Thereupon, the Governing Body heard from Assistant Utility Director Jeff Oleson who provided an update on the energy audit. Mr. Oleson addressed questions and concerns from the Governing Body. Thereupon, Commissioner Ramsey requested this item be delayed for a year due to the lack of funding in the budget.

January 4, 2010

Thereupon, after considerable discussion, City Manager Richard Nienstedt summarized; stating that his understanding was to defer this project, allowing staff time to review the priorities and bring back recommendations at a later date.

### **Monthly Financial and Activity Report-November**

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Report for the month of November that had been deferred from the December 21, 2009 meeting.

### **City Manager's Report**

Thereupon, City Manager Richard Nienstedt reported on the following:

- ✓ Feedback on Core Values
- ✓ "If I Were Mayor" essay contest
- ✓ Annual Chamber Banquet
- ✓ Snow Storm-snow removal & cost

### **City Commission Reports**

Thereupon, Commissioner Ramsey urged the media to encourage sidewalk snow removal.

Thereupon, Commissioner Reed requested staff look into the use of a software program to eliminate some use of paper for agenda's. Commissioner Reed suggested this might save on paper and the delivery time of packets.

### **Reports by Youth in Government**

Thereupon, the Governing Body heard from Youth Delegates Darrah Jorgensen, Abby Guenther, and Molly Rugg who reported on the following:

- ✓ Parades
- ✓ YMCA
- ✓ Service Projects being considered: Promoting Downtown or Storm Water Project
- ✓ Downtown sidewalk sale
- ✓ January 11<sup>th</sup> youth delegates will vote on project

### **Open Agenda**

Thereupon, Commissioner Ramsey reported three interviews will be conducted tomorrow with different firms to select the design/build phase of the airport replacement hangar.

### **Adjournment**

There being no further business to come before the Governing Body Mayor Jorgensen adjourned the meeting.

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Carolyn S. Snethen, City Clerk  
January 4, 2010